

PARKING AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN

RESOLUTION FOR PAYMENT OF BILLS

NO. 2021-008

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA") that the following claims in the amount of **\$4,032.90** be, and they are hereby approved for payment if and when funds are available:

Ck#	PO#	Payee	Description	Amount	Account
2201	21-1656	TD Wealth Operations	Current Annual Fees to 7-31-20	2000.00	Operating Account
2202	21-1657	Township of Weehawken	February 2021 Gasoline	398.63	Operating Account
2203	21-1658	Ricoh USA, In.c	Billing Period 3-1-21 thru 3-31-21	592.30	Operating Account
2204	21-1659	Marotta & Garvey	April 2021 Retainer	625.00	Operating Account
2205	21-1660	Pitney Bowes	Billing Period 4-19-21 thru 7-18-21	116.97	Operating Account
2206	21-1661	Pitney Bowes – Purchase Power	Full Balance owed on Credit Line	200.00	Operating Account
2208	21-1663	eMazzanti Technologies	Firewall	100.00	Operating Account
			Grand Total	\$4,032.90	

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor

Moved: J. Marchetti

Seconded: S. Mezzina

<i>Commissioners</i>	YES	NO	ABSTAIN	ABSENT
Jose Hechavarria	✓			
James Marchetti	✓			
William McLellan	✓			
Sam Mezzina	✓			
Eleazar Nuñez	✓			

DATED: APRIL 08, 2021

ATTEST:


 Vingenza Scardigno
 Board Clerk/Secretary

I hereby certify that the foregoing resolution was duly adopted by the WPA on APRIL 08, 2021



 Vingenza Scardigno
 Board Clerk/Secretary

PARKING AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN

RESOLUTION TO VOID AND REISSUE CHECK

NO.: 2021-009

WHEREAS, the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA") desire to void and replace Check #'s 2071, 2079, & 2080, each in the amount of \$625.00, drawn on the Operating Account held at Valley Bank Bank, and paid to the order of "Marotta & Garvey".

NOW THEREFORE, BE IT RESOLVED, by the Commissioners of the WPA, that the Executive Director is hereby authorized to void Check # 2071,2079 & 2080, each in the amount of \$625.00, and to issue replacement Check #'s 2198, 2199, 2200, each in the amount of \$625.00, payable to, "Marotta & Garvey" for the April 2020, May 2020 and June 2020 retainers, and

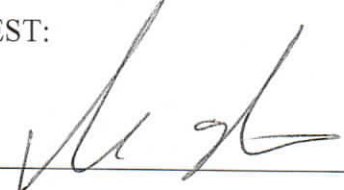
BE IT FURTHER RESOLVED that the Executive Director shall forward a certified copy of this resolution to:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Garbarini & Co., P.C.
5. Lisa Toscano, WPA Qualified Purchasing Agent

Moved: J. Marchetti
Seconded: J. Hechavarria

<i>Commissioners</i>	YES	NO	ABSTAIN	ABSENT
Jose Hechavarria	✓			
James Marchetti	✓			
William McLellan	✓			
Sam Mezzina	✓			
Eleazar Nuñez	✓			

DATED: APRIL 08, 2021

ATTEST:


Vingenza Scardigno
Board Clerk/Secretary

I hereby certify that the foregoing resolution was duly adopted by the WPA on April 08, 2021


Vingenza Scardigno

Board Clerk/Secretary

PARKING AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN

RESOLUTION TO VOID CHECK(S)

No.: 2021-010

WHEREAS, the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA"), desire to void Check # 2197 in the amount of \$0.00, printed on erroneously from the Valley Bank Operating,

NOW THEREFORE, BE IT RESOLVED, by the Commissioners of the Weehawken Parking Authority, that the Executive Director is hereby authorized to void Check # 2197 in the amount of \$0.00 and,

BE IT FURTHER RESOLVED that the Executive Director shall forward a certified copy of this resolution to:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co. P.C., WPA Auditor

Moved:

E. Nunez

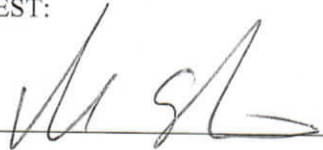
Seconded:

J. Marchetti

<i>Commissioners</i>	YES	NO	ABSTAIN	ABSENT
Jose Hechavarría	✓			
James Marchetti	✓			
William McLellan	✓			
Sam Mezzina	✓			
Eleazar Nuñez	✓			

DATED: APRIL 08, 2021

ATTEST:



Vingenza Scardigno

Board Clerk/Secretary

I hereby certify that the foregoing resolution was duly adopted by the WPA on April 08, 2021


Vingenza Scardigno

Board Clerk/Secretary

RESOLUTION

Annual Audit – Local Finance Board Certification NO. 2021-011

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Comprehensive Annual Audit Report, December 31, 2020 and 2019 for the year 2020 has been filed by a Registered Municipal Accountant with the Board Clerk/Secretary as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the fiscal affairs, as per R.S 52:27 BB-34, and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled;

General Comments
Recommendations

and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Comprehensive Annual Audit Report, December 31, 2020 and 2019, and specifically the section entitled:

‘Findings & Recommendations/Comments and Recommendations’

as evidenced by the group affidavit form of the governing body, and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated above and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52:27BB-52 – “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Weehawken Parking Authority of the Township of Weehawken, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance; and

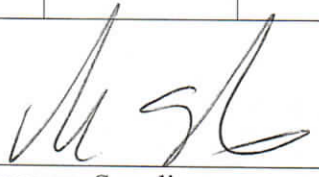
BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Garbarini & Co., P.C.
5. Lisa Toscano, WPA Qualified Purchasing Agent
6. New Jersey Department of Community Affairs

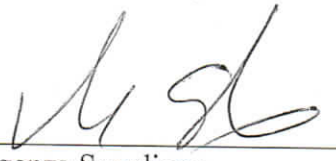
Moved: J. Marchetti
 Seconded: S. Mezzina

<i>Commissioners</i>	YES	NO	ABSTAIN	ABSENT
Eleazar Nuñez	✓			
Sam Mezzina	✓			
William P. McLellan	✓			
Jose Hechavarria	✓			
James V. Marchetti	✓			

Dated: April 08, 2021

Attest: 
 Vigenza Scardigno
 Board Clerk/Secretary

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE WEEHAWKEN PARKING AUTHORITY ON APRIL 08, 2021.


 Vigenza Scardigno
 Board Clerk/Secretary


CERTIFICATION OF GOVERNING BODY OF THE ANNUAL AUDIT
GROUP AFFIDAVIT FORM

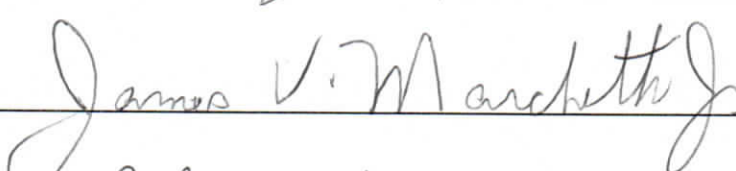
STATE OF NEW JERSEY
COUNTY OF HUDSON

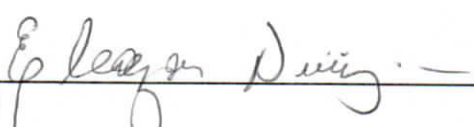
We, members of the governing body of the Weehawken Parking Authority in the County of Hudson, being duly sworn according to law, upon our oath depose and say:

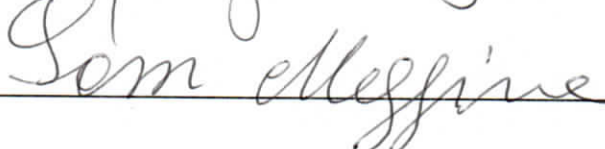
1. We are duly appointed members of the Weehawken Parking Authority of the Township of Weehawken in the County of Hudson;
2. In the performance of our duties and pursuant to N.J.A.C.5:30-6.5, we have familiarized ourselves with the contents of the Comprehensive Annual Audit Report, December 31, 2020 and 2019, filed with the Board Clerk/Secretary pursuant to N.J.S.A.40A:5-6 for the year 2020;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the section of the Comprehensive Annual Audit Report entitled 'Findings & Recommendations/Comments and Recommendations'.

(L.S.)  _____

(L.S.)  _____

(L.S.)  _____

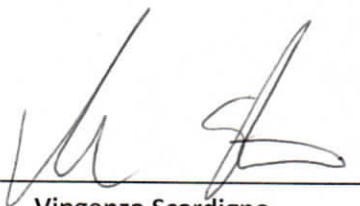
(L.S.)  _____

(L.S.)  _____

Sworn to and subscribed before me this 8th day of April, 2021.



Neil D. Marotta
Attorney at Law of New Jersey



Vigenza Scardigno
Board Clerk/Secretary

RESOLUTION

**Corrective Action Plan
NO. 2021-012**

WHEREAS, the governing body of the Weehawken Parking Authority have previously read, and signed an affidavit relating to the Findings & Recommendations/Comments and Recommendations as set forth in the Comprehensive Annual Report, December 31, 2020 and 2019; and

WHEREAS, the recommendation must be addressed in a "Corrective Action Plan" submitted in writing to the governing body of the Weehawken Parking Authority and to the Director of the Division of Local Government Services; and

WHEREAS, the governing body of the Weehawken Parking Authority have received and reviewed the plan submitted to them by the Executive Director of the Weehawken Parking Authority,

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Weehawken Parking Authority that the "Corrective Action Plan" has been reviewed and is hereby accepted as submitted by the Executive Director; and

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

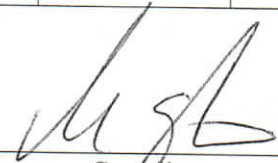
1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Garbarini & Co., P.C.
5. Lisa Toscano, WPA Qualified Purchasing Agent
6. New Jersey Department of Community Affairs

Moved: J. Marchetti

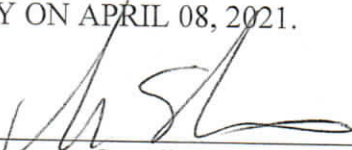
Seconded: J. Hechavarria

<i>Commissioners</i>	YES	NO	ABSTAIN	ABSENT
Eleazar Nuñez	✓			
Sam Mezzina	✓			
William P. McLellan	✓			
Jose Hechavarria	✓			
James V. Marchetti	✓			

Dated: April 08, 2021

Attest: 
Vingenza Scardigno
Board Clerk/Secretary

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE WEEHAWKEN PARKING AUTHORITY ON APRIL 08, 2021.


Vingenza Scardigno
Board Clerk/Secretary

Corrective Action Plan

Finding 2020-001:

The total expenditures for budgetary purposes exceeded the total adopted budget.

Criteria:

N.J.A.C. 1

Condition/Cause:

The Authority monitors expenses versus budget. However, the interest rate on notes was determined after the budget was adopted, therefore, the expenditure exceeded the budgetary appropriation.

Effect:

Total expenditures exceeded the adopted budget.

Recommendation:

That the Authority monitor expenditures to ensure that they do not exceed the adopted budget.

Management's Response:

While the Authority continues to monitor expenditures compared to the adopted budget, there were unpredictable but necessary occurrences subsequent to the time the budget was adopted. The categories affected were professional fees and debt service payments. The Authority acquired a parking lot within the Township, funded by the sale of debt securities. The sale required the issuance of debt which increased the dollar amount of debt service and required the engagement of professional services to satisfy the HCIA and debt issuance requirements. Therefore, the Authority's expenses increased after the adoption of the 2020 budget.

Implementation Date

January 1, 2021 and continued from January 1, 2020