

# PARKING AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN (“WPA”)

April 8, 2021

## MEETING MINUTES

In light of the current state of public health emergency in effect, and in accordance with Governor Murphy’s Executive Orders relating thereto and the continuing need for social distancing, the scheduled Weehawken Parking Authority meeting was conducted via telephone, computer, tablet or smartphone only and not in person.

### 1. Opening of the meeting: 7:05 PM

#### a. *Salute to the Flag*

#### b. *Roll Call of Commissioners*

James Marchetti (Chairman)	Present
Jose Hechavarria (Vice Chairman)	Present
Sam Mezzina (Secretary)	Present
William J. McLellan	Present
Eleazar Nuñez	Present

#### c. *Roll Call of Professionals*

Carmela Silvestri-Ehret, Executive Director	Present
Eric Negron, Asst. Executive Director	Present
Vingenza Scardigno, Board Clerk/Secretary	Present
Neil Marotta, Legal Counsel	Present
Lisa Toscano, QPA	Present

#### d. *Open Public Meetings Notice*

In compliance with the Open Public Meetings Act, the clerk of the WPA has notified all required newspapers of this meeting, and notice is posted at the Municipal and WPA offices.

### 2. Approval of Minutes:

#### a. Approval of Minutes for the Regular meeting held on March 11, 2021.

Motion by: James Marchetti

Second by: Sam Mezzina

No discussion on the matter.

The above was approved by Commissioners Nunez, Hechaverria, McLellan and Mezzina; abstained by Commissioner Marchetti.

**3. Executive Director's Report:**

Mrs. Silvestri-Ehret reported that the Parking Authority is operating as business as usual. We have been concentrating on the WPA 2020 audit.

We continue to monitor expenditures and receivables. We exceeded our budget last year due to the unscheduled purchase of the "upper parking lot" located adjacent to townhall. The details of the over expenditure are in the Comprehensive Annual Audit Report (12/31/20 and 2019).

In that regard and in addition to Resolution 2021-011 and its required group affidavit, the authority's General Counsel requires a verbal roll call be taken to certify that each Commissioner will authentically sign the affidavit that will accompany said Resolution.

Motion by: James Marchetti

Second by: Jose Hechavarria

No discussion on the matter.

The above report was **UNANIMOUSLY** approved, and certification confirmed by Commissioners in attendance.

**4. Citizen's Comments:**

No public present to comment on the agenda items.

**5. Financial Report:**

Motion by: James Marchetti

Second by: Eleazar Nunez

No discussion on the matter.

The above report was **UNANIMOUSLY** approved by Commissioners in attendance.

**6. Old/Unfinished Business:**

No unfinished business to review.

**7. New Business:**

**Resolution # 2021-008**

**Approval of Payment of Bills**

Motion by: James Marchetti

Second by: Sam Mezzina

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-009**

**Void/Reissue Checks**

Motion by: James Marchetti

Second by: Jose Hechavarria

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-010**

**Void Check**

Motion by: Eleazar Nunez

Second by: James Marchetti

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-011**

**Annual Audit-Local Finance Board Certification**

Motion by: James Marchetti

Second by: Sam Mezzina

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-012**

**Corrective Action Plan**

Motion by: James Marchetti

Second by: Jose Hechavarria

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**8. Privilege of the Floor:**

No members of the public were present to address the Commissioners.

**9. Executive Session:**

None.

**10. Adjournment:**

Motion to adjourn the meeting was made at 7:20 pm

Motion by: James Marchetti

Second by: Eleazar Nunez

The above was **UNANIMOUSLY** approved by Commissioners in attendance.



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Vingenza Scardigno  
Board Clerk/Secretary