

# PARKING AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN (“WPA”)

October 14, 2021  
MEETING MINUTES

The scheduled Weehawken Parking Authority meeting was conducted via telephone, computer, tablet, or smartphone only and not in person.

## 1. Opening of the meeting: 7:03 PM

### *a. Salute to the Flag*

### *b. Roll Call of Commissioners*

James Marchetti (Chairman)	Present
Jose Hechavarria (Vice Chairman)	Present
Sam Mezzina (Secretary)	Present
William J. McLellan	Absent
Eleazar Nuñez	Present

### *c. Roll Call of Professionals*

Carmela Silvestri-Ehret, Executive Director	Present
Eric Negron, Asst. Executive Director	Present
Vingenza Scardigno, Board Clerk/Secretary	Present
Neil Marotta, Legal Counsel	Present
Lisa Toscano, QPA	Present

### *d. Open Public Meetings Notice*

In compliance with the Open Public Meetings Act, the clerk of the WPA has notified all required newspapers of this meeting, and notice is posted at the Municipal and WPA offices.

## 2. Approval of Minutes:

### *a. Approval of Minutes for the Regular meeting held on September 9, 2021.*

Motion by: James Marchetti

Second by: Jose Hechavarria

No discussion on the matter.

The above was approved by Commissioners Hechavarria, Marchetti and Nunez. Commissioner Mezzina abstained, and Commissioner McLellan was absent.

**3. Executive Director's Report:**

Carmela Silvestri Ehret reported that the 2022 proposed budget is included for approval. Minimal line items have increased and presently the Weehawken Parking Authority is only including essential expenses. The 2022 budget put before you is for basic essentials.

Also, a draft resolution has been submitted for review noting the Weehawken Parking Authority's 2022 suggested meeting dates.

The Authority continues to require masks be worn in the office as well as temperatures checked of all employees and patrons entering the office.

Motion by: James Marchetti

Second by: Sam Mezzina

No discussion on the matter.

The above report was **UNANIMOUSLY** approved by Commissioners in attendance.

**4. Citizen's Comments:**

No public present to comment on agenda items.

**5. Financial Report:**

Motion by: Eleazar Nunez

Second by: Jose Hechavarria

Comment by Eric Negrón, Asst. Executive Director:

Hardcopy of the petty cash report not included, but the balance of \$200.00 has not changed.

The above report was **UNANIMOUSLY** approved by Commissioners in attendance.

**6. Old/Unfinished Business:**

No unfinished business to review.

**7. New Business:**

**Resolution # 2021-025**

**Approval of Payment of Bills**

Motion by: Sam Mezzina

Second by: Eleazar Nunez

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-026**

**LFB approval of Project Notes & Group Affidavit**

Motion by: Jose Hechavarria

Second by: Sam Mezzina

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-027**

**2022 Annual Budget for Approval**

Motion by: Eleazar Nunez

Second by: James Marchetti

Comment by Lisa Toscano, QPA:

The increase from the 2021 budget is estimated to be approximately \$50,000.00.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-028**

**Quickbase Inc. Renewal Contract**

Motion by: Eleazar Nunez

Second by: James Marchetti

Comment by Neil Marotta, Legal Counsel:

Mr. Marotta commented on the legal aspects of reviewing the Quickbase contract.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**8. Privilege of the Floor:**

No public present to address the Commissioners.

**9. Executive Session:**

None.

**10. Adjournment:**

Motion to adjourn the meeting was made at 7:38pm

Motion by: James Marchetti

Second by: Jose Hechavarria

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

  
Vingenza Scardigno  
Board Clerk/Secretary