

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor

Moved: J. Marchetti
Seconded: S. Mezzina

Commissioners	YES	NO	ABSTAIN	ABSENT
Jose Hechavarría	✓			
James Marchetti	✓			
William McLellan	✓			
Sam Mezzina	✓			
Eleazar Nuñez	✓			

DATED: DECEMBER 10, 2020
ATTEST:
[Signature]
Vingenza Scardigno
Board Clerk/Secretary

I hereby certify that the foregoing resolution was duly adopted by the WPA on December 10, 2020
[Signature]
Vingenza Scardigno
Board Clerk/Secretary

RESOLUTION
No. 2020-033
AUDITOR-ACCOUNTANT APPOINTMENT 2021

WHEREAS, the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA") posted a Public Notice requesting qualifications, in accordance with NJSA 19:44A-20.5 et seq., for the position of Auditor/Accountant; and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that the resolution authorizing the hire of professionals for "Professional Services" without competitive bids must be publicly advertised;

WHEREAS, the WPA received one (1) response to the request for proposal and qualifications for the position of Auditor/Accountant,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the WPA, that the Chairman of the WPA is hereby authorized to enter into an agreement with Garbarini & Co. P.C., as Auditor/Accountant, to provide auditing services necessary for the 2020 Audit and for accounting services, pursuant to the request for proposal and qualifications submitted, a copy of which are incorporated herein and made a part hereof, by reference, at the sum set forth in its proposal, not to exceed \$17,500.00, without further authorization by the WPA Commissioners, effective January 1, 2021 through December 31, 2021, or until a successor has been appointed; and

BE IT FURTHER RESOLVED, that a notice of this action shall be printed in the Jersey Journal, as required by law; and

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:


1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C.

Moved: J. Marchetti

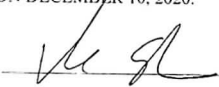
Seconded: E. Nunez

<i>Commissioners</i>	YES	NO	ABSTAIN	ABSENT
Eleazar Nuñez	✓			
Sam Mezzina	✓			
William McLellan	✓			
Jose Hechavarria	✓			
James V. Marchetti	✓			

Dated: December 10, 2020

Attest: 
 Vingenza Scardigno
 Board Clerk/Secretary

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE WEEHAWKEN PARKING AUTHORITY ON DECEMBER 10, 2020.


 Vingenza Scardigno
 Board Clerk/Secretary

WEEHAWKEN PARKING AUTHORITY

**REQUEST FOR PROPOSAL
DECEMBER 31, 2021**

REQUEST FOR PROPOSAL

TABLE OF CONTENTS

	<u>No. of Pages</u>
Criteria for Request for Proposal	3
System Review Report	2
Engagement Letter	5
Certificate of Employee Information Report	1
Business Registration Certificate	1
References	4
Exhibit "A" Mandatory Equal Employment Opportunity Language	2
Certificate of Liability Insurance	1

WEEHAWKEN PARKING AUTHORITY
HUDSON COUNTY, NEW JERSEY
CRITERIA FOR REQUEST FOR PROPOSAL
UNDER THE FAIR AND OPEN PROCESS
N.J.S.A. 19-44A-20.5,ET SEQ.

The responses to the Request for Proposal published by the Weehawken Parking Authority are comprised below.

1. Experience and reputation in the field:

General Background

Garbarini & Co. P.C. CPAs is a member of the American Institute of Certified Public Accountants Peer Review Program, administered by the New Jersey Society of CPAs and has received a peer review rating of pass, the highest rating. Paul W. Garbarini, CPA, RMA, PSA, CMFO and Maria Incremona, CPA, RMA, PSA, CMFO have practiced Accounting and Auditing in the State of New Jersey for over thirty years respectively. The firm's employees include two "Certified Public Accountants" whom are also "Registered Municipal Accountants" and "Public School Accountants". Garbarini & Co. P.C. CPAs is an established, successful and growing Certified Public Accounting firm dedicated to providing the highest quality of government and non-profit auditing and advisory services to our clients. The majority of the firm's audit engagements are derived from governmental, not-for-profit, and fund accounting engagements. These engagements have included audits of: Counties, Authorities, Municipalities, School Boards, Libraries, and Non-profit Corporations. Our firm consists of experienced professionals that strive to serve our client's best interests. We accomplish this through our commitment to performing our tasks with objectivity and the highest level of integrity, as well as adhering to the highest professional and unwavering ethical standards in all of our engagements.

Professional Status

Partners	Paul W. Garbarini Maria Incremona	CPA, RMA, PSA, CMFO CPA, RMA, PSA, CMFO
Managing Auditors	Robert Van Sweden Renata Gajor	
Staff Auditors	Maria Lofaro Paul J. Garbarini	Certified Paralegal

Professional Qualifications

- Knowledge of the methods and techniques applicable to government auditing and the education, skills, and experience to apply such knowledge to the audit being conducted.
- Knowledge of government organizations, programs, activities and functions.
- Skills appropriate for the audit being conducted including statistical sampling and review of computerized systems.
- Proficient in the appropriate accounting principals and in government auditing standards.

We ensure that each audit is conducted by staff that collectively has the knowledge and skills necessary. They have a thorough knowledge of government auditing and on the unique environment in which the municipality operates, relative to the nature of the audit being conducted. To ensure that our staff maintains professional proficiency, each auditor responsible for planning, directing conducting or reporting on audits under these standards completes at least 80 hours of continuing education and training every two years. In all matters related to the audit work, we will maintain independence so that opinions, conclusions, judgments, and recommendations will be impartial by knowledgeable third parties. Auditors are required to work, with due professional care. Due care imposes a responsibility upon each auditor to observe generally accepted auditing standards. Our firm has an appropriate internal quality control system in place and we must undergo an external quality control review at least once every three years.

The majority of the firm's audit engagements are derived from governmental, not-for-profit, and fund accounting engagements. These engagements have included audits of: Counties, Authorities, Townships, Boroughs, School Boards, Libraries, and Non-profit Corporations.

2. *Knowledge of the Weehawken Parking Authority and of matters concerning the Weehawken Parking Authority, and of the subject matter to be addressed under the contract:*

Garbarini & Co. P.C., CPA's has served as the Weehawken Parking Authority auditor. Garbarini & Co., P.C. has also served as Township Auditor for over 30 years and will be available to assist on any new condition that may arise.

3. *Availability to attend to any required Weehawken Parking Authority meetings and other matters:*

A partner of the firm, who is both a CPA and RMA, will be available for all meetings.

4. *Availability of personnel and other resources to provide such services:*

Personnel and resources needed to complete any engagement will be available.

5. *Compensation Proposal:*

Please see enclosed engagement letter.

6. *Other factors if demonstrated to be in the best interest of the Weehawken Parking Authority:*

Service during new construction era of the waterfront.

Thank you for your interest in our services.



Paul W. Garbarini
CPA, RMA, PSA, CMFO
Garbarini & Co. P.C., CPAs

Dated: 11/30/2020

Garbarini Co. Harding
a Division of Garbarini & Co., PC

William J. Martin, Sr., CPA
William J. Martin, Jr., CPA, RMA, IAS*
John E. Marini, CPA, CFP®

MEMBER OF THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

CERTIFIED PUBLIC ACCOUNTANTS
REGISTERED MUNICIPAL ACCOUNTANTS
FINANCIAL CONSULTANTS

REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL

December 10, 2018

To the shareholders of Garbarini & Co., PC
and the Peer Review Committee of the New Jersey Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Garbarini & Co., PC (*the firm*) in effect for the year ended June 30, 2018. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (*Standards*).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/peerreview. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under Governmental Auditing Standards, including compliance audits under the Single Audit Act, and an examination of a service organization (SOC 1 engagement).

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Garbarini & Co., PC in effect for the year ended June 30, 2018 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiencies*, or *fail*. Garbarini & Co., PC has received a pass review rating of *pass*.

MARTIN P. MARTINI, CPA, PA

MARTIN P. MARTINI, CPA, PA

GARBARINI & CO. P.C.
Certified Public Accountants

REGISTERED MUNICIPAL ACCOUNTANTS
LICENSED PUBLIC SCHOOL ACCOUNTANTS

285 Division Ave & Route 17 S.
Carlstadt, NJ 07072
(201) 933-5566
www.garbarinicpa.com

November 30, 2020

Weehawken Parking Authority
Attn: Carmela Silvestri-Ehret, Executive Director
4528 Park Avenue
Weehawken, NJ 07087

Re: 2021 Engagement Letter

Dear Ms. Carmela Silvestri-Ehret:

We are pleased to confirm our understanding of the services we are to provide the Weehawken Parking Authority (the "Authority") for the year ended December 31, 2021. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Authority as of and for the year ended December 31, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (the "RSI"), such as management's discussion and analysis (the "MD&A"), to supplement the Authority's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Authority's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedure, but will not be audited: MD&A.

We have also been engaged to report on supplementary information other than the RSI that accompanies the Authority's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the comptroller general of the United States, and will include tests of the accounting records of the Authority and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Authority's financial statement. Our report will be addressed to the Executive Director of the Authority. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unqualified (unmodified), we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and in compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Authority is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors are limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures – Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Authority's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the Authority in conformity with U.S. generally accepted accounting principles based on information provided by you. We will also participate in agreed-upon procedure engagements as required by NJ Statutes including the Annual Budget and the Authority's note purchase agreement with the HClA. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud and noncompliance with provisions of laws, regulations, contracts and grant agreements, or abuse that we may report.

You are responsible for the preparation of the supplementary information in which we have been engaged to report on, in conformity with the modified accrual basis of accounting as prescribed by the Division of Local Government Services (the "Division"). You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the modified accrual basis of accounting; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with the modified accrual basis of accounting; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. As part of the audit, we will assist with preparation of your financial statements and related notes. You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide and for accepting full responsibility for such decisions. You will be required to acknowledge in the written representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Audit Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Authority; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Garbarini & Co. P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State of New Jersey or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Garbarini & Co. P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State of New Jersey. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

The fees for the year ended December 31, 2021 are as follows:

- 2021 Audit Engagement \$ 14,500
- Engagement to perform Agreed-upon procedures to the 2022 Authority Budget (hourly billing)
- Engagement to perform Agreed-upon procedures to the Authority's Note Purchase Agreement with the HCIA (hourly billing)

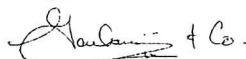
Agreed-upon procedure engagements will be billed at our standard rates per hour as follows:

Partners	\$	235
Audit Managers		185
Staff Accountants		125

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our most current peer review letter accompanies this letter.

We appreciate the opportunity to be of service to the Authority and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely yours,



GARBARINI & CO., P.C., CPAs

ACKNOWLEDGED AND ACCEPTED:

This letter correctly sets forth the understanding of the Authority.

By: _____

Title: _____

Date: _____

Certification 11989

CERTIFICATE OF EMPLOYEE INFORMATION REPORT
RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-AUG-2019 to 15-AUG-2026

GARBARINI & CO.
285 DIVISION AVE., & RT. #175
CARLSTADT NJ 07072



Elizabeth Maher Muoio

ELIZABETH MAHER MUOIO
State Treasurer



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: GARBARINI & CO. P.C.
Trade Name:
Address: DIV AVE & RT 17 S P O BOX 362
CARLSTADT, NJ 07072-0362
Certificate Number: 0529873
Effective Date: January 01, 1988
Date of Issuance: July 03, 2018

For Office Use Only:
20180703130704945

The following references are for your information:

CARLSTADT, BOROUGH OF

500 Madison Street

P.O. Box 466

Carlstadt, NJ 07072

Contact: Domenick Giancaspro, Chief Financial Officer

Telephone No. 201-939-2850

EAST RUTHERFORD, BOROUGH OF

One Everett Place

East Rutherford, NJ 07073

Contact: Anthony Bianchi, Chief Financial Officer

Telephone No. 201-933-3444

HILLSDALE, BOROUGH OF

380 Hillside Avenue

Hillside, NJ 07642

Contact: John Ruocco, Mayor

Telephone No. 201-666-4800

HO-HO-KUS, BOROUGH OF

333 Warren Avenue

Ho-Ho-Kus, NJ 07423

Contact: Joe Citro, CFO

William Jones, Borough Administrator

Telephone No. 201-652-4400

HUDSON COUNTY HOUSING RESOURCE CENTER

574 Newark Ave., 3rd Floor

Jersey City, NJ 07306

Contact: Ana M. Vilela Ohiwerei, Executive Director

Telephone No. 201-795-5615

NORTH HUDSON SEWERAGE AUTHORITY

1600 Adams Street

Hoboken, NJ 07030

Contact: Dr. Richard Wolff, Executive Director

Telephone No. 201-963-6043

NORTH HUDSON REGIONAL FIRE AND RESCUE

6102 Tonelle Avenue

North Bergen, NJ 07047

Contact: Jeff Welz

Telephone No. 201-392-2074

NORTH HUDSON REGIONAL COUNCIL OF MAYORS

400 38th Street

Union City, NJ 07087

Contact: Dr. Nicholas J. Cicco

Telephone No. 201-866-4004

The following references are for your information:

RAMSEY, BOROUGH OF
33 North Central Avenue
Ramsey, NJ 07446
Contact: Denise Bartalotta, CFO
Telephone No. 201-825-3400

WALLINGTON, BOROUGH OF
24 Union Boulevard
Wallington, NJ 07057
Contact: Judith Tutela, CFO
Telephone No. 973-777-0318

WEEHAWKEN, TOWNSHIP OF
400 Park Avenue
Weehawken, NJ 07087
Contact: Lisa Toscano, CMFO
Telephone No. 201-319-6000

WEEHAWKEN BOARD OF EDUCATION
53 Liberty Place
Weehawken, NJ 07087
Telephone No. 201-422-6125

**THE WILLIAM E. DERMODY FREE PUBLIC LIBRARY,
BOROUGH OF CARLSTADT**
420 Hackensack Street
Carlstadt, NJ 07072
Contact: Margaret Mellett, Director
Telephone No. 201-438-8866

EDGEWATER FREE PUBLIC LIBRARY
49 Hudson Avenue
Edgewater, NJ 07020
Contact: Linda A. Corona, Director
Telephone No. 201) 224-6144

**FRANKLIN LAKES PUBLIC LIBRARY,
BOROUGH OF FRANKLIN LAKES**
470 De Korte Drive
Franklin Lakes, NJ 07417
Contact: Gerry McMahan, Director
Telephone No. 201-891-2224

GLEN RIDGE PUBLIC LIBRARY
240 Ridgewood Avenue
Glen Ridge, NJ 07028
Contact: Jennifer Breuer, Director
Telephone No. 973-748-5482

The following references are for your information:

HILLSDALE FREE PUBLIC LIBRARY

509 Hillsdale Avenue
Hillsdale, NJ 07642
Contact: David Franz, Director
Telephone No. 201-358-5072

LEONIA PUBLIC LIBRARY

227 Fort Lee Road
Leonia, NJ 07605
Contact: Elysse Fink, Director
Telephone No. 201-592-5770

LYNDHURST PUBLIC LIBRARY

355 Valley Brook Avenue
Lyndhurst, NJ 07071
Contact: Donna Romeo, Director
Telephone No. 201-804-2478

MAHWAH PUBLIC LIBRARY

100 Ridge Road
Mahwah, NJ 07430
Contact: Kurt Hadelor, Director
Telephone No. 201-529-2183

**THE FREE PUBLIC LIBRARY,
BOROUGH OF MONTVALE**

12 Mercedes Drive, Suite 100
Montvale, NJ 07645
Contact: Giulia Bombace, Interim Director
Telephone No. 201-391-5090

**RAMSEY FREE PUBLIC LIBRARY,
BOROUGH OF RAMSEY**

30 Wyckoff Avenue
Ramsey, NJ 07446
Contact: Matt Latham, Director
Telephone No. 201-327-1445

**SADDLE BROOK FREE PUBLIC LIBRARY,
TOWNSHIP OF SADDLE BROOK**

340 Mayhill Street
Saddle Brook, NJ 07663
Contact: Katherine Hybertsen, Director
Telephone No. 201-843-3287

**THE FREE PUBLIC LIBRARY
TOWNSHIP OF SECAUCUS**

Plaza Center
Secaucus, NJ 07094
Contact: Jennifer May, Director
Telephone No. 201-330-2084

The following references are for your information:

**THE JOHN F. KENNEDY MEMORIAL FREE PUBLIC LIBRARY,
BOROUGH OF WALLINGTON**

49 Hathaway Street
Wallington, NJ 07057
Contact: Susan Kowalski, Interim Director
Telephone No. 973-471-1692

**THE FREE PUBLIC LIBRARY
TOWNSHIP OF WEEHAWKEN**

4 Hauxhurst Avenue
Weehawken, NJ 07087
Contact: Holly Pizzuta, Director
Telephone No. 201-863-7823

CARLSTADT AMBULANCE CORP.

424 Hackensack Street
Carlstadt, NJ 07072
Telephone No. 201-438-8886

CARLSTADT FIREFIGHTERS FOUNDATION

500 Madison Street
Carlstadt, NJ 07072
Telephone No. 201-939-2850

WEEHAWKEN VOLUNTEER FIRST AID SQUAD

PO Box 4917
Weehawken, NJ 07086
Telephone No. 201-865-6610

EXHIBIT "A"

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE (N.J.S.A. 10:5-31 et seq.)

GOODS AND SERVICES

1. Garbarini & Co., P.C. agrees to make good faith efforts to afford equal employment opportunities to minority and women workers consistent with:

i. Good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2; or

ii. Good faith efforts to meet targeted county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

2. Garbarini & Co., P.C. agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

3. Garbarini & Co., P.C. agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

4. In conforming with the targeted employment goals, Garbarini & Co., P.C. agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

If this contract is not subject to a Federally approved or sanctioned affirmative action program, the participants shall comply with the following requirements:

1. Garbarini & Co., P.C. shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

i. Appropriate evidence that Garbarini & Co., P.C. is operating under an existing Federally approved or sanctioned affirmative action program;

ii. A certificate of employee information report approval, issued in accordance with N.J.A.C. 17:27-4; or

iii. An employee information report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor, in accordance with N.J.A.C. 17:27-4.

2. During the performance of this contract, Garbarini & Co., P.C. agrees as follows:

i. Garbarini & Co., P.C., where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, Garbarini & Co., P.C. will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that all employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Garbarini & Co., P.C. agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the public agency compliance officer setting forth provisions of this nondiscrimination clause;

ii. Garbarini & Co., P.C. where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of Garbarini & Co., P.C., state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex;

iii. Garbarini & Co., P.C., where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment;

iv. Garbarini & Co., P.C., where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.A.C. 17:27-31 et seq., as amended and supplemented from time to time.

Garbarini & Co., P.C.

Garbarini & Co., P.C. CPAs



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/8/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Arthur J. Gallagher Risk Management Services, Inc.
2005 Market Street, Suite 1100
Philadelphia PA 19103

CONTACT NAME: Kathleen McCafferty
PHONE (A/C No. Ext.): 215-351-4707 **FAX (A/C No.):** 215-351-9012
E-MAIL ADDRESS: Kathleen_mccafferty@ajg.com

INSURED
Garbarini & Co. CPAs
Paul W. Garbarini
285 Division Ave & Route 17 S
Carlstadt NJ 07072

GARB&CO-02

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Great Divide Insurance Company	25224
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 662449348

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBRT INSD. WVD.	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea. occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea. accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYER \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability		NJB201797-05	10/1/2020	10/1/2021	Each Claim \$2,000.00 Aggregate \$2,000.00 Retention \$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Garbarini & Co. PC CPAs/RMAs
285 Division Ave. & Route 17 South
Carlstadt NJ 07072

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Patricia A. Shepless

RESOLUTION
No. 2020-034
BOND COUNSEL APPOINTMENT 2021

WHEREAS, the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA") posted a Public Notice requesting qualifications, in accordance with NJSA 19:44A-20.5 et seq., for the position of Bond Counsel; and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that the resolution authorizing the hire of professionals for "Professional Services" without competitive bids must be publicly advertised;

WHEREAS, the WPA received one (1) response to the request for qualifications for the position of Bond Counsel,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the WPA, that the Chairman of the WPA is hereby authorized to enter into an agreement with Matthew D. Jessup, Esq. of the firm McManimon, Scotland & Baumann, L.L.C., Newark, New Jersey, to provide specialized legal services necessary in connection with the authorization and the issuance of bonds or notes by the WPA pursuant to the request for qualifications, qualifications submitted and the Agreement incorporated herein by reference, at the sum set forth in the Agreement and effective January 1, 2021 through December 31, 2021, or until a successor has been appointed; and

BE IT FURTHER RESOLVED, that a notice of this action shall be printed in the Jersey Journal, as required by law; and

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

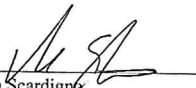
1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Garbarini & Co., P.C.
5. Lisa Toscano, WPA Qualified Purchasing Agent
6. Matthew D. Jessup, Esq., McManimon, Scotland & Baumann, L.L.C.

Moved: J. Marchetti

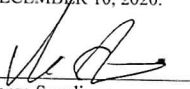
Seconded: W. McLellan

Commissioners	YES	NO	ABSTAIN	ABSENT
Eleazar Nuñez	✓			
Sam Mezzina	✓			
William McLellan	✓			
Jose Hechavarria	✓			
James V. Marchetti	✓			

Dated: December 10, 2020

Attest: 
Vingenza Scardigno
Board Clerk/Secretary

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE WEEHAWKEN PARKING AUTHORITY ON DECEMBER 10, 2020.


Vingenza Scardigno
Board Clerk/Secretary

RESOLUTION
No. 2020-035
GENERAL COUNCIL APPOINTMENT 2021

WHEREAS, the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA") posted a Public Notice requesting qualifications, in accordance with NJSA 19:44A-20.5 et seq., for the position of General Counsel; and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that the resolution authorizing the hire of professionals for "Professional Services" without competitive bids must be publicly advertised;

WHEREAS, the WPA received one (1) response to the request for qualifications for the position of General Counsel,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the WPA, that the Chairman of the WPA is hereby authorized to enter into an agreement with Neil D. Marotta, for the provision of legal services, for an annual retainer of \$7,500, to include all meetings of the Board of Commissioners, drafting of resolutions and phone calls with the Authority, all other matters to be billed at the rate of \$160.00 per hour, not to exceed \$15,000, without further authorization by the WPA Commissioners, pursuant to the Request for Qualifications and qualifications submitted, a copy of which are incorporated herein and made a part hereof, by reference, effective January 1, 2021 through December 31, 2021, or until a successor has been appointed, subject to certification that funds are available; and

BE IT FURTHER RESOLVED, that a notice of this action shall be printed in the Jersey Journal, as required by law; and

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:


1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Garbarini & Co., P.C.
5. Lisa Toscano, WPA Qualified Purchasing Agent
6. Neil D. Marotta, Esq., Marotta & Garvey

Moved: J. Marchetti

Seconded: E. Nunez

<i>Commissioners</i>	YES	NO	ABSTAIN	ABSENT
Eleazar Nuñez	✓			
Sam Mezzina	✓			
William McLellan	✓			
Jose Hechavarria	✓			
James V. Marchetti	✓			

Dated: December 10, 2020

Attest: 
Vigenza Scardigno
Board Clerk/Secretary

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE WEEHAWKEN PARKING AUTHORITY ON DECEMBER 10, 2020.


Vigenza Scardigno
Board Clerk/Secretary

MAROTTA & GARVEY
Attorneys at Law

3916 Bergenline Avenue,
Suite 2200
Union City, New Jersey 07087

(201) 552-9200
Fax (201) 552-9204
e-mail Mgclawyers@aol.com

December 3, 2020

Carmela Silvestri-Ehret, Executive Director
Weehawken Parking Authority
4200 Park Avenue
Weehawken, NJ 07086

Re: Request for Qualifications
General Counsel

Dear Ms. Silvestri:

By way of this letter, I hereby submit eight (8) copies of my qualifications for the position of General Counsel. As the enclosed resume will disclose, I am a partner with the firm Marotta & Garvey. I have represented governmental entities for over twenty-seven years, handling all matters that arise at the various levels of government.

For the past twenty-seven years, I have represented the Parking Authority of the Township of North Bergen. I also represent the Fort Lee Parking Authority, and Union City Parking Authority, in the same capacity. Through my representation, I have become knowledgeable and experienced in the field of Parking Authority Law and its practices. I am also very familiar with the Parking Authority of the Township of Weehawken, and the issues that it faces as a growing Authority in a densely populated urban setting. I am also heavily involved in the construction of a parking deck and a liner building in Fort Lee, and the attendant leasing.

Through my representation of the various public entities, I have successfully defended or brought suit on their behalf, in matters involving a large range of issues. I have appeared in the Superior Court of New Jersey and State Tax Court, on numerous occasions, as well as the Office of Administrative Law. In addition, I have represented and provided advice to municipalities as General Counsel and special counsel, concerning the various areas set forth in my resume.

The office of General Counsel covers a broad range of issues. Therefore, by way of example, I attach two samples of my work product, which focus on different areas. I therefore attach a Lease with a large tenant seeking space in the Authority's recently constructed liner building. My second sample is an employee policy memorandum regarding the Authority's Covid-19 policy.

I shall be primarily responsible for the services provided to the Authority and assure that

matters are handled in a timely manner. In addition to myself, my partner, Kathleen Garvey, has been practicing law for 30 years, and is well versed in several areas of law, including municipal law, having worked for a municipal attorney, as well as with me, on numerous issues involving the municipalities represented. We also maintain an administrative assistant to aid in the processing of documentation and non-legal research.

Finally, I believe my representation of both municipalities and parking authorities, provides one with a unique perspective on the interaction between the entities, as well as with other public agencies, that is a definite asset to all. By way of example, I have been able to share cost saving strategies, learned through representation of various clients that has led to inter-local services and benefit sharing. In the present climate, cost savings in such a manner is extremely important for the authority and the public.

Also enclosed is a copy of my State of New Jersey Business Registration Certificate and Certificate of Employee Information Report. Should you have any questions, please feel free to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read "Neil D. Marotta". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Neil D. Marotta

NDM:n
Encs.

NEIL D. MAROTTA
3916 Bergenline Avenue, Suite 2200
Union City, New Jersey 07087
(201) 552-9200
email MGC LAWYERS@AOL.COM

EDUCATION

Legal

Rutgers School of Law-Camden, NJ
Juris Doctorate, May 1992
Admitted to practice law in New Jersey and Pennsylvania 1992

Undergraduate

Jersey City State College, Jersey City, New Jersey
Bachelor of Arts, May, 1987 - History Major
Honors: History Honor Society

WORK EXPERIENCE

Marotta & Garvey, Union City, NJ
September, 1999 - present

Partner in general practice firm, specializing in the field of municipal/authorities law. Representation includes drafting of contracts, ordinances, legal opinions, resolutions and pleadings; matters addressed include but are not limited to, property acquisition, land use matters, employment relations, public construction contracts, public contracts, inter-governmental relations, public records requests, advising various municipal officials, including, governing body, municipal authorities and boards, executive director, municipal clerk, administrator, police and construction code officials, as well as appearances before Superior Court of New Jersey, Office of Administrative Law, municipal courts and administrative agencies.

Law Office of Libero D. Marotta, Edgewater, NJ
July, 1992 - September, 1999 - Associate.

Clients represented include:

- **Borough of Milltown** – Planning Board Attorney – January, 2012 to present
- **Union City Parking Authority** – General Counsel – September, 2010 to present
- **Weehawken Parking Authority** – General Counsel – January, 2010 to present
Special Counsel - March, 2008 to December, 2009
- **Fort Lee Parking Authority** - General Counsel - January, 2008 to present
- **Borough of East Newark** - Borough Attorney - March, 2002 – December, 2019
- **City of Union City** - Tax Appeal Attorney; Special Counsel - December, 1999 to present
Rent Stabilization Board Attorney - May, 2007 to present
- **North Bergen Parking Authority** - General Counsel - October, 1993 - present
- **Borough of Milltown** - Borough Attorney - January, 1999 - December, 2000
- **Township of River Vale** - Director of Law - October, 1995 - December, 1999



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: MAROTTA,NEIL & GARVEY,KATHLEEN
Trade Name: MAROTTA & GARVEY ESQ
Address: 3916 BERGENLINE AVENUE, SUITE 2200
UNION CITY, NJ 07087
Certificate Number: 0744131
Effective Date: May 19, 2000
Date of Issuance: December 03, 2020

For Office Use Only:

20201203115334996

Certification 29796

**CERTIFICATE OF EMPLOYEE INFORMATION REPORT
RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of ~~15 NOV 2014~~ to ~~15 NOV 2021~~.

MAROTTA & GARVEY
3916 BERGENLINE AVE. STE 2200
UNION CITY NJ 07087



A handwritten signature in black ink, appearing to read "Andrew P. Sidamon-Eristoff".

Andrew P. Sidamon-Eristoff
State Treasurer

REFERENCES

Joseph R. Smith, Mayor
Borough of East Newark
34 Sherman Avenue
East Newark, NJ 07029
(973)481-2902

Archer Cuellar, Acting Executive Director
Union City Parking Authority
506-518 38th Street, Roof Top Deck
Union City, NJ 07087
(201)348-5836

Gloria Gallo, Executive Director
Fort Lee Parking Authority
309 Main Street
Fort Lee, NJ 07024
(201)592-3500, ext. 1518

Robert P. Baselice, Executive Director
North Bergen Parking Authority
4225 Bergen Turnpike
North Bergen, NJ 07047
(201)869-6200

RESOLUTION
No. 2020-036
LABOR COUNCIL APPOINTMENT 2021

WHEREAS, the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA") recognize the need for an attorney with a specialization in labor and employment law to provide legal services for the WPA; and

WHEREAS, the WPA posted a Public Notice requesting qualifications, in accordance with NJSA 19:44A-20.5 et seq., for the position of Labor Counsel; and

WHEREAS, the WPA received one (1) response to the request for qualifications for the position of Labor Counsel,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the WPA, that the Chairman of the WPA is hereby authorized to enter into an agreement with David Corrigan, of the Corrigan Law Firm, as Labor Counsel, at a rate of \$160.00 per hour, not to exceed \$30,000.00 without further authorization by the WPA Commissioners, effective January 1, 2021 through December 31, 2021, or until a successor has been appointed; and

BE IT FURTHER RESOLVED, that a notice of this action shall be printed in the Jersey Journal, as required by law; and

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

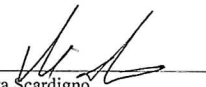
1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Garbarini & Co., P.C.
5. Lisa Toscano, WPA Qualified Purchasing Agent
6. David F. Corrigan, Esq. The Corrigan Law Firm

Moved: J. Marchetti

Seconded: S. Mezzina

<i>Commissioners</i>	YES	NO	ABSTAIN	ABSENT
Eleazar Nuñez	✓			
Sam Mezzina	✓			
William McLellan	✓			
Jose Hechavarria	✓			
James V. Marchetti	✓			

Dated: December 10, 2020

Attest: 
Vingenza Scardigno
Board Clerk/Secretary

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE WEEHAWKEN PARKING AUTHORITY ON DECEMBER 10, 2020.


Vingenza Scardigno
Board Clerk/Secretary

RESOLUTION
No: 2020-037
MEETING DATES 2021

BE IT RESOLVED by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA"), that pursuant to N.J.S.A. 10:4-18, the regular meetings of WPA, for the year 2021, shall be held at the Weehawken Municipal Building, 400 Park Avenue, Weehawken, NJ 07086, all at 7p.m. and in accordance with the following schedule:

January 14	July 15
February 11	August 12
March 11	September 9
April 8	October 14
May 13	November 18
June 10	December 16

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Tuscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor
6. Jersey Journal
7. Weehawken Reporter

Moved: J. Marchetti
 Seconded: S. Mezzina

Commissioners	YES	NO	ABSTAIN	ABSENT
Eleazar Nuñez	✓			
Sam Mezzina	✓			
William McLellan	✓			
Jose Hechavarria	✓			
James V. Marchetti	✓			

Dated: December 10, 2020

Attest: 
 Vingenza Scardigno
 Board Clerk/Secretary

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE WEEHAWKEN PARKING AUTHORITY ON DECEMBER 10, 2020.


 Vingenza Scardigno
 Board Clerk/Secretary

**RESOLUTION
NO. 2020-038
APPOINTING PETTY CASH CUSTODIAN**

BE IT RESOLVED by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA"), that Eric Negron is hereby appointed as Custodian of the Petty Cash Fund, effective January 1, 2021 through December 31, 2021 or to continue until a successor has been appointed, which fund shall maintain a monthly sum of \$200.00; and

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Dahboul-Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor
6. N.J. Division of Local Government Services, Department of Community Affairs

Moved: J. Marchetti


Seconded: J. Hechavarría

<i>Commissioners</i>	YES	NO	ABSTAIN	ABSENT
Jose Hechavarría	✓			
James Marchetti	✓			
William McLellan	✓			
Sam Mezzina	✓			
Eleazar Nuñez	✓			

Dated: December 10, 2020

Attest: 
Vingenza Scardigno
Board Clerk/Secretary

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE WEEHAWKEN PARKING AUTHORITY ON DECEMBER 10, 2020.


Vingenza Scardigno
Board Clerk/Secretary

**RESOLUTION
NO. 2020-039
CASH MANAGEMENT PLAN**

WHEREAS, it is deemed necessary and in the best interests of the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA), in the County of Hudson, to maintain various depository, business checking and investment accounts as part of a "Cash Management Plan" pursuant to N.J.R. 5:31-3.1, and it is necessary to designate by resolution the names of individuals whose signatures shall appear on checks drawn upon the treasury of the WPA, pursuant to N.J.R. 5:31-4.2 and

WHEREAS, the WPA Commissioners have decided it is in the best interest of the WPA to maintain depository, business checking and investment accounts at the following financial institutions, to effectuate its "Cash Management Plan" pursuant to N.J.R. 5:31-3.1:

TD Bank SB One (now Provident) Valley Bank

NOW, THEREFORE BE IT RESOLVED that the following individuals are hereby authorized to sign checks, withdrawal slips, wire transfer authorizations, or other transfer documents for the depository, business checking and investment accounts at TD Bank, Provident and Valley Bank on behalf of the WPA, said authorization to expire December 31, 2021 or to continue until a successor has been authorized.

Eleazar Nunez	WPA Commissioner
Sam Mezzina	WPA Commissioner
James V. Marchetti	WPA Commissioner
William McLellan	WPA Commissioner
Jose Hechavarria	WPA Commissioner
Carmela Silvestri-Ehret	WPA Executive Director
Eric Negron	WPA Assistant Executive Director

AND, BE IT FURTHER RESOLVED that all financial transactions on behalf of the WPA at the depository, business checking and investment accounts maintained in the aforesaid financial institutions shall require the signatures of at least two (2) of the authorized signers.

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:


1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Dahboul-Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor
6. All WPA Commissioners
7. Listed Institutions
8. New Jersey Department of Community Affairs

Moved: J. Marchetti

Seconded: S. Mezzina

Commissioners	YES	NO	ABSTAIN	ABSENT
Jose Hechavarria	✓			
James Marchetti	✓			
William McLellan	✓			
Sam Mezzina	✓			
Eleazar Nuñez	✓			

Dated: December 10, 2020

Attest: 
Vingenza Scardigno
Board Clerk/Secretary

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE WEEHAWKEN PARKING AUTHORITY ON DECEMBER 10, 2020.


Vingenza Scardigno
Board Clerk/Secretary

**RESOLUTION
NO. 2020-040
DESIGNATION OF OFFICIAL NEWSPAPERS**

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA"), that The Jersey Journal and The Weehawken Reporter are hereby designated as the official newspapers of the WPA effective January 1, 2021 through December 31, 2021 or until a successor publication has been designated; and

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:


1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor
6. The Jersey Journal
7. The Weehawken Reporter

Moved: J. Marchetti

Seconded: E. Nuñez

<i>Commissioners</i>	YES	NO	ABSTAIN	ABSENT
Jose Hechavarria	✓			
James Marchetti	✓			
William McLellan	✓			
Sam Mezzina	✓			
Eleazar Nuñez	✓			

Dated: December 10, 2020

Attest: 
Vingenza Scardigno
Board Clerk/Secretary

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE WEEHAWKEN PARKING AUTHORITY ON DECEMBER 10, 2020.


Vingenza Scardigno
Board Clerk/Secretary

**RESOLUTION
NO. 2020-041
DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS, pursuant to N.J.A.C. 17:27-3.3, the Parking Authority of the Township of Weehawken, (hereinafter referred to as "WPA") is to designate a Public Agency Compliance Officer (PACO),

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the WPA that Carmela Silvestri-Ehret, WPA Executive Director, is hereby designated the Public Agency Compliance Officer for the WPA, effective January 1, 2021 through December 31, 2021 or to continue until a successor is designated; and

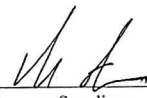
BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Dahboul-Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor
6. State of NJ Department of the Treasury Division of Purchase & Property

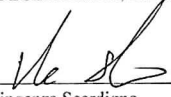
Moved: J. Marchetti
 Seconded: W. McLellan

<i>Commissioners</i>	YES	NO	ABSTAIN	ABSENT
Jose Hechavarría	✓			
James Marchetti	✓			
William McLellan	✓			
Sam Mezzina	✓			
Eleazar Nuñez	✓			

Dated: December 10, 2020

Attest: 
 Vingenza Scardigno
 Board Clerk/Secretary

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE WEEHAWKEN PARKING AUTHORITY ON DECEMBER 10, 2020.


 Vingenza Scardigno
 Board Clerk/Secretary

**RESOLUTION
NO. 2020-042
APPOINTING OPEN PUBLIC RECORDS ACT CUSTODIAN**

WHEREAS, the Open Public Records Act (OPRA) requires that each public agency appoint a records custodian as the person to receive requests from the public for access to public records; and

WHEREAS, the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA") desire to fulfill this mandate by appointing Eric Negron, Assistant Executive Director, as the records custodian,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the WPA, that pursuant to OPRA, Eric Negron is hereby appointed the records custodian to receive and review requests from the public for access to public records, effective January 1, 2021 through December 31, 2021 or to continue until a successor has been appointed; and

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:


1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Dahboul-Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor
6. New Jersey Government Records Council

Moved: J. Marchetti


Seconded: S. Mezzina

<i>Commissioners</i>	YES	NO	ABSTAIN	ABSENT
Jose Hechavarría	✓			
James Marchetti	✓			
William McLellan	✓			
Sam Mezzina	✓			
Eleazar Nuñez	✓			

Dated: December 10, 2020

Attest: 
Vingenza Scardigno
Board Clerk/Secretary

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE WEEHAWKEN PARKING AUTHORITY ON DECEMBER 10, 2020.


Vingenza Scardigno
Board Clerk/Secretary

RESOLUTION
NO. 2020-043
APPOINTING BOARD CLERK/SECRETARY

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA") that Vingenza Scardigno is hereby appointed as Board Clerk/Secretary to the WPA, effective January 1, 2021 through December 31, 2021 or to continue until a successor has been appointed, and shall receive the sum of \$3000.00 per year as compensation for services rendered, payable semiannually in equal installments in the last payroll of June and December; and

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Dahboul-Fares, Clerk of the Township of Weehawken
4. Garbarini & Co., P.C., WPA Auditor
5. Lisa Toscano, WPA Qualified Purchasing Agent
6. Jessica Ventura, Director of Human Resources of the Township of Weehawken
7. Vingenza Scardigno, WPA Board Clerk/Secretary

Moved: J. Marchetti


Seconded: E. Nunez

<i>Commissioners</i>	YES	NO	ABSTAIN	ABSENT
Jose Hechavarría	✓			
James Marchetti	✓			
William McLellan	✓			
Sam Mezzina	✓			
Eleazar Nuñez	✓			

Dated: December 10, 2020

Attest: 
Vingenza Scardigno
Board Clerk/Secretary

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE WEEHAWKEN PARKING AUTHORITY ON DECEMBER 10, 2020.


Vingenza Scardigno
Board Clerk/Secretary