

**PARKING AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN (“WPA”)**

December 16, 2021  
MEETING MINUTES

The scheduled Weehawken Parking Authority meeting was conducted via telephone, computer, tablet, or smartphone only and not in person.

**1. Opening of the meeting: 7:10 PM**

*a. Salute to the Flag*

*b. Roll Call of Commissioners*

|                                  |         |
|----------------------------------|---------|
| James Marchetti (Chairman)       | Present |
| Jose Hechavarria (Vice Chairman) | Present |
| Sam Mezzina (Secretary)          | Present |
| William J. McLellan              | Present |
| Eleazar Nuñez                    | Present |

*c. Roll Call of Professionals*

|                                             |         |
|---------------------------------------------|---------|
| Carmela Silvestri-Ehret, Executive Director | Present |
| Eric Negron, Asst. Executive Director       | Present |
| Vingenza Scardigno, Board Clerk/Secretary   | Present |
| Neil Marotta, Legal Counsel                 | Absent  |
| Lisa Toscano, QPA                           | Present |

*d. Open Public Meetings Notice*

In compliance with the Open Public Meetings Act, the clerk of the WPA has notified all required newspapers of this meeting, and notice is posted at the Municipal and WPA offices.

**2. Approval of Minutes:**

*a. Approval of Minutes for the Regular meeting held on November 18, 2021.*

Motion by: James Marchetti

Second by: Sam Mezzina

No discussion on the matter.

The above report was **UNANIMOUSLY** approved by Commissioners in attendance.

**3. Executive Director's Report:**

Carmela Silvestri Ehret reported that the N.J. Department of Community Affairs certified the Authority's adopted budget for 2022.

Further, the Authority's car 415 has been returned from the repair shop and is in operation. Car 416 as previously reported was in an accident and has been reviewed by an Insurance Adjuster. The estimated damages totaled approximately \$10,000 however the adjuster mentioned that the car had to be further reviewed for the final damage cost.

The Authority's building air/heating unit for the second floor has been replaced and is in full working order.

Lastly, the Commissioners have a resolution before them regarding the 2022 meeting dates and location which will be 4200 Park Avenue including virtually as necessary.

Motion by: James Marchetti

Second by: Jose Hechavarria

No discussion on the matter.

The above report was **UNANIMOUSLY** approved by Commissioners in attendance.

**4. Citizen's Comments:**

No public present to comment on agenda items.

**5. Financial Report:**

Motion by: James Marchetti

Second by: William McLellan

No discussion on the matter.

The above report was **UNANIMOUSLY** approved by Commissioners in attendance.

**6. Old/Unfinished Business:**

No unfinished business to review.

**7. New Business:**

**Resolution # 2021-032**

**Approval of Payment of Bills**

Motion by: Eleazar Nunez

Second by: Sam Mezzina

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-033**

**Appointment of Auditor-Accountant 2022**

Motion by: James Marchetti

Second by: William McLellan

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-034**

**Appointment of Bond Counsel 2022**

No discussion on the matter

Motion by: William McLellan

Second by: James Marchetti

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-035**

**Appointment of General Counsel 2022**

Motion by: Eleazar Nunez

Second by: Sam Mezzina

No discussion on the matter

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-036**

**Appointment of Labor Counsel 2022**

No discussion on the matter

Motion by: William McLellan

Second by: James Marchetti

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-037**

**2022 Meeting Dates**

No discussion on the matter

Motion by: James Marchetti

Second by: Sam Mezzina

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-038**

**Appointing Petty Cash Custodian 2022**

No discussion on the matter

Motion by: William McLellan

Second by: James Marchetti

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-039**

**Cash Management Plan 2022**

No discussion on the matter

Motion by: Eleazar Nunez

Second by: Jose Hechavarria

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-040**

**Designation of Official Newspapers 2022**

No discussion on the matter

Motion by: James Marchetti

Second by: Sam Mezzina

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-041**

**Designation of Public Agency Compliance Officer 2022**

No discussion on the matter

Motion by: William McLellan

Second by: James Marchetti

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-042**

**Appointing Open Public Records Act Custodian 2022**

No discussion on the matter

Motion by: Jose Hechavarria

Second by: James Marchetti

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-043**

**Appointing Board Clerk/Secretary 2022**

No discussion on the matter

Motion by: James Marchetti

Second by: Jose Hechavarria

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2021-044**

**Void Check(s)**

No discussion on the matter

Motion by: James Marchetti

Second by: Sam Mezzina

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

8. **Privilege of the Floor:**

No public present to address the Commissioners.

9. **Executive Session:**

None.

10. **Adjournment:**

Motion to adjourn the meeting was made at 7:38pm

Motion by: James Marchetti

Second by: Jose Hechavarria

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

  
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Vingenza Scardigno  
Board Clerk/Secretary