

**PARKING AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN (“WPA”)**  
December 14, 2023  
**MEETING MINUTES**

The scheduled WPA meeting was conducted in person as well as via telephone, computer, tablet, and smartphone.

**1. Opening of the meeting: 7:03 PM**

*a. Salute to the Flag*

*b. Roll Call of Commissioners*

James Marchetti (Chairman)	Present
Jose Hechavarria (Vice Chairman)	Present
Sam Mezzina (Secretary)	Present
William J. McLellan	Present
Eleazar Nuñez	Absent

*c. Roll Call of Professionals*

Carmela Silvestri-Ehret, Executive Director	Present
Eric Negron, Asst. Executive Director	Absent
Vingenza Scardigno, Board Clerk/Secretary	Present
Neil Marotta, Legal Counsel	Present
Lisa Toscano, QPA	Present

*d. Open Public Meetings Notice*

In compliance with the Open Public Meetings Act, the Board Clerk has notified all required newspapers of this meeting, and a notice has been posted in the public area at the Parking Authority’s office.

**2. Approval of Minutes:**

Approval of Minutes for the meeting held on November 16, 2023.

Motion by: James Marchetti

Second by: Jose Hechavarria

No discussion on the matter.

The Minutes were approved by Commissioners Hechavarria, Marchetti, Mezzina, Abstained by Commissioner McLellan and Commissioner Nuñez was absent.

**3. Executive Director's Report:**

Carmela Silvestri Ehret reported as follows:

The DCA has approved our adopted budget for 2024. Business continues as usual within the WPA with weather perhaps affecting the ability to conduct surveillance and as winter is upon us. One of our cars has been put back on surveillance after appropriate car repairs.

Motion by: James Marchetti

Second by: Sam Mezzina

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No discussion on the matter.

The above report was **UNANIMOUSLY** approved by Commissioners in attendance.

**4. Citizen's Comments:**

No public present to comment on agenda items.

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**5. Financial Report:**

Motion by: James Marchetti

Second by: Jose Hechavarria

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No discussion on the matter.

The above report was **UNANIMOUSLY** approved by Commissioners in attendance.

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**6. Old/Unfinished Business:**

No unfinished business to review.

**7. New Business:**

**Resolution # 2023-036**

**Approval of Payment of Bills**

Motion by: Jose Hechavarria

Second by: Sam Mezzina

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2023-037**

**Appointment of Auditor-Accountant 2024**

Motion by: James Marchetti

Second by: William McLellan

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2023-038**

**Appointment of Bond Counsel 2024**

Motion by: James Marchetti

Second by: Jose Hechavarria

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

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**Resolution # 2023-039**

**Appointment of General Counsel 2024**

Motion by: James Marchetti

Second by: Sam Mezzina

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

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**Resolution # 2023-040**

**Appointment of Labor Counsel 2024**

Motion by: James Marchetti

Second by: William McLellan

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

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**Resolution # 2023-041**

**2024 Meeting Dates**

Motion by: Jose Hechavarria

Second by: William McLellan

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

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**Resolution # 2023-042**

**Designation of Petty Cash Custodian 2024**

Motion by: James Marchetti

Second by: Jose Hechavarria

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2023-043**

**Cash Management Plan 2024**

Motion by: James Marchetti

Second by: Sam Mezzina

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

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**Resolution # 2023-044**

**Appointment of Official Newspaper(s) 2024**

Motion by: Jose Hechavarria

Second by: James Marchetti

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

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**Resolution # 2023-045**

**Designation of Public Agency Compliance Officer 2024**

Motion by: James Marchetti

Second by: Sam Mezzina

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

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**Resolution # 2023-046**

**Appointing Open Public Records Act Custodian 2024**

Motion by: James Marchetti

Second by: William McLellan

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

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**Resolution # 2023-047**

**Appointing Board Clerk/Secretary 2024**

Motion by: James Marchetti

Second by: Sam Mezzina

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**Resolution # 2023-048**

**Voiding Check(s)**

Motion by: Jose Hechavarria

Second by: James Marchetti

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

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**Resolution # 2023-049**

**Voiding Check(s)**

Motion by: James Marchetti

Second by: Jose Hechavarria

No discussion on the matter.

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

**8. Privilege of the Floor:**

No public present to address the Commissioners.

**9. Executive Session:**

None.


**10. Adjournment:**

Motion to adjourn the meeting was made at 7:21 pm

Motion by: James Marchetti

Second by: Jose Hechavarria

The above was **UNANIMOUSLY** approved by Commissioners in attendance.

  
Vigenza Scardigno  
Board Clerk/Secretary