

**MINUTES OF THE REGULAR MEETING OF THE PARKING
AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN,
COUNTY OF HUDSON, 4200 PARK AVENUE IN SAID TOWNSHIP
ON THURSDAY, MAY 16, 2024, AT 7:00 P.M.**

1. CONVENED: At 7:04 P.M.

a. The Chairman led the Pledge of Allegiance.

b. Roll Call:

Present: Chairman Marchetti, Vice Chairman Hechavarria, Commissioner Mezzina,
Commissioner Nuñez and Commissioner McLellan

Also Present: Executive Director Ehret, Assistant Executive Director Negron, Legal
Counsel Marotta, QPA Toscano and Board Clerk/Secretary Vingenza Scardigno

c. Chairman: In compliance with the Open Public Meetings Act, the Board Clerk has
notified the required newspaper of this meeting in the Annual Notice published on
January 6, 2024. A notice has been posted in the public area of the Parking
Authority's office.

2. APPROVAL OF MINUTES:

On motion by Chairman Marchetti and seconded by Vice Chairman Hechavarria, the April 18,
2024, meeting minutes were approved by the following vote:

Ayes: Vice Chairman Hechavarria, Chairman Marchetti, Commissioner Mezzina, Commissioner
Nuñez

Nays: None

Absent: None

Abstained: Commissioner McLellan

3. EXECUTIVE DIRECTOR'S REPORT:

Executive Director Carmela Silvestri Ehret reported that Parking Authority business was occurring as usual with no events to be reported at this time.

On motion by Chairman Marchetti and seconded by Commissioner Nuñez the above report was accepted by the following vote:

Ayes: Vice Chairman Hechavarria, Chairman Marchetti, Commissioner Mezzina, Commissioner Nuñez, Commissioner McLellan

Nays: None

Absent: None

Abstained: None

4. CITIZENS COMMENTS ON AGENDA ITEMS:

The Chairman asked if anyone wished to comment on the agenda. There were no members of the public present to comment on the agenda.

5. FINANCIAL REPORT:

On motion by Chairman Marchetti and seconded by Vice Chairman Hechavarria, the subsequent reports were accepted by the following vote:

Ayes: Vice Chairman Hechavarria, Chairman Marchetti, Commissioner Mezzina, Commissioner Nuñez, Commissioner McLellan

Nays: None

Absent: None

Abstained: None

Financial Reports are attached hereto.

5a.

12:20 PM
05/13/24

**Parking Authority of the Township of Weehawken
Reconciliation Detail
Valley Bank General Account, Period Ending 04/30/2024**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							2,422.40
Cleared Transactions							
Checks and Payments - 1 item							
Bill Pmt -Check	04/19/2024	1095	Taylor Communicat...	CUS396598	X	-550.00	-550.00
Total Checks and Payments						-550.00	-550.00
Deposits and Credits - 23 items							
Deposit	04/02/2024			Deposit for 4-1-24	X	25.00	25.00
Deposit	04/02/2024			Deposit for 3-28-24	X	59.00	84.00
Deposit	04/04/2024			Deposit for 4-2-24	X	10.00	94.00
Deposit	04/04/2024			Deposit for 4-3-24	X	91.00	185.00
Deposit	04/05/2024			Deposit for 4-5-24	X	15.00	200.00
Deposit	04/05/2024			Deposit for 4-4-24	X	25.00	225.00
Deposit	04/09/2024			Deposit for 4-8-24	X	9.00	234.00
Deposit	04/11/2024			Deposit for 4-10-24	X	10.00	244.00
Deposit	04/11/2024			Deposit for 4-9-24	X	78.00	322.00
Deposit	04/12/2024			Deposit for 4-11-24	X	5.00	327.00
Deposit	04/12/2024			Deposit for 4-12-24	X	40.00	367.00
Deposit	04/16/2024			Deposit for 4-15-24	X	15.00	382.00
Deposit	04/18/2024			Deposit for 4-16-24	X	5.00	387.00
Deposit	04/18/2024			Deposit for 4-17-24	X	10.00	397.00
Deposit	04/22/2024			Deposit for 4-19-24	X	15.00	412.00
Deposit	04/22/2024			Deposit for 4-18-24	X	30.00	442.00
Deposit	04/23/2024			Deposit for 4-22-24	X	5.00	447.00
Deposit	04/25/2024			Deposit for 4-24-24	X	15.00	462.00
Deposit	04/25/2024			Deposit for 4-23-24	X	50.00	512.00
Deposit	04/26/2024			Deposit for 4-25-24	X	5.00	517.00
Deposit	04/26/2024			Deposit for 4-26-24	X	22.00	539.00
Deposit	04/30/2024			Interest	X	1.91	540.91
Deposit	04/30/2024			Deposit for 4-29-24	X	25.00	565.91
Total Deposits and Credits						565.91	565.91
Total Cleared Transactions						15.91	15.91
Cleared Balance						15.91	2,438.31
Uncleared Transactions							
Checks and Payments - 3 items							
Bill Pmt -Check	04/30/2023	1085	Manuel DoCampo Jr.	Refund for permit overp...		-5.00	-5.00
Bill Pmt -Check	09/22/2023	1091	Jose Gonzalez	Overpayment Refund		-10.00	-15.00
Bill Pmt -Check	04/19/2024	1094	NeedDecals.com	Inv. # 10916 Hang Tags		-1,275.00	-1,290.00
Total Checks and Payments						-1,290.00	-1,290.00
Total Uncleared Transactions						-1,290.00	-1,290.00
Register Balance as of 04/30/2024						-1,274.09	1,148.31
Ending Balance						-1,274.09	1,148.31

3:34 PM
05/10/24

**Parking Authority of the Township of Weehawken
Reconciliation Detail
Valley Bank Operating Account, Period Ending 04/30/2024**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							18,450.37
Cleared Transactions							
Checks and Payments - 12 items							
Bill Pmt -Check	03/15/2024	2455	NeedDecals.com	Inv. # 10866	X	-4,742.00	-4,742.00
Bill Pmt -Check	03/15/2024	2461	David F. Corrigan Esq	Services rendered October 2023 thru Febr...	X	-3,237.50	-7,979.50
Bill Pmt -Check	03/15/2024	2451	eMazzanti		X	-1,591.39	-9,570.89
Bill Pmt -Check	03/15/2024	2456	Staples	Inv. # 8073227829	X	-341.34	-9,912.23
Bill Pmt -Check	03/15/2024	2457	Optimum	Billing Period 02-16 thru 03-15	X	-272.27	-10,184.50
Bill Pmt -Check	03/15/2024	2453	Cash(Petty Cash)	Acct Replenishment	X	-107.94	-10,292.44
Bill Pmt -Check	04/19/2024	2473	Hudson Gas & Auto ...	Inv. # 27074 Veh. #415	X	-1,029.00	-11,321.44
Bill Pmt -Check	04/19/2024	2475	Marotta, Neil & Garv...	Services rendered January 2024	X	-625.00	-11,946.44
Bill Pmt -Check	04/19/2024	2467	Staples		X	-417.55	-12,363.99
Bill Pmt -Check	04/19/2024	2469	Optimum	Billing Period 3-16 thru 4-15	X	-272.27	-12,636.26
Bill Pmt -Check	04/19/2024	2474	Hudson Gas & Auto ...	Inv. # 27057 Vehicle # 416	X	-95.00	-12,731.26
Bill Pmt -Check	04/19/2024	2471	Cash(Petty Cash)	Petty Cash Replenishment	X	-20.00	-12,751.26
Total Checks and Payments						-12,751.26	-12,751.26
Deposits and Credits - 2 items							
Deposit	04/22/2024			Ticket Revenue January 2024	X	1,920.00	1,920.00
Deposit	05/31/2024			Interest	X	6.30	1,926.30
Total Deposits and Credits						1,926.30	1,926.30
Total Cleared Transactions						-10,824.96	-10,824.96
Cleared Balance						-10,824.96	7,625.41
Uncleared Transactions							
Checks and Payments - 5 items							
Bill Pmt -Check	04/19/2024	2472	eMazzanti	Inv. # EMS93989		-1,900.80	-1,900.80
Bill Pmt -Check	04/19/2024	2466	Township of Weeha...	February 2024 Gasoline		-565.88	-2,466.68
Bill Pmt -Check	04/19/2024	2468	Venzon Wireless	686164360-00001		-333.94	-2,800.62
Bill Pmt -Check	04/19/2024	2465	eMazzanti	Inv. # EMS93445		-100.00	-2,900.62
Bill Pmt -Check	04/19/2024	2470	Pitney Bowes - Purc...	Acct Replenishment Balance		-1.52	-2,902.14
Total Checks and Payments						-2,902.14	-2,902.14
Deposits and Credits - 1 item							
General Journal	11/27/2023	581R	Weehawken Parking...	Reverse of GJE 581 -- For CHK 2419 void...		0.01	0.01
Total Deposits and Credits						0.01	0.01
Total Uncleared Transactions						-2,902.13	-2,902.13
Register Balance as of 04/30/2024						-13,727.09	4,723.28
Ending Balance						-13,727.09	4,723.28

12:25 PM
05/13/24

**Parking Authority of the Township of Weehawken
Reconciliation Detail
Provident Sale of Pay Station, Period Ending 04/30/2024**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							90,319.66
Cleared Transactions							
Checks and Payments - 1 item							
Check	04/10/2024			Service Charge	X	-10.00	-10.00
Total Checks and Payments						-10.00	-10.00
Deposits and Credits - 1 item							
Deposit	04/30/2024			Interest	X	7.40	7.40
Total Deposits and Credits						7.40	7.40
Total Cleared Transactions						-2.60	-2.60
Cleared Balance						-2.60	90,317.06
Register Balance as of 04/30/2024						-2.60	90,317.06
Ending Balance						-2.60	90,317.06



TD Wealth

PORTFOLIO APPRAISAL
AS OF 04/30/24

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ACCOUNT NO. 81-1941-50-9

WEEHAWKEN TOWNSHIP PARKING
AUTHORITY PARKING REVENUE BONDS
SERIES 2008 CONSTRUCTION FUND

PAR VALDE/ NO. SHARES	CUSIP/ DESCRIPTION	TOTAL ACCRUED INTEREST	MARKET VALUE ACQUISITION COST	UNREALIZED GAIN/LOSS	MARKET PRICE CURRENT BOOK	% OF PORTFOLIO	PURCHASE YIELD
CASH & EQUIVALENTS							
MONEY MARKET FUNDS							
4.440	38141W-25-7 GS SQ GOVT SERVICE SHS #467	.02	4.44 4.44	.00	1.000 4.44	100.00	4.7
	TOTAL MONEY MARKET FUNDS	.02	4.44 4.44	.00	4.44	100.00	4.7
CASH							
	INCOME CASH	.00	.00	.00	.000 .00		
	PRINCIPAL CASH	.00	.00	.00	.000 .00		
	TOTAL CASH	.00	.00	.00	.00	.00	0.0
	TOTAL CASH & EQUIVALENTS	.02	4.44 4.44	.00	4.44	100.00	4.7
	NET ASSETS	.02	4.44 4.44	.00	4.44	100.00	4.7
	TOTAL SECURITIES CURRENTLY HELD		4.46				



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STATE STREET
CORPORATION

PORTFOLIO APPRAISAL
AS OF 04/30/24

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ACCOUNT NO. 81-1941-60-8

TD BANK NA AS TRUSTEE FOR WEEHAWKEN
TWP PARKING AUTHORITY 2023 NOTES
PROJECT ACCOUNT

PAR VALUE/ NO. SHARES	CUSIP/ DESCRIPTION	TOTAL ACCRUED INTEREST	MARKET VALUE ACQUISITION COST	UNREALIZED GAIN/LOSS	MARKET PRICE CURRENT BOOK
CASH & EQUIVALENTS					
MONEY MARKET FUNDS					
7,837.300	38141W-25-7 GS SQ GOVT SERVICE SHS #467	30.28	7,837.30 7,837.30	.00	1.000 7,837.30
	TOTAL MONEY MARKET FUNDS	30.28	7,837.30 7,837.30	.00	7,837.30
CASH					
	INCOME CASH	.00	.00	.00	.000 .00
	PRINCIPAL CASH	.00	.00	.00	.000 .00
	TOTAL CASH	.00	.00	.00	.000 .00
	TOTAL CASH & EQUIVALENTS	30.28	7,837.30 7,837.30	.00	7,837.30
	NET ASSETS	30.28	7,837.30 7,837.30	.00	7,837.30
	TOTAL SECURITIES CURRENTLY HELD		7,867.58		



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PORTFOLIO APPRAISAL
AS OF 04/30/24

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ACCOUNT NO. 81-194A-50-9

TD BANK NA AS TRUSTEE FOR WEEHAWKEN
TWP PARKING AUTHORITY HCIA NOTES
PROJECT / CONSTRUCTION ACCOUNT

PAR VALUE/ NO. SHARES	CUSIP/ DESCRIPTION	TOTAL ACCRUED INTEREST	MARKET VALUE ACQUISITION COST	UNREALIZED GAIN/LOSS	MARKET PRICE CURRENT BOOK
CASH & EQUIVALENTS					
MONEY MARKET FUNDS					
84,789.530	38141W-31-5 GS SQ TREASURY OBLIG - ADMIN #469	341.71	84,789.53 84,789.53	.00	1.000 84,789.53
	TOTAL MONEY MARKET FUNDS	341.71	84,789.53 84,789.53	.00	84,789.53
CASH					
	INCOME CASH	.00	.00	.00	.000 .00
	PRINCIPAL CASH	.00	.00	.00	.000 .00
	TOTAL CASH	.00	.00	.00	.00
	TOTAL CASH & EQUIVALENTS	341.71	84,789.53 84,789.53	.00	84,789.53
	NET ASSETS	341.71	84,789.53 84,789.53	.00	84,789.53
	TOTAL SECURITIES CURRENTLY HELD		85,131.24		



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 PORTFOLIO APPRAISAL
 AS OF 04/30/24

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ACCOUNT NO. 81-1941-80-6

 TD BANK NA AS TRUSTEE FOR WEEHAWKEN
 TWP PARKING AUTHORITY NOTES
 DEBT SERVICE ACCOUNT

PAR VALUE/ NO. SHARES	CUSIP/ DESCRIPTION	TOTAL ACCRUED INTEREST	MARKET VALUE ACQUISITION COST	UNREALIZED GAIN/LOSS	MARKET PRICE CURRENT BOOK
CASH & EQUIVALENTS					
MONEY MARKET FUNDS					
427.310	38141W-25-7 GS SQ GOVT SERVICE SHS #467	1.65	427.31 427.31	.00	1.000 427.31
	TOTAL MONEY MARKET FUNDS	1.65	427.31 427.31	.00	427.31
CASH					
	INCOME CASH	.00	.00	.00	.000 .00
	PRINCIPAL CASH	.00	.00	.00	.000 .00
	TOTAL CASH	.00	.00	.00	.00
	TOTAL CASH & EQUIVALENTS	1.65	427.31 427.31	.00	427.31
	NET ASSETS	1.65	427.31 427.31	.00	427.31
	TOTAL SECURITIES CURRENTLY HELD		428.96		

6. UNFINISHED BUSINESS:

No unfinished business to review.

7. NEW BUSINESS:

a. Commissioner Nuñez read the following Resolution:

Resolution 2024-014

Payment of Bills

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (Hereinafter referred to as "WPA") that the following claims in the amount of **\$2,778.85** be, and they are hereby approved for payment if and when funds are available:

Ck #	PO#	Payee	Description	Amount	Account
2476	24-2054	Hudson Gas & Auto Zone	Vehicle # 416 Gasoline Inv. # 27166	67.00	Operating Account
2477	24-2055	eMazzanti	Basic Firewall April 2024 Inv. # EMS94222	100.00	Operating Account
2478	24-2056	Marotta & Garvey	Legal Services Rendered February 2024	625.00	Operating Account
2479	24-2057	Virezon Wireless	Cell Phone Services Billing Period Mar 24- April 23 Inv.# 9962437927	333.77	Operating Account
2480	24-2058	Staples	Office Supplies Inv. # 7000375836	729.88	Operating Account
2480	24-2060	Staples	Office Supplies Inv. # 7000285557	125.35	Operating Account
2481	24-2062	Optimum	Office Phone & Internet Acct.#07862-249431-01-3 Billing Period 4-16 Thru 5-15	278.13	Operating Account
2482	24-2063	Township of Weehawken	March 2024 Gasoline	519.72	Operating Account
			Grand Total All Accounts	\$2,778.85	

BE IT FUTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor

On motion by Commissioner Nuñez and seconded by Vice Chairman Hechavarria, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Chairman Marchetti, Commissioner Mezzina, Commissioner Nuñez, Commissioner McLellan

Nays: None

Absent: None

Abstained: None

b. Vice Chairman Hechavarria read the following Resolution:

**Resolution 2024-015
Void Check(s)**

WHEREAS, THE COMMISSIONERS OF THE PARKING AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN (HEREINAFTER REFERRED TO AS “WPA”), DESIRE TO VOID CHECK # 2463 & 2464 IN THE AMOUNT OF \$0.00, PRINTED ON ERRONEOUSLY DUE TO PRINTER MALFUNCTION FROM THE VALLEY BANK OPERATING,

NOW THEREFORE, BE IT RESOLVED, BY THE COMMISSIONERS OF THE WEEHAWKEN PARKING AUTHORITY, THAT THE EXECUTIVE DIRECTOR IS HEREBY AUTHORIZED TO VOID CHECK # 2463 & 2464 IN THE AMOUNT OF \$0.00 AND,

BE IT FURTHER RESOLVED, THAT THE BOARD CLERK/SECRETARY SHALL FORWARD A CERTIFIED COPY OF THIS RESOLUTION TO THE FOLLOWING PERSONS:

1. CARMELA SILVESTRI-EHRET, WPA EXECUTIVE DIRECTOR
2. ERIC NEGRON, WPA ASSISTANT EXECUTIVE DIRECTOR
3. ROLA FARES, CLERK OF THE TOWNSHIP OF WEEHAWKEN
4. LISA TOSCANO, WPA QUALIFIED PURCHASING AGENT
5. GARBARINI & CO, P.C., WPA AUDITOR

On motion by Vice Chairman Hechavarria and seconded by Commissioner Mezzina, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Chairman Marchetti, Commissioner Mezzina, Commissioner Nuñez, Commissioner McLellan

Nays: None

Absent: None

Abstained: None

8. PRIVILEGE OF THE FLOOR:

The Chairman asked if anyone wished to address the Board. There were no members of the public present to address the Board.

9. EXECUTIVE SESSION:

No executive session necessary.

10. ADJOURNMENT: 7:10 P.M.

The Chairman announced the next regular meeting will be held on **June 20, 2024**.

There being no further business before the Board, motion was duly made by Chairman Marchetti and seconded by Commissioner Mezzina to adjourn. So, moved.



Vingenza Scardigno
Board Clerk/Secretary