

**MINUTES OF THE REGULAR MEETING OF THE PARKING
AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN,
COUNTY OF HUDSON, 4200 PARK AVENUE IN SAID TOWNSHIP
ON THURSDAY, DECEMBER 19, 2024, AT 7:00 P.M.**

1. CONVENED: At 7:02 P.M.

a. The Board Clerk/Secretary led the Pledge of Allegiance.

b. Roll Call:

Present: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Also Present: Executive Director Carmela Silvestri-Ehret, Assistant Executive Director Eric Negrón, General Counsel Neil Marotta, QPA Lisa Toscano and Board Clerk/Secretary Vingenza Scardigno

c. Board Clerk/Secretary: In compliance with the Open Public Meetings Act, the Board Clerk has notified the required newspaper of this meeting in the Annual Notice published on January 6, 2024. A notice has been posted in the public area of the Parking Authority's office.

2. APPROVAL OF MINUTES:

On motion by Commissioner McLellan and seconded by Commissioner Nuñez, the November 21, 2024, meeting minutes were approved by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

3. EXECUTIVE DIRECTOR'S REPORT:

Executive Director Carmela Silvestri Ehret reports the following:

- One of the Authority's Parking Enforcement Officers resigned and transferred to DPW. In that regard, we have two newly hired parking enforcement officers who are also residents. The respective resolutions are before you this evening. Both new hires are in training and doing well.
- You also have before you a resolution to adopt the Authority's introduced budget. Unfortunately, as we originally filed the budget with the State in PDF format and unbeknownst to us the State requires Excel format, our budget was not approved prior to our last meeting. We have since submitted our budget in Excel format (unprotected however State required) and the State has approved our submission for adoption. Hence there is a resolution before you this evening for adoption of the introduced budget.

This concludes my report.

On motion by Vice Chairman Hechavarria and seconded by Commissioner Nuñez, the above report was accepted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

4. CITIZENS COMMENTS ON AGENDA ITEMS:

The Board Clerk/Secretary asked if anyone wished to comment on the agenda. The members of the public present, via zoom, did not wish to comment on the agenda items.

5. FINANCIAL REPORT:

On motion by Vice Chairman Hechavarria, seconded by Commissioner McLellan the subsequent reports were accepted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

Financial Reports are attached hereto.

5a.

Parking Authority of the Township of Weehawken
5492 - Valley Bank General Account, Period Ending 11/30/2024

RECONCILIATION REPORT

Reconciled on: 12/17/2024

Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	3,135.66
Interest earned	1.62
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (16)	591.00
Statement ending balance	3,728.28
Uncleared transactions as of 11/30/2024	-183.97
Register balance as of 11/30/2024	3,544.31
Cleared transactions after 11/30/2024	0.00
Uncleared transactions after 11/30/2024	212.00
Register balance as of 12/17/2024	3,756.31

Details

Deposits and other credits cleared (16)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/01/2024	Deposit			77.00
11/01/2024	Deposit			20.00
11/06/2024	Deposit			30.00
11/07/2024	Deposit			80.00
11/08/2024	Deposit			25.00
11/08/2024	Deposit			41.00
11/14/2024	Deposit			13.00
11/15/2024	Deposit			55.00
11/15/2024	Deposit			25.00
11/19/2024	Deposit			25.00
11/21/2024	Deposit			25.00
11/21/2024	Deposit			4.00
11/22/2024	Deposit			24.00
11/22/2024	Deposit			12.00
11/26/2024	Deposit			80.00
11/27/2024	Deposit			55.00
Total				591.00

5b.

Parking Authority of the Township of Weehawken
5484 - Valley Bank Operating Account, Period Ending 11/30/2024

RECONCILIATION REPORT

Reconciled on: 12/19/2024

Reconciled by: Eric Parking Negron

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	9,171.33
Interest earned	3.42
Checks and payments cleared (3)	-1,046.91
Deposits and other credits cleared (1)	3.55
Adjustment	-990.06
Statement ending balance	<u>7,141.33</u>
Uncleared transactions as of 11/30/2024	-2,426.16
Register balance as of 11/30/2024	4,715.17
Cleared transactions after 11/30/2024	0.00
Uncleared transactions after 11/30/2024	18,900.00
Register balance as of 12/19/2024	<u>23,615.17</u>

Details

Checks and payments cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/10/2024	Bill Payment	2528	Marotta & Garvey	-625.00
11/01/2024	Bill Payment	ACH	Staples	-280.91
11/25/2024	Bill Payment	ACH	QuickBooks	-141.00
Total				-1,046.91

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/12/2024	Deposit		QuickBooks	3.55
Total				3.55

Additional Information

Uncleared checks and payments as of 11/30/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/25/2024	Bill Payment	2540	Ricoh USA, Inc.	-479.26
11/25/2024	Bill Payment	2537	Verizon Wireless	-341.55
11/25/2024	Bill Payment	2534	Marotta & Garvey	-625.00
11/25/2024	Bill Payment	2535	Optimum	-272.57
11/25/2024	Bill Payment	2536	Township of Weehawken	-416.68
11/25/2024	Bill Payment	2538	eMazzanti Technologies	-100.00
11/25/2024	Bill Payment	2539	Cash(Petty Cash)	-191.10
Total				-2,426.16

Uncleared deposits and other credits after 11/30/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/17/2024	Deposit			18,900.00
Total				18,900.00

5c.

Parking Authority of the Township of Weehawken
0505 - Provident Safe of Pay Station, Period Ending 11/30/2024
RECONCILIATION REPORT
Reconciled on: 12/18/2024
Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	90,351.77
Service charge	-10.00
Interest earned	6.67
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>90,348.44</u>
Register balance as of 11/30/2024	90,348.44

5d.

Parking Authority of the Township of Weehawken

Petty Cash, Period Ending 11/30/2024

RECONCILIATION REPORT

Reconciled on: 12/19/2024

Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	8.90
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	191.10
Statement ending balance	200.00
Register balance as of 11/30/2024	200.00

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/25/2024	Deposit		Cash(Petty Cash)	191.10
Total				191.10

5e.

Parking Authority of the Township of Weehawken
6208 - Provident Bank - Parking Tax Revenue, Period Ending 11/30/2024

RECONCILIATION REPORT

Reconciled on: 12/18/2024

Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	1,818.47
Interest earned	3.83
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	1,822.30
Uncleared transactions as of 11/30/2024	0.00
Register balance as of 11/30/2024	1,822.30

Additional Information

Uncleared checks and payments as of 11/30/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/27/2024	Transfer			-73,105.19
Total				-73,105.19

Uncleared deposits and other credits as of 11/30/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/15/2024	Deposit		Little Man Parking	73,105.19
Total				73,105.19

Parking Authority of the Township of Weehawken
9043 - Series 2024 Debt Service, Period Ending 11/30/2024
RECONCILIATION REPORT
Reconciled on: 12/18/2024
Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	0.00
Charges and cash advances cleared (0)	0.00
Payments and credits cleared (0)	0.00
Statement ending balance	<u>0.00</u>
Register balance as of 11/30/2024	0.00

5g.

Parking Authority of the Township of Weehawken
1509 - TD Bank - 2008 Construction -, Period Ending 11/30/2024

RECONCILIATION REPORT

Reconciled on: 12/18/2024

Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	4.56
Interest earned	0.02
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>4.58</u>
Register balance as of 11/30/2024	4.58

5h.

Parking Authority of the Township of Weehawken
A509 - TD Wealth - HCIA Notes Project/Construction, Period Ending 11/30/2024

RECONCILIATION REPORT

Reconciled on: 12/18/2024

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	86,883.83
Interest earned	332.24
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	87,216.07
Register balance as of 11/30/2024	87,216.07

Parking Authority of the Township of Weehawken
TD Bank - 2023 Notes Project Account, Period Ending 11/30/2024

RECONCILIATION REPORT

Reconciled on: 12/18/2024

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	8,022.74
Interest earned	28.25
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	8,051.99
Register balance as of 11/30/2024	8,051.99

5j.

Parking Authority of the Township of Weehawken
1806 - Series - HCIA Notes Debt Service Acct, Period Ending 11/30/2024

RECONCILIATION REPORT

Reconciled on: 12/18/2024

Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	3,934.98
Interest earned	14.35
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	3,949.33
Register balance as of 11/30/2024	3,949.33

5k.

Parking Authority of the Township of Weehawken
5807 - TD Wealth - 2008 Bond Service Fund, Period Ending 11/30/2024

RECONCILIATION REPORT

Reconciled on: 12/18/2024

Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	0.00
Register balance as of 11/30/2024	0.00

6. UNFINISHED BUSINESS:

No unfinished business to review.

7. NEW BUSINESS:

a. Commissioner McLellan read the following Resolution:

Resolution 2024-035

Payment of Bills

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (Hereinafter referred to as "WPA") that the following claims in the amount of **\$5,698.68** be, and they are hereby approved for payment if and when funds are available:

Ck #	PO#	Payee	Description	Amount	Account
2542	24-2138	Rutgers Business School	Accounting and Auditing Update Virtual Conference December 5, 2024	\$300.00	Operating Account
2543	24-2139	Optimum	Office Phone & Internet 11/16/24 – 12/15/24	\$272.57	Operating Account
2544	24-2142	Ricoh USA, Inc.	Monthly Lease for 2 Copiers 11/1/24 – 11/30/24 Inv. # 108725899	\$479.26	Operating Account
2545	24-2143	eMazzanti Technologies	Basic Firewall Protection November 2024 Inv. # EMS100749	\$100.00	Operating Account
2546	24-2144	Marotta & Garvey, Esq.	Legal Services Rendered November 2024	\$625.00	Operating Account
2547	24-2145	Staples	Office Supplies See Invoice for Details Inv. # 7002947632	\$344.45	Operating Account
2547	24-2146	Staples	Office Supplies See Invoice for Details Inv. # 7003025889	\$349.02	Operating Account
2549	24-2147	eMazzanti Technologies	Network Engineer Remote Support Re: email blast Inv. # EMS99967	\$300.00	Operating Account
2550	24-2148	Eastern DataComm, LLC	Mitel Telephone Maintenance 11/25/24 – 11/24-25 Inv. # 186423	\$2,625.00	Operating Account
ACH	24-2149	Intuit Inc.	QuickBooks Online Advanced 12/4/2024 – 01/04/2025 Inv. # 10001355354500	141.00	Operating Account
2545	24-2150	eMazzanti Technologies	Basic Firewall Protection December 2024 Inv. # EMS101342	100.00	Operating Account
2547	24-2151	Staples	Office Supplies See Invoice for Details Inv. # 7003104227	62.38	Operating Account
			Grand Total All Accounts	\$5,698.68	

BE IT FUTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor

On motion by Commissioner McLellan and seconded by Vice Chairman Hechavarria, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

b. Commissioner Nuñez read the following Resolution:

Resolution 2024-036

APPOINTMENT OF AUDITOR-ACCOUNTANT 2025

WHEREAS the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”) posted a Public Notice requesting proposals, in accordance with NJSA 19:44A-20.5 et seq., for the position of Auditor/Accountant; and

WHEREAS the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that the resolution authorizing the hire of professionals for “Professional Services” without competitive bids must be publicly advertised.

WHEREAS the WPA received one (1) response to the request for proposal and qualifications for the position of Auditor/Accountant,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the WPA are hereby authorized to enter into an agreement with Garbarini & Co. P.C., as Auditor/Accountant, to provide auditing services necessary for the 2024 Audit and for accounting services, pursuant to the Request for Proposal and qualifications submitted, incorporated herein by reference, at the sum set forth in its proposal, not to exceed \$20,000.00, without further authorization by the WPA Commissioners, effective January 1, 2025 through December 31, 2025, or until a successor has been appointed; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed in the Jersey Journal, as required by law; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. CARMELA SILVESTRI-EHRET, WPA EXECUTIVE DIRECTOR
2. ERIC NEGRON, WPA ASSISTANT EXECUTIVE DIRECTOR
3. ROLA FARES, CLERK OF THE TOWNSHIP OF WEEHAWKEN
4. LISA TOSCANO, WPA QUALIFIED PURCHASING AGENT
5. GARBARINI & Co. P.C.

On motion by Commissioner Nuñez and seconded by Commissioner Mezzina, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

c. Vice Chairman Hechavarria read the following Resolution:

Resolution 2024-037
APPOINTMENT OF BOND COUNSEL 2025

WHEREAS the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”) posted a Public Notice requesting qualifications, in accordance with NJSA 19:44A-20.5 et seq., for the position of Bond Counsel; and

WHEREAS the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that the resolution authorizing the hire of professionals for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS the WPA received one (1) response to the request for qualifications for the position of Bond Counsel,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the WPA are hereby authorized to enter into an agreement with McManimon, Scotland & Baumann, L.L.C., to provide specialized legal services necessary in connection with the authorization and the issuance of bonds or notes by the WPA pursuant to the Request for Qualifications, qualifications submitted and the Agreement incorporated herein by reference, at the sum set forth in the Agreement and effective January 1, 2025 through December 31, 2025, or until a successor has been appointed; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed in the Jersey Journal, as required by law; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. CARMELA SILVESTRI-EHRET, WPA EXECUTIVE DIRECTOR
2. ERIC NEGRON, WPA ASSISTANT EXECUTIVE DIRECTOR
3. ROLA FARES, CLERK OF THE TOWNSHIP OF WEEHAWKEN
4. GARBARINI & Co., P.C.
5. LISA TOSCANO, WPA QUALIFIED PURCHASING AGENT
6. MATTHEW D. JESSUP, ESQ. OF THE FIRM MCMANIMON, SCOTLAND & BAUMANN, L.L.C.

On motion by Vice Chairman Hechavarria and seconded by Commissioner Mezzina, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

d. Vice Chairman Hechavarria read the following Resolution:

Resolution 2024-038
APPOINTMENT OF GENERAL COUNSEL 2025

WHEREAS the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”) posted a Public Notice requesting qualifications, in accordance with NJSA 19:44A-20.5 et seq., for the position of General Counsel; and

WHEREAS the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that the resolution authorizing the hire of professionals for “Professional Services” without competitive bids must be publicly advertised.

WHEREAS the WPA received one (1) response to the request for qualifications for the position of General Counsel,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the WPA are hereby authorized to enter into an agreement with Neil D. Marotta, for the provision of legal services, for an annual retainer of \$7,500.00, to include all meetings of the Board of Commissioners, drafting of resolutions and phone calls with the Authority, all other matters to be billed at the rate of \$160.00 per hour, not to exceed \$15,000.00, without further authorization by the WPA Commissioners, pursuant to the Request for Qualifications and qualifications submitted, incorporated herein by reference, effective January 1, 2025 through December 31, 2025, or until a successor has been appointed, subject to certification that funds are available; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed in the Jersey Journal, as required by law; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. CARMELA SILVESTRI-EHRET, WPA EXECUTIVE DIRECTOR
2. ERIC NEGRON, WPA ASSISTANT EXECUTIVE DIRECTOR
3. ROLA FARES, CLERK OF THE TOWNSHIP OF WEEHAWKEN
4. GARBARINI & CO., P.C.
5. LISA TOSCANO, WPA QUALIFIED PURCHASING AGENT
6. NEIL D. MAROTTA OF MAROTTA AND GARVEY

On motion by Vice Chairman Hechavarria and seconded by Commissioner McLellan, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

e. Commissioner Nuñez read the following Resolution:

Resolution No. 2024-039

2025 ADOPTED BUDGET RESOLUTION

Weehawken Parking Authority

FISCAL YEAR: January 01, 2025 to December 31, 2025

WHEREAS, the Annual Budget and Capital Budget/Program for the Weehawken Parking Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025 has been presented for adoption before the governing body of the Weehawken Parking Authority at its open public meeting of December 19, 2024; and

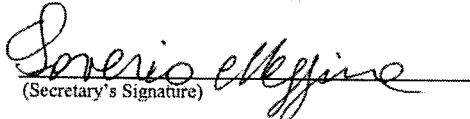
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$2,965,805.00, Total Appropriations, including any Accumulated Deficit, if any, of \$2,965,805.00, and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Weehawken Parking Authority at an open public meeting held on December 19, 2024 that the Annual Budget and Capital Budget/Program of the Weehawken Parking Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

12-19-24
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Jose A. Hechavarria	✓			
Eleazar Nunez	✓			
Christina McLellan	✓			
Saverio Mezzina	✓			

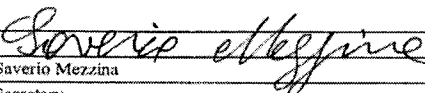
2025 ADOPTION CERTIFICATION

Weehawken Parking Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2025 to December 31, 2025

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Weehawken Parking Authority, pursuant to N.J.A.C 5:31-2.3, on December 19, 2024.

Officer's Signature:			
Name:	Saverio Mezzina		
Title:	Secretary		
Address:	4200 Park Avenue Weehawken, NJ 07086		
Phone Number:	201-863-1523	Fax:	201-863-1525
E-mail address:	parksmart@weehawkenpa.org		

Page C-6

On motion by Commissioner Nuñez and seconded by Commissioner McLellan, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

The 2025 Introduced Budget can be located on the Weehawken Parking Authority website (www.weehawkenpa.org) in the Financials section.

f. Commissioner McLellan read the following Resolution:

Resolution 2024-040

2025 MEETING DATES

BE IT RESOLVED by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”), that pursuant to N.J.S.A. 10:4-18, the regular meetings of WPA, for the year 2025, shall be held at the Weehawken Parking Authority, 4200 Park Avenue, Weehawken, NJ 07086, all at 7p.m. and in accordance with the following schedule:

January 16	July 17
February 20	August 21
March 20	September 18
April 17	October 16
May 15	November 20
June 12	December 18

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. CARMELA SILVESTRI-EHRET, WPA EXECUTIVE DIRECTOR
2. ERIC NEGRON, WPA ASSISTANT EXECUTIVE DIRECTOR
3. ROLA FARES, CLERK OF THE TOWNSHIP OF WEEHAWKEN
4. LISA TUSCANO, WPA QUALIFIED PURCHASING AGENT
5. GARBARINI & CO., P.C., WPA AUDITOR
6. JERSEY JOURNAL

On motion by Commissioner McLellan and seconded by Commissioner Nuñez, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

g. Commissioner Nuñez read the following Resolution:

Resolution 2024-041

Appointment of Petty Cash Custodian 2025

BE IT RESOLVED by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”), that Rania Baroudi is hereby appointed as Custodian of the Petty Cash Fund, effective January 1, 2025, through December 31, 2025, or to continue until a successor has been appointed, which fund shall maintain a monthly sum of \$200.00; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor
6. Rania Baroudi

On motion by Commissioner Nuñez and seconded by Vice Chairman Hechavarria, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

h. Commissioner McLellan read the following Resolution:

**Resolution 2024-042
CASH MANAGEMENT PLAN 2025**

WHEREAS, it is deemed necessary and in the best interests of the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA), in the County of Hudson, to maintain various depository, business checking and investment accounts as part of a "Cash Management Plan" pursuant to N.J.R. 5:31-3.1, and it is necessary to designate by resolution the names of individuals whose signatures shall appear on checks drawn upon the treasury of the WPA, pursuant to N.J.R. 5:31-4.2 and

WHEREAS, the WPA Commissioners have decided it is in the best interest of the WPA to maintain depository, business checking and investment accounts at the following financial institutions, to effectuate its' "Cash Management Plan" pursuant to N.J.R. 5:31-3.1:

TD Bank Provident Valley Bank

NOW, THEREFORE BE IT RESOLVED that the following individuals are hereby authorized to sign checks, withdrawal slips, wire transfer authorizations, or other transfer documents for the depository, business checking and investment accounts at TD Bank, Provident and Valley Bank on behalf of the WPA, said authorization to expire December 31, 2025, or to continue until a successor has been authorized.

Jose Hechavarria	WPA Commissioner
Sam Mezzina	WPA Commissioner
Christina McLellan	WPA Commissioner
Eleazar Nunez	WPA Commissioner
Carmela Silvestri-Ehret	WPA Executive Director
Eric Negron	WPA Assistant Executive Director

AND BE IT FURTHER RESOLVED that all financial transactions on behalf of the WPA at the depository, business checking and investment accounts maintained in the aforesaid financial institutions shall require the signatures of at least two (2) of the authorized signers.

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

7. Carmela Silvestri-Ehret, WPA Executive Director
8. Eric Negron, WPA Assistant Executive Director
9. Rola Fares, Clerk of the Township of Weehawken
10. Lisa Toscano, WPA Qualified Purchasing Agent
11. Garbarini & Co., P.C., WPA Auditor
12. All WPA Commissioners
13. Listed Institutions
14. New Jersey Department of Community Affairs

On motion by Commissioner McLellan and seconded by Vice Chairman Hechavarria, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

i. Commissioner Nuñez read the following Resolution:

Resolution 2024-043

DESIGNATION OF OFFICIAL NEWSPAPER(S) 2025

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA"), that The Jersey Journal is hereby designated as the official newspaper of the WPA effective January 1, 2025, through December 31, 2025, or until a successor publication has been designated; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor
6. The Jersey Journal

On motion by Commissioner Nuñez and seconded by Commissioner McLellan, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

i. Commissioner Nuñez read the following Resolution:

Resolution 2024-044

Designation of Public Agency Compliance Officer 2025

WHEREAS, pursuant to N.J.A.C. 17:27-3.3, the Parking Authority of the Township of Weehawken, (hereinafter referred to as “WPA”) is to designate a Public Agency Compliance Officer (PACO),

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the WPA, that Carmela Silvestri Ehret, WPA Executive Director, is hereby designated the Public Agency Compliance Officer and Eric Negron, Asst. Executive Director as alternate for the WPA, effective January 1, 2025, through December 31, 2025, or to continue until a successor is designated; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

15. Carmela Silvestri Ehret, WPA Executive Director
16. Eric Negron, WPA Assistant Executive Director
17. Rola Fares, Clerk of the Township of Weehawken
18. Lisa Toscano, WPA Qualified Purchasing Agent
19. Garbarini & Co., P.C., WPA Auditor
20. State of NJ Department of the Treasury Division of Purchase & Property

On motion by Commissioner Nuñez and seconded by Vice Chairman Hechavarria, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

k. Commissioner McLellan read the following Resolution:

Resolution 2024-045

Appointment of Open Public Records Act Custodian 2025

WHEREAS the Open Public Records Act (OPRA) requires that each public agency appoint a records custodian as the person to receive requests from the public for access to public records; and

WHEREAS the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”) desire to fulfill this mandate by appointing Eric Negron, Assistant Executive Director, as the Records Custodian and Carmela Silvestri Ehret, Executive Director, as Alternate Records Custodian,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the WPA, that pursuant to OPRA, Eric Negron is hereby appointed the Records Custodian and Carmela Silvestri Ehret as Alternate Records Custodian to receive and review requests from the public for access to public records, effective January 1, 2025, through December 31, 2025 or to continue until a successor has been appointed; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

21. Carmela Silvestri Ehret, WPA Executive Director
22. Eric Negron, WPA Assistant Executive Director
23. Rola Fares, Clerk of the Township of Weehawken
24. Lisa Toscano, WPA Qualified Purchasing Agent
25. Garbarini & Co., P.C., WPA Auditor

On motion by Commissioner McLellan and seconded by Commissioner Nuñez, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

I. Commissioner McLellan read the following Resolution:

Resolution 2024-046

APPOINTING BOARD CLERK/SECRETARY 2025

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”) that Vingenza Scardigno is hereby appointed as Board Clerk/Secretary to the WPA, effective January 1, 2025 through December 31, 2025 or to continue until a successor has been appointed, and shall receive the sum of \$3,000.00 per year as compensation for services rendered, payable semiannually in equal installments in the last payroll of June and December; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Garbarini & Co., P.C., WPA Auditor
5. Lisa Toscano, WPA Qualified Purchasing Agent
6. Jessica Ventura, Director of Human Resources of the Township of Weehawken
7. Vingenza Scardigno, WPA Board Clerk/Secretary

On motion by Commissioner McLellan and seconded by Vice Chairman Hechavarria, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

m. Commissioner Nuñez read the following Resolution:

Resolution 2024-047

Acceptance of Employee Resignation

WHEREAS, Natale Binetti, Parking Enforcement Officer, for the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”), submitted, as of November 13, 2024, his resignation from the Authority,

NOW THEREFORE, BE IT RESOLVED, by the Commissioners of the WPA, that they hereby accept the resignation of Natale Binetti, from his employment with the WPA, which resignation was effective as of November 13, 2024; and

BE IT FURTHER RESOLVED that the Board Clerk/ Secretary shall forward a certified copy of this resolution to:

26. Carmela Silvestri Ehret, WPA Executive Director
27. Eric Negron, WPA Assistant Executive Director
28. Jessica Ventura, Director of Human Resources
29. Rola Fares, Clerk of the Township of Weehawken
30. Lisa Toscano, WPA Qualified Purchasing Agent
31. Garbarini & Co., P.C.
32. Natale Binetti

On motion by Commissioner Nuñez and seconded by Commissioner Mezzina, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

n. Vice Chairman Hechavarria read the following Resolution:

Resolution 2024-048

Parking Enforcement Officer New Hire

be it resolved, BY THE COMMISSIONERS OF THE PARKING AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN (HEREINAFTER REFERRED TO AS “WPA”), THAT THE HIRING OF CHARLES DECANDIA, AS A FULL-TIME PARKING ENFORCEMENT OFFICER AT THE RATE OF APPROXIMATELY \$ 19.23 PER HOUR, IS HEREBY RATIFIED EFFECTIVE AS OF NOVEMBER 11, 2024 TO SERVE AT THE WILL OF THE COMMISSIONERS; AND

Be it further resolved THAT THE BOARD CLERK/SECRETARY SHALL FORWARD A CERTIFIED COPY OF THIS RESOLUTION TO:

1. Carmela Silvestri Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Garbarini & Co., P.C.
5. Lisa Toscano, WPA Qualified Purchasing Agent
6. Jessica Ventura, Director of Human Resources of the Township of Weehawken
7. Charles DeCandia

On motion by Vice Chairman Hechavarria and seconded by Commissioner Nuñez, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

o. Commissioner Nuñez read the following Resolution:

Resolution 2024-049

Parking Enforcement Officer New Hire

be it resolved, by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”), that the hiring of Max Lorenz, as a full-time Parking Enforcement Officer at the rate of approximately \$ 19.23 per hour, is hereby ratified effective as of December 09, 2024 to serve at the will of the Commissioners; and

Be it further resolved that the Board Clerk/Secretary shall forward a certified copy of this resolution to:

8. Carmela Silvestri Ehret, WPA Executive Director
9. Eric Negron, WPA Assistant Executive Director
10. Rola Fares, Clerk of the Township of Weehawken
11. Garbarini & Co., P.C.
12. Lisa Toscano, WPA Qualified Purchasing Agent
13. Jessica Ventura, Director of Human Resources of the Township of Weehawken
14. Max Lorenz

On motion by Commissioner Nuñez and seconded by Commissioner McLellan, the foregoing resolution was adopted by the following vote:

Ayes: Vice Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Commissioner Nuñez

Nays: None

Absent: None

Abstained: None

8. PRIVILEGE OF THE FLOOR:

The Board Clerk/Secretary asked if anyone wished to address the Board.

The members of the public present, via zoom, stated they are new residents of Weehawken. They wanted to express how happy they are with the Weehawken Parking Authority as a whole, and especially wanted to commend Brenda for her help and patience.

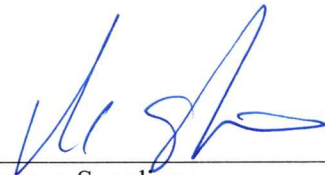
9. EXECUTIVE SESSION:

No executive session necessary.

10. ADJOURNMENT: 7:30 P.M.

The Board Clerk/Secretary announced the next regular meeting will be held on **January 16, 2025.**

There being no further business before the Board, a motion was duly made by Commissioner McLellan and seconded by Commissioner Nuñez to adjourn. So, moved.



Vingenza Scardigno
Board Clerk/Secretary