

**PARKING AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN
REORGANIZATION OF BOARD MEMBERS**

R E S O L U T I O N 2025-001

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA"), that Jose Hechavarria be and is hereby designated as the Chairman of the WPA, and, as such, is to preside at all meetings of the WPA, and shall continue in such office for a term to expire on December 31, 2025, or until a successor has been designated; and

BE IT FURTHER RESOLVED, by the Commissioners of the WPA, that Eleazar Nuñez be, and is hereby designated as the Vice-Chairman of the WPA, and, as such, is to preside at all meetings of the WPA in the absence of the Chairman, and shall continue in such office for a term to expire on December 31, 2025, or until a successor has been designated; and

BE IT FURTHER RESOLVED, by the Commissioners of the WPA, that Sam Mezzina be, and is hereby designated as the Secretary of the WPA, and shall continue in such office for a term to expire on December 31, 2025, or until a successor has been designated; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor
6. Eleazar Nuñez, WPA Commissioner
7. Sam Mezzina, WPA Commissioner
8. Christina McLellan, WPA Commissioner
9. Jose Hechavarria, WPA Commissioner

Commissioner:	Moved	Seconded	YES	NO	ABSTAIN	ABSENT
Hechavarria	_____	_____	✓	_____	_____	_____
McLellan	_____	_____	✓	_____	_____	_____
Mezzina	_____	_____	✓	_____	_____	_____
Nunez	_____	_____	✓	_____	_____	_____

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE WEEHAWKEN PARKING AUTHORITY ON JANUARY 16, 2025.



 Vingenza Scardigno
 Board Clerk/Secretary

Parking Authority of the Township of Weehawken
Payment of Bills
Resolution
No. 2025-002

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (Hereinafter referred to as “WPA”) that the following claims in the amount of **\$4,170.05** be, and they are hereby approved for payment if and when funds are available.

Ck #	PO#	Payee	Description	Amount	Account
2551	25-2140	Verizon Wireless	Monthly Cell Phone 10/24/2024 – 11/23/2024 Inv. # 9979503690	346.59	Operating Account
2552	25-2141	Township Of Weehawken	Gasoline Reimbursement November 2024	259.03	Operating Account
2560	25-2153	McManimon, Scotland & Baumann, LLC	Professional Services Rendered Inv. # 233200	150.50	Operating Account
2554	25-2154	Garbarini & Co	Professional Services Rendered Re: 2025 Budget Inv. # 23383	500.00	Operating Account
2555	25-2155	Marotta & Garvey, Esq	Legal Services Rendered December 2024	625.00	Operating Account
ACH	25-2156	Intuit QuickBooks	QuickBooks Online Advanced Inv. # 10001362591414	141.00	Operating Account
2556	25-2157	Ricoh USA, Inc	Monthly Lease for 2 Copiers 12/1/2024 – 12/31/2024 Inv. # 108802476	479.26	Operating Account
2557	25-2158	Optimum	Office Phone & Internet 12/16/2024 – 1/15/2025	272.57	Operating Account
2551	25-2159	Verizon Wireless	Monthly Cell Phone 11/24/2024 – 12/23/2024 Inv. # 6101923979	389.18	Operating Account
2558	25-2160	eMazzanti Technologies	Basic Firewall Rental January 2025 Inv. # EMS102400	100.00	Operating Account
2559	25-2161	Staples	Office Supplies See Invoice for Details Inv. # 7003453285	206.29	Operating Account
2561	25-2162	Petty Cash	Account Replenishment Office Postage	73.00	Operating Account
2559	25-2163	Staples	Office Supplies See Invoice for Details Inv. # 7003530475	204.66	Operating Account
2552	25-2164	Township Of Weehawken	Gasoline Reimbursement December 2024	422.97	Operating Account
			Grand Total All Accounts	\$4,170.05	

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor

<i>COMMISSIONERS</i>	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
JOSE HECHAVARRIA		✓	✓			
CHRISTINA MCLELLAN	✓		✓			
SAM MEZZINA			✓			
ELEAZAR NUÑEZ			✓			

I hereby certify that the foregoing resolution was duly adopted by the Commissioners of the Weehawken Parking Authority on January 16, 2025.

Dated: January 16, 2025

Attest: 
 Vingenza Scardigno
 Board Clerk/Secretary

Parking Authority of the Township of Weehawken
Void Check(s)
Resolution NO. 2024-003

WHEREAS, the commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”), desire to void check # 2548 in the amount of \$755.85, printed erroneously from the Valley Bank Operating Account,

NOW THEREFORE, BE IT RESOLVED, by the Commissioners of the Weehawken Parking Authority, that the Executive Director is hereby authorized to void check # 2548 in the amount of \$755.85 and,

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & co, P.C., WPA Auditor

<i>COMMISSIONERS</i>	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Jose Hechavarria			✓			
Christina McLellan			✓			
Sam Mezzina		✓	✓			
Eleazar Nuñez	✓		✓			

I hereby certify that the foregoing resolution was duly adopted by the Commissioners of the Weehawken Parking Authority on January 16, 2025.

Dated: January 16, 2025

Attest: 
 Vingenza Scardigno
 Board Clerk/Secretary

Parking Authority of the Township of Weehawken
Appointment of Daniel's Law Redactor(s)
Resolution No. 2025-004

WHEREAS, the State of New Jersey adopted N.J.S.A. 47:1B-1 et sq (P.L. 2021 c.371), commonly referred to as Daniel's Law, establishing a secure portal for Covered and Authorized persons, who will submit redaction requests of personal information from certain public records and websites; and

WHEREAS, the purpose of Daniel's law is to protect active, formerly active, and retired Federal and State judicial officers, prosecutors and law enforcement officers, and their immediate family members residing with them in the same household; and

WHEREAS, State, County, and Municipal government agencies that post residential data on their public-facing websites must redact it for Covered Persons who have been approved for redaction by the Office of Information Privacy and account for paper records of the same; and

WHEREAS, under Daniel's Law, the Parking Authority of the Township of Weehawken, (Hereinafter referred to as "WPA"), must appoint Redactors for websites and public records.

Now, Therefore, Be It Resolved by the Commissioners of the WPA, that Eric Negron, Assistant Executive Director, and Carmela Silvestri Ehret, Executive Director, be and are hereby appointed Redactors for the WPA in compliance with adopted N.J.S.A. 47:1B-1 et seq.

Be It Further Resolved that the Board Clerk/Secretary shall forward a certified copy of this resolution to:

1. Carmela Silvestri Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Jessica Ventura, Director of Human Resources
4. Rola Fares, Clerk of the Township of Weehawken
5. Lisa Toscano, WPA Qualified Purchasing Agent
6. Garbarini & Co. P.C.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Jose Hechavarria		✓	✓			
Christina McLellan	✓		✓			
Sam Mezzina			✓			
Eleazar Nuñez			✓			

I hereby certify that the foregoing resolution was duly adopted by the Commissioners of the Weehawken Parking Authority on January 16, 2025.

Dated: January 16, 2025

Attest: _____



Vingenza Scardigno

Board Clerk/Secretary

PARKING AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN
TITLE, SALARY & HOURLY RANGE STRUCTURE

Resolution
 No. 2025-005

BE IT RESOLVED by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA") hereby adopts the following Job Titles, Salary Range and Hourly Range Structure, effective January 1, 2025:

<u>TITLE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Administrative Assistant	\$15.00 Hourly	\$20.00 Hourly
Administrative Secretary	\$15.00 Hourly	\$25.00 Hourly
Assistant Executive Director	\$19,500.00 Salary	\$85,000.00 Salary
Bookkeeper	\$15.00 Hourly	\$25.00 Hourly
Office Clerk/Typist	\$15.00 Hourly	\$22.00 Hourly
Equipment Maintenance Worker	\$15.00 Hourly	\$22.00 Hourly
Executive Director	\$19,500.00 Salary	\$125,000.00 Salary
Office Manager	\$19,500.00 Annual	\$64,000.00 Annual
Parking Enforcement Officer	\$15.00 Hourly	\$25.00 Hourly
Parking Enforcement Officer /Office Clerk	\$15.00 Hourly	\$25.00 Hourly
Parking Enforcement Officer Supervisor	\$19,500.00 Annual	\$64,000.00 Annual
Part Time Parking Enforcement Officer	\$15.00 Hourly	\$22.00 Hourly
Part Time Office Clerk	\$15.00 Hourly	\$22.00 Hourly
Part Time IT Worker	\$15.00 Hourly	\$40.00 Hourly
Senior Supervisor	\$25,000.00 Annual	\$75,000.00 Annual

BE IT FURTHER RESOLVED that the WPA Executive Director shall forward a certified copy of this resolution to:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Jessica Ventura, Director of Human Resources of the Township of Weehawken
6. Giovanni D. Ahmad, Township Manager
7. Garbarini & Co., P.C., WPA Auditor

<i>COMMISSIONERS</i>	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
JOSE HECHAVARRIA			✓			
CHRISTINA MCLELLAN			✓			
SAM MEZZINA		✓	✓			
ELEAZAR NUÑEZ	✓		✓			

I hereby certify that the foregoing resolution was duly adopted by the Commissioners of the Weehawken Parking Authority on January 16, 2025.

Dated: January 16, 2025

Attest: 
 Vingenza Scardigno
 Board Clerk/Secretary

PARKING AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN

Shared Services Agreement between the WPA and the Township

RESOLUTION 2025-006

WHEREAS the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”) have been requested by the Township to enter into a Shared Services Agreement between the WPA and Township.

NOW, THEREFORE, be it resolved that the WPA Commissioners authorize the Authority to enter into said agreement,

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor
6. Neil D. Marotta, Esq., WPA General Counsel

Commissioner:	Moved	Seconded	YES	NO	ABSTAIN	ABSENT
Hechavarria	_____	_____	<input checked="" type="checkbox"/>	_____	_____	_____
McLellan	<input checked="" type="checkbox"/>	_____	<input checked="" type="checkbox"/>	_____	_____	_____
Mezzina	_____	_____	<input checked="" type="checkbox"/>	_____	_____	_____
Nunez	_____	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	_____	_____	_____

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE WEEHAWKEN PARKING AUTHORITY ON JANUARY 16, 2025.



Vingenza Scardigno
Board Clerk/Secretary