

**MINUTES OF THE REGULAR MEETING OF THE PARKING
AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN,
COUNTY OF HUDSON, 4200 PARK AVENUE IN SAID TOWNSHIP
ON THURSDAY, MARCH 20, 2025, AT 7:00 P.M.**

1. CONVENED: At 7:03 P.M.

a. The Board Clerk/Secretary led the Pledge of Allegiance.

b. Roll Call:

Present: Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Vice Chairman Nuñez

Also Present: Executive Director Carmela Silvestri-Ehret, Assistant Executive Director Eric Negron, General Counsel Neil Marotta, QPA Lisa Toscano and Board Clerk/Secretary Vingenza Scardigno

c. Board Clerk/Secretary: In compliance with the Open Public Meetings Act, the Board Clerk has notified the required newspaper of this meeting in the Annual Notice published on December 31, 2024. A notice has been posted in the public area of the Parking Authority's office.

2. APPROVAL OF MINUTES:

On motion by Commissioner McLellan and seconded by Chairman Hechavarria, the February 20, 2025, meeting minutes were approved by the following vote:

Ayes: Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Vice Chairman Nuñez

Nays: None

Absent: None

Abstained: None

3. EXECUTIVE DIRECTOR'S REPORT:

Executive Director Carmela Silvestri Ehret had nothing to report.

On motion by Chairman Hechavarria and seconded by Vice Chairman Nuñez, the above report was accepted by the following vote:

Ayes: Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Vice Chairman Nuñez

Nays: None

Absent: None

Abstained: None

4. CITIZENS COMMENTS ON AGENDA ITEMS:

The Board Clerk/Secretary asked if anyone wished to comment on the agenda. There were no members of the public present to comment on the agenda.

5. FINANCIAL REPORT:

On motion by Commissioner McLellan, seconded by Commissioner Mezzina the subsequent reports were accepted by the following vote:

Ayes: Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Vice Chairman Nuñez

Nays: None

Absent: None

Abstained: None

Financial Reports are attached hereto.

5a.

Weehawken Parking Authority
5492 - Valley Bank General Account, Period Ending 02/28/2025

RECONCILIATION REPORT

Reconciled on: 03/18/2025

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	4,885.33
Interest earned	1.58
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (16)	541.00
Statement ending balance	5,427.91
Uncleared transactions as of 02/28/2025	-1,778.00
Register balance as of 02/28/2025	3,649.91
Cleared transactions after 02/28/2025	0.00
Uncleared transactions after 02/28/2025	143.00
Register balance as of 03/18/2025	3,792.91

Details

Deposits and other credits cleared (16)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/04/2025	Deposit			10.00
02/05/2025	Deposit			70.00
02/06/2025	Deposit			40.00
02/07/2025	Deposit			30.00
02/07/2025	Deposit			60.00
02/11/2025	Deposit			15.00
02/13/2025	Deposit			25.00
02/14/2025	Deposit			25.00
02/14/2025	Deposit			50.00
02/19/2025	Deposit			20.00
02/20/2025	Deposit			20.00
02/21/2025	Deposit			13.00
02/21/2025	Deposit			23.00
02/26/2025	Deposit			70.00
02/26/2025	Deposit			45.00
02/27/2025	Deposit			25.00
Total				541.00

Additional Information

Uncleared checks and payments as of 02/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/05/2025	Bill Payment	1099	C-Graphics	-1,778.00
Total				-1,778.00

Uncleared deposits and other credits after 02/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/05/2025	Deposit			37.00
03/05/2025	Deposit			106.00
Total				143.00

6. UNFINISHED BUSINESS:

No unfinished business to review.

7. NEW BUSINESS:

a. Chairman Hechavarria read the following Resolution:

Parking Authority of the Township of Weehawken
Payment of Bills
Resolution No. 2025-010

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (Hereinafter referred to as "WPA") that the following claims in the amount of **\$4,008.59** be, and they are hereby approved for payment if and when funds are available.

Ck #	PO#	Payee	Description	Amount	Account
2574	25-2178	New Jersey State League of Municipalities	NJLM Annual Conference RE: Eric Negrón March 14, 2025 Inv. # S26335	\$75.00	General Account
2574	25-2179	New Jersey State League of Municipalities	NJLM Annual Conference RE: Carmela Ehret February 26, 2025 Inv. # S26334	\$45.00	General Account
2573	25-2180	Staples	Office Supplies See Attached for Details Inv. # 7004074169	\$23.69	Operating Account
2575	25-2181	eMazzanti Technologies	Basic Firewall Rental March 2025 Inv. # EMS103823	\$100.00	Operating Account
2576	25-2182	Ricoh USA, Inc	Monthly Lease for 2 Copiers Feb 1, 2025 – Feb 28, 2025 Inv. # 108950819	\$479.26	Operating Account
2577	25-2183	Optimum	Office Phone & Internet Feb 16, 2025 – March 15, 2025	\$273.17	Operating Account
2588	25-2184	Staples	Office Supplies See Attached for Details Inv. # 7004152710	\$174.74	Operating Account
1100	25-2185	Rydin Decal	2000 Daily Visitor Passes Inv. # PS-INV126746	\$1,661.97	General Account
2579	25-2186	Verizon Wireless	Monthly Cell Phone Jan 24, 2025 – Feb 23, 2025 Inv. # 6106814232	\$370.43	Operating Account
2588	25-2187	Staples	Office Supplies See Attached for Details Inv. # 7003858969	\$176.44	Operating Account
2580	25-2188	Township of Weehawken	Gasoline Reimbursement February 2025	\$487.89	Operating Account
ACH	25-2189	Intuit Inc	QuickBooks Online Advanced March 4, 2025 – April 4, 2025 Inv. # 10001377917543	\$141.00	Operating Account
			Grand Total All Accounts	\$4,008.59	

BE IT FUTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor

On motion by Chairman Hechavarria and seconded by Commissioner McLellan, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Vice Chairman Nuñez

Nays: None

Absent: None

Abstained: None

b Commissioner McLellan read the following Resolution:

Parking Authority of the Township of Weehawken
Void and Reissue Check
Resolution
No.: 2025-011

WHEREAS, the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”) desire to void and replace Check # 2542, in the amount of \$300.00, drawn on the Operating Account held at Valley Bank, and paid to the order of “Rutgers Business School”.

NOW THEREFORE, BE IT RESOLVED, by the Commissioners of the WPA, that the Executive Director is hereby authorized to void Check # 2542, in the amount of \$300.00, and to issue replacement Check # 2572, in the amount of \$300.00, payable to, “Rutgers Business School” for the Government Accounting and Auditing Conference held on 12-5-2024, and

Be It Further Resolved that the Board Clerk/Secretary shall forward a certified copy of this resolution to:

1. Carmela Silvestri Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Jessica Ventura, Director of Human Resources
4. Rola Fares, Clerk of the Township of Weehawken
5. Lisa Toscano, WPA Qualified Purchasing Agent
6. Garbarini & Co. P.C.

On motion by Commissioner McLellan and seconded by Vice Chairman Nuñez, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Vice Chairman Nuñez

Nays: None

Absent: None

Abstained: None

c. Chairman Hechavarria read the following Resolution:

Parking Authority of the Township of Weehawken
Designation of Official Newspaper(s)
Resolution No. 2025-012

WHEREAS, the currently designated official newspaper of the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”), is *The Jersey Journal*; and

WHEREAS, the WPA has become aware that *The Jersey Journal* will discontinue publication permanently, in both print and online formats, as of Friday, January 31, 2025; and

WHEREAS, the WPA wishes to designate one or more replacement official newspaper(s) with a goal of providing appropriate dissemination of notices, be that in print and/or online formats, so that residents and other interested parties throughout the municipality may have an opportunity to become informed and be heard; and

WHEREAS, the WPA finds that, increasingly, people are looking online as their principal source of information; and

WHEREAS, the WPA has determined that **The Bergen Record** and/or **The Star Ledger**, in print and/or online formats, currently provide residents and other interested parties with the best opportunity to become informed about WPA matters.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the WPA that *The Bergen Record* and *The Star Ledger*, or either of them, in print and/or online formats, be and until further notice each is hereby designated as an official newspaper of the WPA effective immediately through December 31, 2025, or until a successor publication has been designated; and

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following person;

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & co, P.C., WPA Auditor
6. The Bergen Record
7. The Star Ledger

On motion by Chairman Hechavarria and seconded by Commissioner McLellan, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Vice Chairman Nuñez

Nays: None

Absent: None

Abstained: None

8. PRIVILEGE OF THE FLOOR:

The Board Clerk/Secretary asked if anyone wished to address the Board. There were no members of the public present to address the Board.

9. EXECUTIVE SESSION:

No executive session necessary.

10. ADJOURNMENT: 7:11 P.M.

The Board Clerk/Secretary announced the next regular meeting will be held on **April 17, 2025**.

There being no further business before the Board, a motion was duly made by Chairman Hechavarria and seconded by Commissioner Mezzina to adjourn. So, moved.



Vingenza Scardigno
Board Clerk/Secretary