

**MINUTES OF THE REGULAR MEETING OF THE PARKING
AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN,
COUNTY OF HUDSON, 4200 PARK AVENUE IN SAID TOWNSHIP
ON THURSDAY, JULY 17, 2025, AT 7:00 P.M.**

1. CONVENED: At 7:02 P.M.

a. The Board Clerk/Secretary led the Pledge of Allegiance.

b. Roll Call:

Present: Chairman Jose A. Hechavarria, Commissioner Christina McLellan,
Commissioner Sam Mezzina and Vice Chairman Eleazar Nuñez

Also Present: Executive Director Carmela Silvestri-Ehret, Assistant Executive
Director Eric Negron, QPA Lisa Toscano, General Counsel Neil Marotta and
Board Clerk/Secretary Vingenza Scardigno

c. Board Clerk/Secretary: In compliance with the Open Public Meetings Act, the Board Clerk has notified the newspaper required of this meeting in the Annual Notice published on December 31, 2024. A notice has been posted in the public area of the Parking Authority's office.

2. APPROVAL OF MINUTES:

On motion by Commissioner McLellan and seconded by Chairman Hechavarria, the June 12, 2025, meeting minutes were approved by the following vote:

Ayes: Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Vice Chairman Nuñez

Nays: None

Absent: None

Abstained: None

3. EXECUTIVE DIRECTOR'S REPORT:

Executive Director Carmela Silvestri Ehret reported that the WPA continues to have issues with its vehicles and only one is operating at this time. Further, there is a resolution before the Board to re-hire a former employee who is also a lifelong Weehawken resident.

This concludes my report.

On motion by Chairman Hechavarria, and seconded by Vice Chairman Nuñez, the above report was accepted by the following vote:

Ayes: Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Vice Chairman Nuñez

Nays: None

Absent: None

Abstained: None

4. CITIZENS COMMENTS ON AGENDA ITEMS:

The Board Clerk/Secretary asked if anyone wished to comment on the agenda. There were no members of the public present to comment on the agenda.

5. FINANCIAL REPORT:

On motion by Chairman Hechavarria, seconded by Commissioner McLellan, the subsequent reports were accepted by the following vote:

Ayes: Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Vice Chairman Nuñez

Nays: None

Absent: None

Abstained: None

Financial Reports are attached hereto.

5a.

Weehawken Parking Authority
(5492) General Account - Valley, Period Ending 06/30/2025

RECONCILIATION REPORT

Reconciled on: 07/16/2025

Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	2,739.44
Interest earned	0.82
Checks and payments cleared (1)	-2,140.00
Deposits and other credits cleared (19)	580.00
Statement ending balance	1,180.26
Uncleared transactions as of 06/30/2025	-288.00
Register balance as of 06/30/2025	892.26
Cleared transactions after 06/30/2025	0.00
Uncleared transactions after 06/30/2025	210.00
Register balance as of 07/16/2025	1,102.26

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/09/2025	Bill Payment	1104	Rydin Decal	-2,140.00
Total				-2,140.00

Deposits and other credits cleared (19)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/03/2025	Deposit			15.00
06/05/2025	Deposit			15.00
06/05/2025	Deposit			15.00
06/06/2025	Deposit			10.00
06/06/2025	Deposit			27.00
06/10/2025	Deposit			20.00
06/12/2025	Deposit			35.00
06/12/2025	Deposit			35.00
06/13/2025	Deposit			45.00
06/13/2025	Deposit			25.00
06/18/2025	Deposit			43.00
06/18/2025	Deposit			4.00
06/23/2025	Deposit			19.00
06/23/2025	Deposit			49.00
06/24/2025	Deposit			67.00
06/25/2025	Deposit			47.00
06/27/2025	Deposit			31.00
06/27/2025	Deposit			49.00
06/30/2025	Deposit			29.00
Total				580.00

Additional Information

Uncleared checks and payments as of 06/30/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/30/2025	Bill Payment	1102	C-Graphics	-288.00
Total				-288.00

pg 1 of 2

Uncleared deposits and other credits after 06/30/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/01/2025	Deposit			55.00
07/01/2025	Deposit			5.00
07/03/2025	Deposit			20.00
07/07/2025	Deposit			70.00
07/09/2025	Deposit			50.00
07/09/2025	Deposit			10.00
Total				210.00

P92062

5b.

Weehawken Parking Authority
(5484) Operating Account - Valley, Period Ending 06/30/2025

RECONCILIATION REPORT

Reconciled on: 07/14/2025

Reconciled by: Eric Parking Negron

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	18,419.99
Interest earned	50.19
Checks and payments cleared (14)	-394,015.25
Deposits and other credits cleared (4)	381,955.39
Statement ending balance	6,410.32
Register balance as of 06/30/2025	6,410.32
Cleared transactions after 06/30/2025	0.00
Uncleared transactions after 06/30/2025	-141.00
Register balance as of 07/14/2025	6,269.32

Details

Checks and payments cleared (14)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/20/2025	Bill Payment	2595	eMazzanti Technologies	-100.00
06/05/2025	Expense	ACH	QuickBooks	-141.00
06/09/2025	Bill Payment	2599	NW Financial Group	-4,177.50
06/09/2025	Bill Payment	2601	NeedDecals.com	-4,740.10
06/09/2025	Bill Payment	2602	Fischer Printing Corporation	-1,829.00
06/09/2025	Bill Payment	2603	Ricoh USA, Inc.	-479.26
06/09/2025	Bill Payment	2604	Staples	-406.68
06/09/2025	Bill Payment	2609	Optimum	-273.26
06/09/2025	Bill Payment	2606	Verizon Wireless	-346.85
06/09/2025	Bill Payment	2598	McManimon, Scotland & Baum...	-943.00
06/09/2025	Bill Payment	2608	Township of Weehawken	-1,151.42
06/09/2025	Bill Payment	2610	eMazzanti Technologies	-100.00
06/09/2025	Check	2611	Cash(Petty Cash)	-151.79
06/11/2025	Check	2597	Township of Weehawken	-379,175.39
Total				-394,015.25

Deposits and other credits cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/06/2025	Transfer			379,175.39
06/09/2025	Check	2607	Verizon Wireless	0.00
06/09/2025	Check	2605	Staples	0.00
06/26/2025	Deposit		Township of Weehawken	2,780.00
Total				381,955.39

Additional Information

Uncleared checks and payments after 06/30/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/07/2025	Expense	ACH	QuickBooks	-141.00
Total				-141.00

5c.

Weehawken Parking Authority

(0505) Sale of Pay Stations - Provident, Period Ending 06/30/2025

RECONCILIATION REPORT

Reconciled on: 07/10/2025

Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	90,328.97
Service charge	-10.00
Interest earned	8.68
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	90,325.65
Register balance as of 06/30/2025	90,325.65

5d.

Weehawken Parking Authority				
(01) Petty Cash, Period Ending 06/30/2025				
RECONCILIATION REPORT				
Reconciled on: 07/11/2025				
Reconciled by: Eric Parking Negron				
Any changes made to transactions after this date aren't included in this report.				
Summary				USD
Statement beginning balance				170.80
Checks and payments cleared (1)				-122.59
Deposits and other credits cleared (2)				151.79
Statement ending balance				200.00
Register balance as of 06/30/2025				200.00
Details				
Checks and payments cleared (1)				
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/05/2025	Expense			-122.59
Total				-122.59
Deposits and other credits cleared (2)				
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/09/2025	Check	2611	Cash(Petty Cash)	29.20
06/09/2025	Check	2611	Cash(Petty Cash)	122.59
Total				151.79

5e.



TD Wealth

STATEMENT

STATEMENT OF CHANGES IN NET ASSETS
FOR PERIOD 06/01/25 THRU 06/30/25

PAGE 1

ACCOUNT NO. 81-0009-05-0

TD BANK NA AS TRUSTEE FOR
WEEKAWAKE TWP PARKING AUTHORITY
PARKING REVENUE BONDS SERIES 2024
CONSTRUCTION/COI ACCOUNT

BEGINNING TOTAL PORTFOLIO AS OF 06/01/25		10,163.96
TRANSACTION ACTIVITY		
MONEY MARKET INTEREST	31.81	
ACCRUED INCOME RECONCILIATION		
ENDING INTEREST ACCRUAL BALANCE	30.77	
BEGINNING INTEREST ACCRUAL BALANCE	31.81	
CHANGE IN INCOME ACCRUAL	1.04-	
TOTAL TRANSACTIONS	30.77	
ENDING TOTAL PORTFOLIO AS OF 06/30/25		10,194.73
TOTAL PORTFOLIO VALUE INCLUDES ASSET MARKET VALUE PLUS ACCRUED INCOME		

5f.



TD Wealth

STATEMENT

STATEMENT OF CHANGES IN NET ASSETS
FOR PERIOD 06/01/25 THRU 06/30/25

PAGE 1

ACCOUNT NO. 81-0009-04-3

TD BANK NA AS TRUSTEE FOR WEEKAWAKE
TOWNSHIP PARKING AUTHORITY
GENERAL PARKING REVENUE BONDS
SERIES 2024 DEBT SERVICE FUND

BEGINNING TOTAL PORTFOLIO AS OF 06/01/25		89.92
TRANSACTION ACTIVITY		
MONEY MARKET INTEREST	.29	
ACCRUED INCOME RECONCILIATION		
ENDING INTEREST ACCRUAL BALANCE	.27	
BEGINNING INTEREST ACCRUAL BALANCE	.28	
CHANGE IN INCOME ACCRUAL	.01-	
TOTAL TRANSACTIONS	.27	
ENDING TOTAL PORTFOLIO AS OF 06/30/25		90.19
TOTAL PORTFOLIO VALUE INCLUDES ASSET MARKET VALUE PLUS ACCRUED INCOME		

5g.



TD Wealth

PAGE 1

STATEMENT OF CHANGES IN NET ASSETS
FOR PERIOD 06/01/25 THRU 06/30/25

PAGE 1

ACCOUNT NO. 81-1945-80-7

WISCONSIN TOWNSHIP PARKING
AUTHORITY PARKING REVENUE BONDS
SERIES 2006 BOND SERVICE FUND

BEGINNING TOTAL PORTFOLIO AS OF 06/01/25	.00
TRANSACTION ACTIVITY	
TOTAL TRANSACTIONS	.00
ENDING TOTAL PORTFOLIO AS OF 06/30/25	.00
TOTAL PORTFOLIO VALUE INCLUDES ASSET MARKET VALUE PLUS ACCRUED INCOME	

5h.



TD Wealth

STATEMENT OF CHANGES IN NET ASSETS
FOR PERIOD 06/01/25 THRU 06/30/25

PAGE 1

ACCOUNT NO. 81-0009-07-6

TD BANK NA AS TRUSTEE FOR
WISCONSIN TWP PARKING AUTHORITY
REVENUE BONDS SERIES
2024 REVENUE FUND

BEGINNING TOTAL PORTFOLIO AS OF 06/01/25	330,285.66
TRANSACTION ACTIVITY	
CASH RECEIPTS	50,292.32
MONEY MARKET INTEREST	859.53
OTHER PAYMENTS	379,175.39-
REALIZED CAPITAL GAIN/LOSS ON SALES	.00
ACCRUED INCOME RECONCILIATION	
ENDING INTEREST ACCRUAL BALANCE	175.63
BEGINNING INTEREST ACCRUAL BALANCE	859.53
CHANGE IN INCOME ACCRUAL	683.90-
TOTAL TRANSACTIONS	328,707.24-
ENDING TOTAL PORTFOLIO AS OF 06/30/25	1,578.42
TOTAL PORTFOLIO VALUE INCLUDES ASSET MARKET VALUE PLUS ACCRUED INCOME	

000073 13021

5i.



TD Wealth

CONFIDENTIAL

STATEMENT OF CHANGES IN NET ASSETS
FOR PERIOD 06/01/25 THRU 06/30/25

PAGE 1

ACCOUNT NO. 76-1005-01-6

TD BANK NA AS ESCROW AGENT FOR
WILLAMETTE TRF PARKING AUTHORITY
2008 ESCROW FUND

BEGINNING TOTAL PORTFOLIO AS OF 06/01/25		1,677,233.91
TRANSACTION ACTIVITY		
CHANGE IN UNREALIZED CAPITAL GAIN/LOSS		
UNREALIZED GAIN/LOSS CURRENT PERIOD	31,507.58	
UNREALIZED GAIN/LOSS PRIOR PERIOD	29,647.26	
NET CHANGE	1,860.32	
ACCRUED INCOME RECONCILIATION		
ENDING INTEREST ACCRUAL BALANCE	22,987.87	
BEGINNING INTEREST ACCRUAL BALANCE	18,858.31	
CHANGE IN INCOME ACCRUAL	4,129.56	
TOTAL TRANSACTIONS		5,989.88
ENDING TOTAL PORTFOLIO AS OF 06/30/25		1,683,223.79
TOTAL PORTFOLIO VALUE INCLUDES ASSET MARKET VALUE PLUS ACCRUED INCOME		

5j.



TD Wealth

CONFIDENTIAL

STATEMENT OF CHANGES IN NET ASSETS
FOR PERIOD 06/01/25 THRU 06/30/25

PAGE 1

ACCOUNT NO. 81-0059-08-4

TD BANK NA AS TRUSTEE FOR
WILLAMETTE TRF PARKING AUTHORITY
PARKING REVENUE BONDS SERIES 2024
GENERAL FUND

BEGINNING TOTAL PORTFOLIO AS OF 06/01/25		.00
TRANSACTION ACTIVITY		
TOTAL TRANSACTIONS		.00
ENDING TOTAL PORTFOLIO AS OF 06/30/25		.00
TOTAL PORTFOLIO VALUE INCLUDES ASSET MARKET VALUE PLUS ACCRUED INCOME		

5k.

**TD Wealth**

ENDNOTES

STATEMENT OF CHANGES IN NET ASSETS
FOR PERIOD 06/01/25 THRU 06/30/25

PAGE 1

ACCOUNT NO. 81-0009-09-2

TD BANK NA AS TRUSTEE FOR
WEKHAMEN TWP PARKING AUTHORITY
PARKING REVENUE BONDS SERIES 2024
BOND RESERVE FUND

BEGINNING TOTAL PORTFOLIO AS OF 06/01/25	661,117.41
TRANSACTION ACTIVITY	
MONEY MARKET INTEREST	2,069.18
ACCRUED INCOME RECONCILIATION	
ENDING INTEREST ACCRUAL BALANCE	2,001.35
BEGINNING INTEREST ACCRUAL BALANCE	2,069.18
CHANGE IN INCOME ACCRUAL	67.83-
TOTAL TRANSACTIONS	2,001.35
ENDING TOTAL PORTFOLIO AS OF 06/30/25	663,118.76
TOTAL PORTFOLIO VALUE INCLUDES ASSET MARKET VALUE PLUS ACCRUED INCOME	

Weehawken Parking Authority
(6208) Parking Tax Revenue - Provident, Period Ending 06/30/2025

RECONCILIATION REPORT

Reconciled on: 07/10/2025

Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	52,157.11
Interest earned	1.26
Checks and payments cleared (1)	-50,292.52
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>1,865.85</u>
Register balance as of 06/30/2025	1,865.85

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/05/2025	Deposit			-50,292.52
Total				<u>-50,292.52</u>

6. UNFINISHED BUSINESS:

No unfinished business to review.

7. NEW BUSINESS:

a. Chairman Hechavarria read the following Resolution:

Parking Authority of the Township of Weehawken
Payment of Bills
Resolution No. 2025-020

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (Hereinafter referred to as "WPA") that the following claims in the amount of **\$ 3,491.53** be, and they are hereby approved for payment if and when funds are available.

Ck #	PO#	Payee	Description	Amount	Account
2611	25-2225	Ricoh USA, Inc	Monthly Lease for 2 Copiers Billing Period 6/6/25 – 7/1/25 Inv. # 109248790	479.26	Operating Account
2612	25-2226	Hudson Gas & Auto Service Inc	Veh # 417 - Inv. # 28790 See Attached for Details	140.00	Operating Account
2613	25-2227	Staples	Office Supplies See Attached for Details Inv. # 6034209200	157.49	Operating Account
2614	25-2228	Optimum	Internet & Phone Billing Period 6/16/25 – 7/15/25	273.26	Operating Account
2613	25-2229	Staples	Office Supplies See Attached for Details Inv. # 7005707152	169.60	Operating Account
2616	25-2230	Verizon Wireless	Monthly Cell Phone Billing Period 5/24/25 – 6/23/25 Inv. # 6116811184	343.01	Operating Account
2615	25-2231	Township of Weehawken	Reimbursement of Gasoline for June 2025	211.81	Operating Account
2612	25-2232	Hudson Gas & Auto Service Inc	Veh # 416 – Inv. # 28843 See Attached for Details	1,393.10	Operating Account
2617	25-2233	eMazzanti Technologies	Basic Rental Firewall for July 2025 – Inv. # EMS10702	100.00	Operating Account
ACH	25-2234	Intuit Inc	QuickBooks Online Advanced 8/4/2025 – 9/4/2025	141.00	Operating Account
2618	25-2235	Petty Cash	Account Replenishment Office Postage	73.00	Operating Account
			<i>SUB TOTAL</i>	3,481.53	
1105	25-2236	Jamie Perez	Overpayment	10.00	General Account
			<i>SUB TOTAL</i>	10.00	
			Grand Total All Accounts	\$3,491.53	

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor

On motion by Chairman Hechavarria and seconded by Vice Chairman Nuñez, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Vice Chairman Nuñez

Nays: None

Absent: None

Abstained: None

b. Commissioner McLellan read the following Resolution:

PARKING AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN

New Hire

Resolution

No. 2025 - 021

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”), that the hiring of Dana Leal, as a Full-time Administrative Secretary/Office Clerk at the rate of approximately \$ 21.64 per hour is hereby effective as of June 09, 2025, to serve at the will of the Commissioners; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to:

1. Carmela Silvestri-Ehret, *WPA Executive Director*
2. Eric Negron, *WPA Assistant Executive Director*
3. Rola Fares, *Clerk of the Township of Weehawken*
4. Garbarini & Co., P.C.
5. Lisa Toscano, *WPA Qualified Purchasing Agent*
6. Jessica Ventura, *Director of Human Resources of the Township of Weehawken*
7. Dana Cippolletto Leal

On motion by Commissioner McLellan and seconded by Vice Chairman Nuñez, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Vice Chairman Nuñez

Nays: None

Absent: None

Abstained: None

8. PRIVILEGE OF THE FLOOR:

The Board Clerk/Secretary asked if anyone wished to address the Board. There were no members of the public present to address the Board.

9. EXECUTIVE SESSION:

No executive session necessary.

10. ADJOURNMENT: 7:09 P.M.

The Board Clerk/Secretary announced the next regular meeting will be held on **August 21, 2025**.

There being no further business before the Board, a motion was duly made by Commissioner McLellan and seconded by Commissioner Mezzina to adjourn. So, moved.



Vingenza Scardigno
Board Clerk/Secretary