

**MINUTES OF THE REGULAR MEETING OF THE PARKING
AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN,
COUNTY OF HUDSON, 4200 PARK AVENUE IN SAID TOWNSHIP
ON THURSDAY, AUGUST 21, 2025, AT 7:00 P.M.**

1. CONVENED: At 7:02 P.M.

a. The Board Clerk/Secretary led the Pledge of Allegiance.

b. Roll Call:

Present: Chairman Jose A. Hechavarria, Commissioner Christina McLellan,
Commissioner Sam Mezzina and Vice Chairman Eleazar Nuñez

Also Present: Executive Director Carmela Silvestri-Ehret, Assistant Executive
Director Eric Negron, QPA Lisa Toscano and Board Clerk/Secretary Vingenza
Scardigno

Absent: General Counsel Neil Marotta

c. Board Clerk/Secretary: In compliance with the Open Public Meetings Act, the Board
Clerk has notified the newspaper required of this meeting in the Annual Notice
published on December 31, 2024. A notice has been posted in the public area of the
Parking Authority's office.

2. APPROVAL OF MINUTES:

On motion by Commissioner McLellan and seconded by Chairman Hechavarria, the
July 17, 2025, meeting minutes were approved by the following vote:

Ayes: Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Vice
Chairman Nuñez

Nays: None

Absent: None

Abstained: None

3. EXECUTIVE DIRECTOR'S REPORT:

Executive Director Carmela Silvestri Ehret reported:

- All but one WPA car is functioning.
- One window clerk has been transferred to Housing.
- One PEO has been transferred halftime to DPW.
- Weehawken Day is planned for September 13 - several employees have volunteered their time - WPA will have a table for residents to visit, ask questions, etc. for the entire day.

This concludes the Executive Director's report.

On motion by Chairman Hechavarria, and seconded by Vice Chairman Nuñez, the above report was accepted by the following vote:

Ayes: Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Vice Chairman Nuñez

Nays: None

Absent: None

Abstained: None

4. CITIZENS COMMENTS ON AGENDA ITEMS:

The Board Clerk/Secretary asked if anyone wished to comment on the agenda. There were no members of the public present to comment on the agenda.

5. FINANCIAL REPORT:

On motion by Commissioner McLellan and second by Commissioner Mezzina, the subsequent reports were accepted by the following vote:

Ayes: Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Vice Chairman Nuñez

Nays: None

Absent: None

Abstained: None

Financial Reports are attached hereto.

5a.

Weehawken Parking Authority
(5484) Operating Account - Valley, Period Ending 07/31/2025

RECONCILIATION REPORT

Reconciled on: 08/19/2025

Reconciled by: Eric Parking Negron

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	6,410.32
Interest earned	2.37
Checks and payments cleared (1)	-141.00
Deposits and other credits cleared (1)	2,620.00
Statement ending balance	8,891.69
Uncleared transactions as of 07/31/2025	-3,340.53
Register balance as of 07/31/2025	5,551.16
Cleared transactions after 07/31/2025	0.00
Uncleared transactions after 07/31/2025	-141.00
Register balance as of 08/19/2025	5,410.16

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/07/2025	Expense	ACH	QuickBooks	-141.00
Total				-141.00

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/23/2025	Deposit		Township of Weehawken	2,620.00
Total				2,620.00

5b.

Weehawken Parking Authority
(6208) Parking Tax Revenue - Provident, Period Ending 07/31/2025

RECONCILIATION REPORT

Reconciled on: 08/19/2025

Reconciled by: Eric Parking Negron

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	1,865.85
Interest earned	0.24
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	1,866.09
Register balance as of 07/31/2025	1,866.09

5c.

Weehawken Parking Authority
(0505) Sale of Pay Stations - Provident, Period Ending 07/31/2025

RECONCILIATION REPORT

Reconciled on: 08/19/2025

Reconciled by: Eric Parking Negron

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	90,325.65
Service charge	-10.00
Interest earned	6.90
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>90,322.55</u>
Register balance as of 07/31/2025	90,322.55

5d.

Weehawken Parking Authority
(5492) General Account - Valley, Period Ending 07/31/2025

RECONCILIATION REPORT

Reconciled on: 08/19/2025

Reconciled by: Eric Parking Negron

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	1,180.26
Interest earned	0.50
Checks and payments cleared (1)	-288.00
Deposits and other credits cleared (20)	732.00
Statement ending balance	1,624.76
Uncleared transactions as of 07/31/2025	-10.00
Register balance as of 07/31/2025	1,614.76
Cleared transactions after 07/31/2025	0.00
Uncleared transactions after 07/31/2025	310.00
Register balance as of 08/19/2025	1,924.76

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/30/2025	Bill Payment	1102	C-Graphics	-288.00
Total				-288.00

Deposits and other credits cleared (20)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/01/2025	Deposit			55.00
07/03/2025	Deposit			5.00
07/03/2025	Deposit			20.00
07/07/2025	Deposit			70.00
07/09/2025	Deposit			50.00
07/09/2025	Deposit			10.00
07/11/2025	Deposit			15.00
07/11/2025	Deposit			73.00
07/11/2025	Deposit			42.00
07/16/2025	Deposit			55.00
07/18/2025	Deposit			30.00
07/18/2025	Deposit			20.00
07/18/2025	Deposit			50.00
07/18/2025	Deposit			58.00
07/23/2025	Deposit			35.00
07/25/2025	Deposit			55.00
07/25/2025	Deposit			15.00
07/28/2025	Deposit			15.00
07/29/2025	Deposit			35.00
07/30/2025	Deposit			24.00
Total				732.00

Additional Information

Uncleared checks and payments as of 07/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/31/2025	Check	1105	Mr. Jaime Perez	-10.00
Total				-10.00

Uncleared deposits and other credits after 07/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/01/2025	Deposit			15.00
08/01/2025	Deposit			35.00
08/04/2025	Deposit			20.00
08/06/2025	Deposit			15.00
08/06/2025	Deposit			15.00
08/07/2025	Deposit			15.00
08/08/2025	Deposit			35.00
08/08/2025	Deposit			35.00
08/12/2025	Deposit			20.00
08/14/2025	Deposit			75.00
08/15/2025	Deposit			30.00
Total				310.00

5e.

Weehawken Parking Authority
(01) Petty Cash, Period Ending 07/31/2025

RECONCILIATION REPORT

Reconciled on: 08/20/2025

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	200.00
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	200.00
Register balance as of 07/31/2025	200.00

5f.

Weehawken Parking Authority
(9084) General Fund - TD Wealth, Period Ending 07/31/2025
RECONCILIATION REPORT

Reconciled on: 08/20/2025

Reconciled by: Eric Parking Negron

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	0.00
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	0.00
Register balance as of 07/31/2025	0.00

5g.

Weehawken Parking Authority	
(9076) Revenue Fund - TD Wealth, Period Ending 07/31/2025	
RECONCILIATION REPORT	
Reconciled on: 08/20/2025	
Reconciled by: Eric Parking Negrón	
Any changes made to transactions after this date aren't included in this report.	
Summary	USD
Statement beginning balance	
Interest earned	1,402.79
Checks and payments cleared (0)	175.63
Deposits and other credits cleared (0)	0.00
Statement ending balance	0.00
	1,578.42
Register balance as of 07/31/2025	1,578.42

5h.

Weehawken Parking Authority
(9050) Construction/COI Account - TD Wealth, Period Ending 07/31/2025

RECONCILIATION REPORT

Reconciled on: 08/20/2025

Reconciled by: Eric Parking Negron

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	10,163.96
Interest earned	30.77
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	10,194.73
Register balance as of 07/31/2025	10,194.73

5i.

Weehawken Parking Authority
(9092) Bond Reserve Fund - TD Wealth, Period Ending 07/31/2025

RECONCILIATION REPORT

Reconciled on: 08/20/2025

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	
Interest earned	661,117.41
Checks and payments cleared (0)	2,001.35
Deposits and other credits cleared (0)	0.00
Statement ending balance	663,118.76
Register balance as of 07/31/2025	663,118.76

5j.

Weehawken Parking Authority
(5807) Bond Service Fund - TD Wealth, Period Ending 07/31/2025

RECONCILIATION REPORT

Reconciled on: 08/20/2025

Reconciled by: Eric Parking Negron

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance	0.00
Checks and payments cleared (2)	-1,686,031.25
Deposits and other credits cleared (1)	1,686,031.25
Statement ending balance	0.00
Register balance as of 07/31/2025	
Cleared transactions after 07/31/2025	-1,686,031.25
Uncleared transactions after 07/31/2025	1,686,031.25
Register balance as of 08/20/2025	0.00
	0.00

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/15/2025	Journal			-1,855,000.00
07/15/2025	Journal			-31,031.25
Total				-1,686,031.25

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/20/2025	Transfer			1,686,031.25
Total				1,686,031.25

5k.

Weehawken Parking Authority
(9043) Debt Service Fund - TD Wealth, Period Ending 07/31/2025

RECONCILIATION REPORT

Reconciled on: 08/20/2025

Reconciled by: Eric Parking Neron

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	89.92
Interest earned	0.27
Checks and payments cleared (2)	-760,207.50
Deposits and other credits cleared (1)	760,117.58
Statement ending balance	0.27
Register balance as of 07/31/2025	90.19
Cleared transactions after 07/31/2025	-89.92
Uncleared transactions after 07/31/2025	0.00
Register balance as of 08/20/2025	0.27

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/20/2025	Journal			-220,000.00
08/20/2025	Journal			-540,207.50
Total				-760,207.50

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/20/2025	Journal			760,117.58
Total				760,117.58



TD Wealth



STATEMENT OF CHANGES IN NET ASSETS
FOR PERIOD 07/01/25 THRU 07/31/25

PAGE 1

ACCOUNT NO. 76-1005-01-6

TD BANK NA AS ESCROW AGENT FOR
WILKINSON TWP PARKING AUTHORITY
2008 ESCROW FUND

BEGINNING TOTAL PORTFOLIO AS OF 07/01/25	1,683,223.79
TRANSACTION ACTIVITY	
COUPON PAYMENTS/ASSET INCOME	57,302.91
REALIZED CAPITAL GAIN/LOSS ON SALES	.00
CASH TRANSFERS	1,686,031.25-
CHANGE IN UNREALIZED CAPITAL GAIN/LOSS	
UNREALIZED GAIN/LOSS CURRENT PERIOD	.00
UNREALIZED GAIN/LOSS PRIOR PERIOD	31,507.58
NET CHANGE	31,507.58-
ACCRUED INCOME RECONCILIATION	
ENDING INTEREST ACCRUAL BALANCE	.00
BEGINNING INTEREST ACCRUAL BALANCE	22,987.87
CHANGE IN INCOME ACCRUAL	22,987.87-
TOTAL TRANSACTIONS	1,683,223.79-
ENDING TOTAL PORTFOLIO AS OF 07/31/25	.00
TOTAL PORTFOLIO VALUE INCLUDES ASSET MARKET VALUE PLUS ACCRUED INCOME	

6. UNFINISHED BUSINESS:

No unfinished business to review.

7. NEW BUSINESS:

- a. Commissioner McLellan read the following Resolution:

Parking Authority of the Township of Weehawken
Payment of Bills
Resolution No. 2025-022

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (Hereinafter referred to as "WPA") that the following claims in the amount of **\$4,536.33** be, and they are hereby approved for payment if and when funds are available.

Ck #	PO#	Payee	Description	Amount	Account
2620	25-2237	Advance Local Media LLC	Legal Affidavit Fee Inv. # 3317164	440.20	Operating Account
2619	25-2238	Hudson Gas & Auto Service Inc	Veh. #417 - Inv. #28848 See Invoice for details	1,510.00	Operating Account
2621	25-2239	Ricoh USA, Inc	Monthly Lease for 2 Copiers 7/1/25 – 7/31/25 Inv. # 109320451	479.26	Operating Account
2623	25-2242	Verizon Wireless	Monthly Cell Phone 6/24/25 – 7/23/25 Inv. # 6119327435	331.81	Operating Account
ACH	25-2244	Intuit Inc	QuickBooks Online Advanced 9/4/25 – 10/4/25	141.00	Operating Account
2622	25-2245	Marotta & Garvey	Legal Services Rendered January 2025	625.00	Operating Account
2622	25-2246	Marotta & Garvey	Legal Services Rendered February 2025	625.00	Operating Account
2619	25-2247	Hudson Gas & Auto Service Inc	Veh. # 416 - Inv. # 28967 NJ Inspection and Sticker	82.50	Operating Account
			<i>SUB TOTAL</i>	4,234.77	
1106	25-2240	Township Of Weehawken	Reimbursement of Amazon for Parking Authority - See Invoice for details	301.56	General Account
			<i>SUB TOTAL</i>	301.56	
			Grand Total All Accounts	\$4,536.33	

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor

On motion by Commissioner McLellan and seconded by Chairman Hechavarria, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Hechavarria, Commissioner McLellan, Commissioner Mezzina and Vice Chairman Nuñez

Nays: None

Absent: None

Abstained: None

8. PRIVILEGE OF THE FLOOR:

The Board Clerk/Secretary asked if anyone wished to address the Board. There were no members of the public present to address the Board.

9. EXECUTIVE SESSION:

No executive session necessary.

10. ADJOURNMENT: 7:08 P.M.

The Board Clerk/Secretary announced the next regular meeting will be held on **September 18, 2025.**

There being no further business before the Board, a motion was duly made by Vice Chairman Nuñez and seconded by Commissioner Mezzina to adjourn. So, moved.



Vingenza Scardigno
Board Clerk/Secretary