

**MINUTES OF THE REGULAR MEETING OF THE PARKING
AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN,
COUNTY OF HUDSON, 4200 PARK AVENUE IN SAID TOWNSHIP
THURSDAY, DECEMBER 18, 2025**

1. CONVENED: At 7:04 P.M.

a. The Board Clerk/Secretary led the Pledge of Allegiance.

b. Roll Call:

Present: Chairman Jose A. Hechavarria, Commissioner Pedro Garcia, and
Commissioner Christina McLellan

Also Present: Executive Director Carmela Silvestri-Ehret, Assistant Executive
Director Eric Negron, General Counsel Neil Marotta, and Board Clerk/Secretary
Vingenza Scardigno

Absent: Vice Chairman Eleazar Nuñez, Commissioner Sam Mezzina and QPA Lisa
Toscano

c. Board Clerk/Secretary: In compliance with the Open Public Meetings Act, the Board
Clerk has notified the newspaper required of this meeting in the Annual Notice
published on December 31, 2024. A notice has been posted in the public area of the
Parking Authority's office.

2. APPROVAL OF MINUTES:

On motion by Commissioner Christina McLellan and seconded by Commissioner Pedro
Garcia, November 20, 2025, meeting minutes were approved by the following vote:

Ayes: Chairman Jose A. Hechavarria, Commissioner Pedro Garcia and Commissioner Christina
McLellan

Nays: None

Absent: Commissioner Sam Mezzina and Vice Chairman Eleazar Nuñez

Abstained: None

3. EXECUTIVE DIRECTOR'S REPORT:

Executive Director, Carmela Silvestri Ehret reported:

The enforcement officers have been feeling the bitter cold but business has been conducted as usual.

Since our last meeting, requests for qualifications/proposals were responded to by Marotta & Garvey as general counsel and Garbarini & Co as auditor/accountant.

Further, there were no objections to the proposed meeting dates therefore that list stands for next year.

Lastly, you have before you this evening a resolution acknowledging the shared services agreement between the Township and our School District in an effort to improve the Woodrow Wilson building until NJ grants are received.

This concludes the Executive Director's report.

On motion by Commissioner Pedro Garcia, and seconded by Chairman Jose A. Hechavarria, the above report was accepted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Commissioner Pedro Garcia and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina and Vice Chairman Eleazar Nuñez

Abstained: None

4. CITIZENS COMMENTS ON AGENDA ITEMS:

The Board Clerk/Secretary asked if anyone wished to comment on the agenda. There were no members of the public present to comment on the agenda.

5. FINANCIAL REPORT:

On motion by Chairman Jose A. Hechavarria, and second by Commissioner Pedro Garcia, the subsequent reports were accepted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Commissioner Pedro Garcia and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina and Vice Chairman Eleazar Nuñez

Abstained: None

Financial Reports are attached hereto:

Washawken Parking Authority

(5492) General Account - Valley, Period Ending 11/30/2025

RECONCILIATION REPORT

Reconciled on: 12/11/2025

Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	3,571.70
Interest earned	1.27
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (16)	530.00
Statement ending balance	4,102.97
Register balance as of 11/30/2025	4,102.97
Cleared transactions after 11/30/2025	0.00
Uncleared transactions after 11/30/2025	172.00
Register balance as of 12/11/2025	4,274.97

Details

Deposits and other credits cleared (16)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/03/2025	Deposit			61.00
11/05/2025	Deposit			45.00
11/07/2025	Deposit			30.00
11/10/2025	Deposit			35.00
11/12/2025	Deposit			20.00
11/12/2025	Deposit			5.00
11/14/2025	Deposit			31.00
11/18/2025	Deposit			80.00
11/18/2025	Deposit			30.00
11/21/2025	Deposit			50.00
11/21/2025	Deposit			20.00
11/21/2025	Deposit			48.00
11/21/2025	Deposit			10.00
11/25/2025	Deposit			25.00
11/26/2025	Deposit			30.00
11/26/2025	Deposit			10.00
Total				530.00

Additional Information

Uncleared deposits and other credits after 11/30/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/02/2025	Deposit			5.00
12/03/2025	Deposit			30.00
12/04/2025	Deposit			20.00
12/05/2025	Deposit			77.00
12/09/2025	Deposit			40.00
Total				172.00

November 2025

Weehawken Parking Authority
(5484) Operating Account - Valley, Period Ending 11/30/2025

RECONCILIATION REPORT

Reconciled on: 12/11/2025

Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	47,339.34
Interest earned	8.89
Checks and payments cleared (14)	-27,907.15
Deposits and other credits cleared (2)	1,970.00
Statement ending balance	21,411.08
Uncleared transactions as of 11/30/2025	-6,687.54
Register balance as of 11/30/2025	14,723.54
Cleared transactions after 11/30/2025	0.00
Uncleared transactions after 11/30/2025	-275.00
Register balance as of 12/11/2025	14,448.54

Details

Checks and payments cleared (14)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/23/2025	Bill Payment	2631	Hudson Gas & Auto Service Inc.	-2,440.20
10/23/2025	Bill Payment	2641	Verizon Wireless	-331.84
10/23/2025	Bill Payment	2640	TD Wealth Operations	-3,500.00
10/23/2025	Bill Payment	2639	Staples	-1,669.37
10/23/2025	Bill Payment	2638	Marotta & Garvey	-625.00
10/23/2025	Bill Payment	2637	Ricoh USA, Inc.	-479.26
10/23/2025	Bill Payment	2636	McManimon, Scotland & Baum...	-90.00
10/23/2025	Bill Payment	2635	Optimum	-546.18
10/23/2025	Bill Payment	2634	Garbarini & Co.	-18,500.00
10/23/2025	Bill Payment	2633	Township of Weehawken	-344.53
11/04/2025	Expense	ACH	QuickBooks	-235.00
11/10/2025	Bill Payment	2652	Township of Weehawken	-215.74
11/10/2025	Bill Payment	2643	Staples	-277.18
11/10/2025	Bill Payment	2642	Verizon Wireless	-653.07
Total				-27,907.15

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/30/2025	Check	2630	Cash(Petty Cash)	0.00
11/03/2025	Deposit		Township of Weehawken	1,970.00
Total				1,970.00

Additional Information

Uncleared checks and payments as of 11/30/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/23/2025	Bill Payment	2632	eMazzanti Technologies	-3,616.55
11/10/2025	Bill Payment	2646	My Way Automotive Service, Inc	-175.00
11/10/2025	Bill Payment	2647	Optimum	-273.63
11/10/2025	Bill Payment	2648	eMazzanti Technologies	-1,099.38
11/10/2025	Bill Payment	2650	Hudson Gas & Auto Service Inc.	-210.00
11/10/2025	Bill Payment	2651	Cash(Petty Cash)	-138.72
11/10/2025	Bill Payment	2649	New Jersey League of Muncip...	-70.00
11/10/2025	Bill Payment	2644	Marotta & Garvey	-625.00
11/10/2025	Bill Payment	2645	Ricoh USA, Inc.	-479.26

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Total	-6,687.54
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Uncleared checks and payments after 11/30/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/08/2025	Expense	ACH	QuickBooks	-275.00
Total				-275.00

November 2025

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5c.

Weehawken Parking Authority

(0505) Sale of Pay Stations - Provident, Period Ending 11/30/2025

RECONCILIATION REPORT

Reconciled on: 12/11/2025

Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	90,313.03
Service charge	-10.00
Interest earned	6.68
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>90,309.71</u>
Register balance as of 11/30/2025	90,309.71

November 2025

5d.

Weehawken Parking Authority
(01) Petty Cash, Period Ending 11/30/2025

RECONCILIATION REPORT

Reconciled on: 12/16/2025

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	200.00
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	200.00
Register balance as of 11/30/2025	200.00

NOVEMBER 2025

Weehawken Parking Authority
(6206) Parking Tax Revenue - Provident, Period Ending 11/30/2025

RECONCILIATION REPORT

Reconciled on: 12/16/2025

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	186,455.67
Interest earned	13.07
Checks and payments cleared (1)	-184,566.02
Deposits and other credits cleared (1)	75,770.76
Statement ending balance	77,873.48
Register balance as of 11/30/2025	282,239.50
Cleared transactions after 11/30/2025	-184,566.02
Uncleared transactions after 11/30/2025	59,957.34
Register balance as of 12/16/2025	137,630.82

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/16/2025	Transfer			-184,566.02
Total				-184,566.02

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/10/2025	Deposit		Little Man Parking	75,770.76
Total				75,770.76

Additional Information

Uncleared deposits and other credits after 11/30/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/11/2025	Deposit		Little Man Parking	59,957.34
Total				59,957.34

November 2025

Weehawken Parking Authority
(9050) Construction/COI Account - TD Wealth, Period Ending 10/31/2025

RECONCILIATION REPORT

Reconciled on: 12/15/2025

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	10,258.82
Interest earned	30.39
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	10,289.01
Register balance as of 10/31/2025	10,289.01

October 2025

Weehawken Parking Authority
(9050) Construction/COI Account - TD Wealth, Period Ending 11/30/2025

RECONCILIATION REPORT

Reconciled on: 12/16/2025

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	10,289.01
Interest earned	31.01
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	10,320.02
Register balance as of 11/30/2025	10,320.02

November 2025

Weehawken Parking Authority

(8043) Debt Service Fund - TD Waiver, Period Ending 10/31/2025

RECONCILIATION REPORT

Reconciled on: 12/18/2025

Reconciled by: Eric Parking Negron

Any changes made to transactions after this date aren't included in this report.

Summary	
Statement beginning balance	0.40
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	0.40
Register balance as of 10/31/2025	0.40

October 2025

5i.

Weehawken Parking Authority
(9043) Debt Service Fund - TD Wealth, Period Ending 11/30/2025

RECONCILIATION REPORT

Reconciled on: 12/15/2025

Reconciled by: Eric Parking Negron

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	0.40
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>0.40</u>
Register balance as of 11/30/2025	0.40

November 2025

Weehawken Parking Authority
(5807) Bond Service Fund - TD Wealth, Period Ending 10/31/2025

RECONCILIATION REPORT

Reconciled on: 12/16/2025

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	0.00
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	0.00
Register balance as of 10/31/2025	0.00

OCTOBER 2025

Weehawken Parking Authority
(5807) Bond Service Fund - TD Wealth, Period Ending 10/31/2025

RECONCILIATION REPORT

Reconciled on: 12/16/2025

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	0.00
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	0.00
Register balance as of 10/31/2025	0.00

OCTOBER 2025

Weehawken Parking Authority
(9076) Revenue Fund - TD Wealth, Period Ending 10/31/2025

RECONCILIATION REPORT

Reconciled on: 12/16/2025

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	84,841.32
Interest earned	173.09
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	85,014.41
Register balance as of 10/31/2025	85,014.41
Cleared transactions after 10/31/2025	0.00
Uncleared transactions after 10/31/2025	20,329.86
Register balance as of 12/16/2025	85,344.27

Additional Information

Uncleared deposits and other credits after 10/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/10/2025	Transfer			20,329.86
Total				20,329.86

October 2025

5m.

Weehawken Parking Authority
(8078) Revenue Fund - TD Wealth, Period Ending 11/30/2025

RECONCILIATION REPORT

Reconciled on: 12/18/2025

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	85,014.41
Interest earned	185.93
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (2)	204,895.88
Statement ending balance	270,106.22
Register balance as of 11/30/2025	85,540.20
Cleared transactions after 11/30/2025	184,568.02
Uncleared transactions after 11/30/2025	0.00
Register balance as of 12/18/2025	270,108.22

Details

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/10/2025	Transfer			20,329.88
12/18/2025	Transfer			184,568.02
Total				204,895.88

November 2025

5n.

Weehawken Parking Authority
(5015) Escrow Fund - TD Wealth, Period Ending 10/31/2025
RECONCILIATION REPORT
Reconciled on: 12/15/2025
Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	0.00
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	0.00
Register balance as of 10/31/2025	0.00

October 2025

Weehawken Parking Authority
(5016) Escrow Fund - TD Wealth, Period Ending 11/30/2025

RECONCILIATION REPORT

Reconciled on: 12/16/2025

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	0.00
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	0.00
Register balance as of 11/30/2025	0.00

November 2025

Weehawken Parking Authority

(8092) Bond Reserve Fund - TD Wealth, Period Ending 10/31/2025

RECONCILIATION REPORT

Reconciled on: 12/16/2025

Reconciled by: Eric Parking Negron

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	667,274.08
Interest earned	1,976.44
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	669,250.50
Register balance as of 10/31/2025	669,250.50

October 2025

Weehawken Parking Authority
 (9092) Bond Reserve Fund - TD Wealth, Period Ending 11/30/2025

RECONCILIATION REPORT

Reconciled on: 12/18/2025

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	669,250.50
Interest earned	2,016.86
Checks and payments cleared (1)	-20,329.86
Deposits and other credits cleared (0)	0.00
Statement ending balance	650,937.50
Register balance as of 11/30/2025	650,937.50

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/10/2025	Transfer			-20,329.86
Total				-20,329.86

November 2025

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Weehawken Parking Authority
(9084) General Fund - TD Wealth, Period Ending 10/31/2025

RECONCILIATION REPORT

Reconciled on: 12/16/2025

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	0.00
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	0.00
Register balance as of 10/31/2025	0.00

October 2025

Weehawken Parking Authority
(9084) General Fund - TD Wealth, Period Ending 11/30/2025

RECONCILIATION REPORT

Reconciled on: 12/16/2025

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	0.00
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	0.00
Uncleared transactions as of 11/30/2025	0.00
Register balance as of 11/30/2025	0.00

Additional Information

Uncleared checks and payments as of 11/30/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/10/2025	Transfer			-20,329.86
Total				-20,329.86

Uncleared deposits and other credits as of 11/30/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/10/2025	Transfer			20,329.86
Total				20,329.86

November 2025

6. UNFINISHED BUSINESS:

No unfinished business to review.

7. NEW BUSINESS:

a. Commissioner Christina McLellan read the following Resolution:

Parking Authority of the Township of Weehawken
Payment of Bills
Resolution
No. 2025-035

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (Hereinafter referred to as "WPA") that the following claims in the amount of \$ **14,006.73** be, and they are hereby approved for payment if and when funds are available.

Ck #	PO#	Payee	Description	Amount	Account
ACH	25-2288	Intuit, Inc	QuickBooks Online Accounting Software 12/4/2025 – 1/04/2026	275.00	Operating Account
2657	25-2283	Garbarini & Co	Professional Services Rendered to 2026 Budget Notes Inv. # 23595	1,350.00	Operating Account
2655	25-2289	eMazzanti Technologies	Basic Firewall Rental for November Inv. # EMS111449	100.00	Operating Account
2661	25-2290	Staples	Office Supplies	522.82	Operating Account
2656	25-2291	Township of Weehawken	Reimbursement of Gasoline for Month of October 2025	265.63	Operating Account
2662	25-2292	Marotta & Garvey	Legal Services Rendered for Month of May – June - July 2025	1,875.00	Operating Account
2660	25-2293	QuickBase	Annual Subscription Renewal 10/17/25 – 10/30/25 Inv. # 1152847	7,632.00	Operating Account
2659	25-2294	Ricoh	Monthly Lease for 2 Copiers 11/1/25 – 11/30/25 Inv. # 109603572	479.26	Operating Account
2658	25-2295	Optimum	Internet & Phone Billing Period 11/16/25 - 12/15/25	273.63	Operating Account
2654	25-2296	Hudson Gas & Auto Service	Veh. # 417 Repairs Inv. # 29335	490.00	Operating Account
2655	25-2297	eMazzanti Technologies	Basic Firewall Rental for December Inv. # EMS111971	100.00	Operating Account
2663	25-2298	Verizon Wireless	Monthly Cell Phone Service 10/24/25 – 11/23/25 Inv. # 6129290221	329.50	Operating Account
2656	25-2299	Township of Weehawken	Reimbursement of Gasoline for Month of November 2025	313.89	Operating Account
			Grand Total All Accounts	\$14,006.73	

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor

On motion by Commissioner Christina McLellan and second by Commissioner Pedro Garcia, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Commissioner Pedro Garcia and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina and Vice Chairman Eleazar Nuñez

Abstained: None

b. Commissioner Pedro Garcia read the following Resolution:

Parking Authority of the Township of Weehawken
Appointment of Auditor-Accountant
Resolution
No. 2025-036

WHEREAS the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA") posted a Public Notice requesting proposals, in accordance with NJSA 19:44A-20.5 et seq., for the position of Auditor/Accountant; and

WHEREAS the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that the resolution authorizing the hire of professionals for "Professional Services" without competitive bids must be publicly advertised.

WHEREAS the WPA received one (1) response to the request for proposal and qualifications for the position of Auditor/Accountant,

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the WPA are hereby authorized to enter into an agreement with Garbarini & Co., P.C., as Auditor/Accountant, to provide auditing services necessary for the 2025 Audit and for accounting services, pursuant to the request for proposal and qualifications submitted, incorporated herein by reference, at the sum set forth in its proposal, not to exceed \$22,500.00, without further authorization by the WPA Commissioners, effective January 1, 2026, through December 31, 2026, or until a successor has been appointed; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed in the Star Ledger, as required by law; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. CARMELA SILVESTRI-EHRET, WPA EXECUTIVE DIRECTOR
2. ERIC NEGRON, WPA ASSISTANT EXECUTIVE DIRECTOR
3. ROLA FARES, CLERK OF THE TOWNSHIP OF WEEHAWKEN
4. LISA TOSCANO, WPA QUALIFIED PURCHASING AGENT
5. GARBARINI & CO., P.C.

On motion by Commissioner Pedro Garcia and second by Commissioner Christina McLellan, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Commissioner Pedro Garcia and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina and Vice Chairman Eleazar Nufiez

Abstained: None

c. Commissioner Pedro Garcia read the following Resolution:

Parking Authority of the Township of Weehawken
Appointment of General Counsel
Resolution
No. 2025-037

WHEREAS the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”) posted a Public Notice requesting qualifications, in accordance with NJSA 19:44A-20.5 et seq., for the position of General Counsel; and

WHEREAS the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that the resolution authorizing the hire of professionals for “Professional Services” without competitive bids must be publicly advertised.

WHEREAS the WPA received one (1) response to the request for qualifications for the position of General Counsel,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the WPA are hereby authorized to enter into an agreement with Neil D. Marotta, for the provision of legal services, for an annual retainer of \$7,500.00, to include all meetings of the Board of Commissioners, drafting of resolutions and phone calls with the Authority, all other matters to be billed at the rate of \$160.00 per hour, not to exceed \$15,000.00, without further authorization by the WPA Commissioners, pursuant to the Request for Qualifications and qualifications submitted, incorporated herein by reference, effective January 1, 2026 through December 31, 2026, or until a successor has been appointed, subject to certification that funds are available; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed in the Star Ledger, as required by law; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Garbarini & Co., P.C.
5. Lisa Toscano, WPA Qualified Purchasing Agent
6. Neil D. Marotta of Marotta and Garvey

On motion by Commissioner Pedro Garcia and second by Commissioner Christina McLellan, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Commissioner Pedro Garcia and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina and Vice Chairman Eleazar Nuñez

Abstained: None

d. Commissioner Pedro Garcia read the following Resolution:

Parking Authority of the Township of Weehawken
2026 Meeting Dates
Resolution
No. 2025-038

BE IT RESOLVED by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA"), that pursuant to N.J.S.A. 10:4-18, the regular meetings of WPA, for the year 2026, shall be held at the Weehawken Parking Authority, 4200 Park Avenue, Weehawken, NJ 07086, all at 7p.m. and in accordance with the following schedule:

January 15
February 19
March 19
April 23
May 21
June 25

July 16
August 20
September 17
October 22
November 19
December 17

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. CARMELA SILVESTRI-EHRET, WPA EXECUTIVE DIRECTOR
2. ERIC NEGRON, WPA ASSISTANT EXECUTIVE DIRECTOR
3. ROLA FARES, CLERK OF THE TOWNSHIP OF WEEHAWKEN
4. LISA TOSCANO, WPA QUALIFIED PURCHASING AGENT
5. GARBARINI & Co., P.C., WPA AUDITOR
6. THE STAR LEDGER

On motion by Commissioner Pedro Garcia and second by Chairman Jose A. Hechavarria, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Commissioner Pedro Garcia and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina and Vice Chairman Eleazar Nuñez

Abstained: None

- e. Commissioner Pedro Garcia read the following Resolution:

Parking Authority of the Township of Weehawken
Board Designated Publication(s) 2026
Resolution
No. 2025-039

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA"), that The Star Ledger is hereby designated as the official publication of the WPA effective January 1, 2026, through December 31, 2026, or until a successor publication has been designated; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor
6. The Star Ledger

On motion by Commissioner Pedro Garcia and second by Commissioner Christina McLellan, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Commissioner Pedro Garcia and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina and Vice Chairman Eleazar Nuñez

Abstained: None

f. Commissioner Christina McLellan read the following Resolution:

Parking Authority of the Township of Weehawken
Appointment of Petty Cash Custodian 2026
Resolution
No. 2025-040

BE IT RESOLVED by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA"), that Rania Baroudi is hereby appointed as Custodian of the Petty Cash Fund, effective January 1, 2026, through December 31, 2026, or to continue until a successor has been appointed, which fund shall maintain a monthly sum of \$200.00; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor
6. Rania Baroudi

On motion by Commissioner Christina McLellan and second by Commissioner Pedro Garcia, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Commissioner Pedro Garcia and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina and Vice Chairman Eleazar Nuñez

Abstained: None

g. Commissioner Pedro Garcia read the following Resolution:

Parking Authority of the Township of Weehawken
Cash Management Plan 2026
Resolution
No. 2025-041

WHEREAS, it is deemed necessary and in the best interests of the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA), in the County of Hudson, to maintain various depository, business checking and investment accounts as part of a "Cash Management Plan" pursuant to N.J.R. 5:31-3.1, and it is necessary to designate by resolution the names of individuals whose signatures shall appear on checks drawn upon the treasury of the WPA, pursuant to N.J.R. 5:31-4.2 and

WHEREAS, the WPA Commissioners have decided it is in the best interest of the WPA to maintain depository, business checking and investment accounts at the following financial institutions, to effectuate its "Cash Management Plan" pursuant to N.J.R. 5:31-3.1:

TD Bank

Provident

Valley Bank

NOW, THEREFORE BE IT RESOLVED that the following individuals are hereby authorized to sign checks, withdrawal slips, wire transfer authorizations, or other transfer documents for the depository, business checking and investment accounts at TD Bank, Provident and Valley Bank on behalf of the WPA, said authorization to expire December 31, 2026, or to continue until a successor has been authorized.

Jose Hechavarria
Eleazar Nunez
Saverio Mezzina
Pedro Garcia
Christina McLellan
Carmela Silvestri-Ehret
Eric Negron

WPA Chairman
WPA Vice Chairman
WPA Secretary
WPA Commissioner
WPA Commissioner
WPA Executive Director
WPA Assistant Executive Director

AND BE IT FURTHER RESOLVED that all financial transactions on behalf of the WPA at the depository, business checking and investment accounts maintained in the aforesaid financial institutions shall require the signatures of at least two (2) of the authorized signers.

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor
6. WPA Commissioners
7. Listed Institutions
8. New Jersey Department of Community Affairs

On motion by Commissioner Pedro Garcia and second by Chairman Jose A. Hechavarria, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Commissioner Pedro Garcia and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina and Vice Chairman Eleazar Nuñez

Abstained: None

h. Commissioner Christina McLellan read the following Resolution:

Parking Authority of the Township of Weehawken
Appointment of Open Public Records Act Custodian 2026
Resolution
No. 2025-042

WHEREAS the Open Public Records Act (OPRA) requires that each public agency appoint a records custodian as the person to receive requests from the public for access to public records; and

WHEREAS the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA") desire to fulfill this mandate by appointing Eric Negron, Assistant Executive Director, as the Records Custodian and Carmela Silvestri Ehret, Executive Director, as Alternate Records Custodian,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the WPA, that pursuant to OPRA, Eric Negron is hereby appointed the Records Custodian and Carmela Silvestri Ehret as Alternate Records Custodian to receive and review requests from the public for access to public records, effective January 1, 2026, through December 31, 2026 or to continue until a successor has been appointed; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor

On motion by Commissioner Christina McLellan and second by Commissioner Pedro Garcia, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Commissioner Pedro Garcia and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina and Vice Chairman Eleazar Nuñez

Abstained: None

- i. Commissioner Christina McLellan read the following Resolution:

Parking Authority of the Township of Weehawken
Designation of Public Agency Compliance Officer 2026
Resolution
No. 2025-043

WHEREAS, pursuant to N.J.A.C. 17:27-3.3, the Parking Authority of the Township of Weehawken, (hereinafter referred to as “WPA”) is to designate a Public Agency Compliance Officer (PACO),

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the WPA, that Carmela Silvestri Ehret, WPA Executive Director, is hereby designated the Public Agency Compliance Officer and Eric Negron, Asst. Executive Director as alternate for the WPA, effective January 1, 2026, through December 31, 2026, or to continue until a successor is designated; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor
6. State of NJ Department of the Treasury Division of Purchase & Property

On motion by Commissioner Christina McLellan and second by Commissioner Pedro Garcia, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Commissioner Pedro Garcia and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina and Vice Chairman Eleazar Nuñez

Abstained: None

- j. Commissioner Pedro Garcia read the following Resolution:

Parking Authority of the Township of Weehawken
Appointment of Board Clerk/Secretary 2026
Resolution
No. 2025-044

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA") that Vingenza Scardigno is hereby appointed as Board Clerk/Secretary to the WPA, effective January 1, 2026 through December 31, 2026 or to continue until a successor has been appointed, and shall receive the sum of \$3,000.00 per year as compensation for services rendered, payable semiannually in equal installments in the last payroll of June and December; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Garbarini & Co., P.C., WPA Auditor
5. Lisa Toscano, WPA Qualified Purchasing Agent
6. Jessica Ventura, Director of Human Resources of the Township of Weehawken
7. Vingenza Scardigno, WPA Board Clerk/Secretary

On motion by Commissioner Pedro Garcia and second by Chairman Jose A. Hechavarria, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Commissioner Pedro Garcia and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina and Vice Chairman Eleazar Nuñez

Abstained: None

k. Commissioner Pedro Garcia read the following Resolution:

Parking Authority of the Township of Weehawken
Void and Reissue Check
Resolution
NO. 2025 – 045

WHEREAS, the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”) desire to void and replace Check # 2632, in the amount of \$3,616.55, drawn on the Operating Account held at Valley Bank, and paid to the order of “eMazzanti Technologies”.

NOW THEREFORE BE IT RESOLVED, by the Commissioners of the WPA, that the Executive Director is hereby authorized to void Check # 2632, and to issue replacement Check # 2653, in the amount of \$ 1,857.17, payable to, “eMazzanti Technologies”,

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, *WPA Executive Director*
2. Eric Negron, *WPA Assistant Executive Director*
3. Rola Fares, *Clerk of the Township of Weehawken*
4. Lisa Toscano, *WPA Qualified Purchasing Agent*
5. Garbarini & co, P.C., *WPA Auditor*

On motion by Commissioner Pedro Garcia and second by Commissioner Christina McLellan, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Commissioner Pedro Garcia and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina and Vice Chairman Eleazar Nuñez

Abstained: None

- I. Commissioner Christina McLellan read the following Resolution:

Parking Authority of the Township of Weehawken
Woodrow Wilson Building Authorizing Township/School Board Agreement
Resolution
NO. 2025 – 046

WHEREAS, the Weehawken Parking Authority is the owner of 80 Hauxhurst Avenue, Weehawken, New Jersey, also known as Woodrow Wilson School; and

WHEREAS, the Weehawken Board of Education leases Woodrow Wilson School from the Parking Authority and now seeks to enter into a shared services agreement, with the Township of Weehawken, whereby the Township will assist the school in certain capital improvements, which in turn will benefit the Board of Education, the residents and taxpayers; and

WHEREAS, shared services agreements are favored by the State of New Jersey,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Weehawken Parking Authority that the aforesaid recitals are incorporated herein, verbatim; and

BE IT FURTHER RESOLVED, by the Commissioners of the Weehawken Parking Authority that the Parking Authority hereby consents to the shared services agreement to be entered into between the Weehawken Board of Education and the Township of Weehawken; and

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Garbarini & Co., P.C.
5. Weehawken Board of Education

On motion by Commissioner Christina McLellan and second by Commissioner Pedro Garcia, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Commissioner Pedro Garcia and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina and Vice Chairman Eleazar Nuñez

Abstained: None

8. PRIVILEGE OF THE FLOOR:

The Board Clerk/Secretary asked if anyone wished to address the Board. There were no members of the public present to address the Board.

9. EXECUTIVE SESSION:

No executive session necessary.

10. ADJOURNMENT: 7:21 P.M.

The Board Clerk/Secretary announced the next regular meeting will be held on January 15, 2026.

There being no further business before the Board, a motion was duly made by Commissioner Pedro Garcia and seconded by Commissioner Christina McLellan to adjourn. So, moved.



Vingenza Scardigno
Board Clerk/Secretary