

**MINUTES OF THE REGULAR MEETING OF THE PARKING
AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN,
COUNTY OF HUDSON, 4200 PARK AVENUE IN SAID TOWNSHIP
THURSDAY, JANUARY 15, 2026**

1. CONVENED: At 7:03 P.M.

a. The Board Clerk/Secretary led the Pledge of Allegiance.

b. Roll Call:

Present: Chairman Jose A. Hechavarria, Vice Chairman Eleazar Nuñez,
Commissioner Pedro Garcia, and Commissioner Christina McLellan

Also Present: Executive Director Carmela Silvestri-Ehret, Assistant Executive
Director Eric Negron, General Counsel Neil Marotta, QPA Lisa Toscano and Board
Clerk/Secretary Vingenza Scardigno

Absent: Commissioner Sam Mezzina

c. Board Clerk/Secretary: In compliance with the Open Public Meetings Act, the Board
Clerk/Secretary notified the required newspaper of this meeting in the Annual Notice
published on December 30, 2025, and a notice has been posted in the public area of the
Parking Authority's office.

2. APPROVAL OF MINUTES:

On motion by Commissioner Christina McLellan and seconded by Commissioner Pedro
Garcia, the December 18, 2025 meeting minutes were approved by the following vote:

Ayes: Chairman Jose A. Hechavarria, Vice Chairman Eleazar Nuñez, Commissioner Pedro Garcia,
and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina

Abstained: None

3. EXECUTIVE DIRECTOR'S REPORT:

Executive Director, Carmela Silvestri Ehret reported:

Business as usual, nothing to report.

This concludes the Executive Director's report.

On motion by Vice Chairman Eleazar Nuñez, and seconded by Chairman Jose A. Hechavarria, the above report was accepted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Vice Chairman Eleazar Nuñez, Commissioner Pedro Garcia, and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina

Abstained: None

4. CITIZENS COMMENTS ON AGENDA ITEMS:

The Board Clerk/Secretary asked if anyone wished to comment on the agenda. There were no members of the public present to comment on the agenda.

5. FINANCIAL REPORT:

On motion by Commissioner Pedro Garcia, and second by Commissioner Christina McLellan, the subsequent reports were accepted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Vice Chairman Eleazar Nuñez, Commissioner Pedro Garcia, and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina

Abstained: None

Financial Reports are attached hereto:

5a.

Weehawken Parking Authority
(0505) Sale of Pay Stations - Provident, Period Ending 01/01/2026

RECONCILIATION REPORT

Reconciled on: 01/12/2026

Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	90,309.71
Service charge	-10.00
Interest earned	6.90
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>90,306.61</u>
Register balance as of 01/01/2026	90,306.61

5b.

Weehawken Parking Authority
(8208) Parking Tax Revenue - Provident, Period Ending 01/01/2026

RECONCILIATION REPORT

Reconciled on: 01/12/2026

Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	77,673.48
Interest earned	14.08
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	59,957.34
Statement ending balance	137,644.90
Register balance as of 01/01/2026	137,644.90

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/11/2025	Deposit		Little Man Parking	59,957.34
Total				59,957.34

6. UNFINISHED BUSINESS:

No unfinished business to review.

7. NEW BUSINESS:

- a. General Counsel Neil Marotta read the following Resolution:

PARKING AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN
Reorganization of Board Members
Resolution
NO. 2026 – 001

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as “WPA”), that Commissioner Jose A. Hechavarria (nominated by Commissioner Eleazar Nuñez), be and is hereby designated as the Chairperson of the WPA, and, as such, is to preside at all meetings of the WPA, and shall continue in such office for a term to expire on December 31, 2026, or until a successor has been designated; and

BE IT FURTHER RESOLVED, by the Commissioners of the WPA, that Commissioner Eleazar Nuñez (nominated by Commissioner Jose A. Hechavarria), be, and is hereby designated as the Vice-Chairperson of the WPA, and, as such, is to preside at all meetings of the WPA in the absence of the Chairperson, and shall continue in such office for a term to expire on December 31, 2026, or until a successor has been designated; and

BE IT FURTHER RESOLVED, by the Commissioners of the WPA, that Commissioner Sam Mezzina, (nominated by Commissioner Pedro Garcia), be, and is hereby designated as the Secretary of the WPA, and shall continue in such office for a term to expire on December 31, 2026, or until a successor has been designated; and

BE IT FURTHER RESOLVED that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor
6. Jose Hechavarria, WPA Commissioner
6. Eleazar Nuñez, WPA Commissioner
7. Sam Mezzina, WPA Commissioner
8. Christina McLellan, WPA Commissioner
9. Pedro Garcia, WPA Commissioner

On motion by Commissioner Pedro Garcia and second by Commissioner Christina McLellan, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Vice Chairman Eleazar Nuñez, Commissioner Pedro Garcia, and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina

Abstained: None

b. Commissioner Pedro Garcia read the following Resolution

Parking Authority of the Township of Weehawken
Payment of Bills
Resolution
No. 2026-002

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (Hereinafter referred to as "WPA") that the following claims in the amount of \$ **\$5,878.82** be, and they are hereby approved for payment if and when funds are available.

Ck #	PO#	Payee	Description	Amount	Account
ACH	26-2300	Intuit, Inc	QuickBooks Online Accounting Software 1/04/2026 – 2/04/2026 Inv. # 10001456317170	275.00	Operating Account
2676	26-2301	Optimum	Internet & Phone Billing Period 12/16/25 – 1/15/26	273.63	Operating Account
2678	26-2302	Ricoh USA, Inc.	Monthly Lease for 2 Copiers 12/01/25 – 12/31/25 Inv. # 109669599	479.26	Operating Account
2680	26-2303	Marotta & Garvey	Legal Services Rendered for Month of August 2025	625.00	Operating Account
2677	26-2304	Cash (Petty Cash)	Account Replenishment Office Postage	78.00	Operating Account
2674	26-2305	eMazzanti Technologies	Basic Firewall Rental for January Inv. EMS112829	100.00	Operating Account
2673	26-2306	Staples	Office Supplies Inv. 6050511598 Inv. 51008322	209.86	Operating Account
2672	26-2307	Verizon Wireless	Monthly Cell Phone Service Billing Period 11/24/25-12/23/25 Inv. #6131809913	330.93	Operating Account
2671	26-2308	Eastern DataComm, LLC.	Mitel Annual Renewal Telephone Maintenance Period 11/28/25 – 11/27/26 Inv. # 193308	2,625.00	Operating Account
2679	26-2309	Advance Local Media Inc.	WPA 2026 Meeting Dates AD#0011056777 Notice of Award 2026 AD#0011056780 Inv. #3760838	302.35	Operating Account
2675	26-2310	Township of Weehawken	Reimbursement of Gasoline for Month of December 2025	304.79	Operating Account
ACH	26-2311	Intuit, Inc	QuickBooks Online Accounting Software 2/4/2026 – 3/4/2026	275.00	Operating Account
			Grand Total All Accounts	\$5,878.82	

BE IT FURTHER RESOLVED, that t he Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor

On motion by Commissioner Pedro Garcia and second by Chairman Jose A. Hechavarria, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Vice Chairman Eleazar Nuñez, Commissioner Pedro Garcia, and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina

Abstained: None

c. Vice Chairman Eleazar Nuñez read the following Resolution:

Parking Authority of the Township of Weehawken
Void Check(s)
Resolution
No. 2026-003

WHEREAS, the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA"), desire to void the following check numbers all in the amount of \$0.00, printed erroneously from the Valley Bank Operating Account due printer malfunction,

• CHECK #2664	• CHECK #2665
• CHECK #2666	• CHECK #2667
• CHECK #2668	• CHECK #2669
• CHECK #2670	• CHECK #2681
• CHECK #2683	

NOW THEREFORE, BE IT RESOLVED, by the Commissioners of the Weehawken Parking Authority, that the Executive Director is hereby authorized to void the above-mentioned checks and,

BE IT FURTHER RESOLVED THAT THE BOARD CLERK/ SECRETARY SHALL FORWARD A CERTIFIED COPY OF THIS RESOLUTION TO:

1. CARMELA SILVESTRI EHRET, WPA EXECUTIVE DIRECTOR
2. ERIC NEGRON, WPA ASSISTANT EXECUTIVE DIRECTOR
3. JESSICA VENTURA, DIRECTOR OF HUMAN RESOURCES
4. ROLA FARES, CLERK OF THE TOWNSHIP OF WEEHAWKEN
5. LISA TOSCANO, WPA QUALIFIED PURCHASING AGENT
6. GARBARINI & CO., P.C.

On motion by Vice Chairman Eleazar Nuñez and second by Commissioner Pedro Garcia, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose A. Hechavarria, Vice Chairman Eleazar Nuñez, Commissioner Pedro Garcia, and Commissioner Christina McLellan

Nays: None

Absent: Commissioner Sam Mezzina

Abstained: None

8. PRIVILEGE OF THE FLOOR:

The Board Clerk/Secretary asked if anyone wished to address the Board. There were no members of the public present to address the Board.

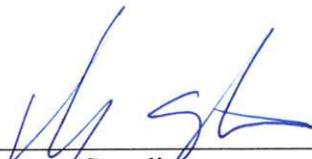
9. EXECUTIVE SESSION:

No executive session necessary.

10. ADJOURNMENT: 7:12 P.M.

The Board Clerk/Secretary announced the next regular meeting will be held on February 19, 2026.

There being no further business before the Board, a motion was duly made by Chairman Jose A. Hechavarria and seconded by Commissioner Pedro Garcia to adjourn. So, moved.



Vingenza Scardigno
Board Clerk/Secretary