

**MINUTES OF THE REGULAR MEETING OF THE PARKING
AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN,
COUNTY OF HUDSON, 4200 PARK AVENUE IN SAID TOWNSHIP
THURSDAY, MAY 21, 2026**

1. CONVENED: At 7:09 P.M.

a. The Board Clerk/Secretary led the Pledge of Allegiance.

b. Roll Call:

Present: Chairman Jose Hechavarria, Commissioner Christina McLellan,
Commissioner Sam Mezzina, and Vice Chairman Eleazar Nuñez.

Also Present: Executive Director Carmela Silvestri-Ehret, General Counsel Neil
Marotta, and Board Clerk/Secretary Vingenza Scardigno.

Absent: Commissioner Pedro Garcia, Assistant Executive Director Eric Negrón,
QPA Lisa Toscano.

c. Board Clerk/Secretary: In compliance with the Open Public Meetings Act, the Board
Clerk/Secretary notified the required newspaper of this meeting in the Annual Notice
published on December 30, 2025, and a notice has been posted in the public area of the
Parking Authority's office.

2. APPROVAL OF MINUTES:

On motion by Commissioner Christina McLellan and seconded by Chairman Jose
Hechavarria, the April 23, 2026 meeting minutes were approved by the following vote:

Ayes: Chairman Jose Hechavarria, Commissioner Sam Mezzina, Commissioner Christina
McLellan, and Vice Chairman Eleazar Nuñez.

Nays: None

Absent: Commissioner Pedro Garcia

Abstained: None

3. EXECUTIVE DIRECTOR'S REPORT:

Executive Director, Carmela Silvestri Ehret reported:

- The Township's Memorial Day parade will be held on Monday, May 25. The Authority will have a position in the parade. In case of bad weather, the ceremony will be held at Weehawken High School's auditorium.
- School will be closing toward the end of June and the Authority will adjust its daily surveillance.
- The World Cup comes to our area along with our Country's 250th anniversary and the 4th of July. The Authority will assist in traffic control guided by our Township Manager and our Police Department. Large crowds are expected to enter our area for all.

This concludes the Executive Director's report.

On motion by Vice Chairman Eleazar Nuñez, and seconded by Chairman Jose Hechavarria, the above report was accepted by the following vote:

Ayes: Chairman Jose Hechavarria, Commissioner Sam Mezzina, Commissioner Christina McLellan, and Vice Chairman Eleazar Nuñez.

Nays: None

Absent: Commissioner Pedro Garcia

Abstained: None

4. CITIZENS COMMENTS ON AGENDA ITEMS:

The Board Clerk/Secretary asked if anyone wished to comment on the agenda. There were no members of the public present to comment on the agenda.

5. FINANCIAL REPORT:

On motion by Chairman Jose Hechavarria, and second by Commissioner Christina McLellan, the subsequent reports were accepted by the following vote:

Ayes: Chairman Jose Hechavarria, Commissioner Sam Mezzina, Commissioner Christina McLellan, and Vice Chairman Eleazar Nuñez.

Nays: None

Absent: Commissioner Pedro Garcia

Abstained: None

Financial Reports are attached hereto:

5a.

Weehawken Parking Authority
(5492) General Account - Valley, Period Ending 04/30/2026

RECONCILIATION REPORT

Reconciled on: 05/14/2026

Reconciled by: Rania Baroud

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	3,778.26
Interest earned	1.39
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (20)	830.10
Statement ending balance	4,610.75
Register balance as of 04/30/2026	4,610.75
Cleared transactions after 04/30/2026	0.00
Uncleared transactions after 04/30/2026	169.00
Register balance as of 05/14/2026	4,779.75

Details

Deposits and other credits cleared (20)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/02/2026	Deposit			35.00
04/02/2026	Deposit			15.00
04/02/2026	Deposit			24.00
04/06/2026	Deposit			54.00
04/08/2026	Deposit			55.00
04/08/2026	Deposit			49.10
04/10/2026	Deposit			15.00
04/10/2026	Deposit			21.00
04/13/2026	Deposit			61.00
04/14/2026	Deposit			50.00
04/17/2026	Deposit			17.00
04/17/2026	Deposit			30.00
04/17/2026	Deposit			130.00
04/20/2026	Deposit			35.00
04/21/2026	Deposit			40.00
04/23/2026	Deposit			55.00
04/23/2026	Deposit			29.00
04/24/2026	Deposit			15.00
04/27/2026	Deposit			40.00
04/29/2026	Deposit			60.00
Total				830.10

Additional Information

Uncleared deposits and other credits after 04/30/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/01/2026	Deposit			15.00
05/04/2026	Deposit			44.00
05/05/2026	Deposit			56.00
05/07/2026	Deposit			30.00
05/08/2026	Deposit			20.00
05/11/2026	Deposit			5.00
Total				169.00

Weehawken Parking Authority
(5484) Operating Account - Valley, Period Ending 04/30/2026

RECONCILIATION REPORT

Reconciled on: 05/14/2026

Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	2,401.95
Interest earned	0.87
Checks and payments cleared (7)	-1,668.60
Deposits and other credits cleared (6)	3,360.00
Statement ending balance	4,094.22
Register balance as of 04/30/2026	4,094.22
Cleared transactions after 04/30/2026	0.00
Uncleared transactions after 04/30/2026	12,537.79
Register balance as of 05/14/2026	16,632.01

Details

Checks and payments cleared (7)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/25/2026	Bill Payment	2694	Petty Cash	-25.67
03/25/2026	Bill Payment	2689	Optimum	-273.50
03/25/2026	Bill Payment	2688	Verizon Wireless	-329.22
03/25/2026	Bill Payment	2690	Ricoh USA, Inc.	-479.28
03/25/2026	Bill Payment	2691	eMazzanti Technologies	-100.00
03/25/2026	Bill Payment	2687	Staples	-185.95
04/08/2026	Expense	ACH	QuickBooks	-275.00
Total				-1,668.60

Deposits and other credits cleared (6)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/19/2024	Check	2548	Staples	0.00
12/19/2024	Check	2542	Rutgers Business School	0.00
01/22/2025	Check	2553	McManimon, Scotland & Baum...	0.00
04/29/2025	Check	2578	Staples	0.00
10/23/2025	Check	2632	eMazzanti Technologies	0.00
04/14/2026	Deposit		Township of Weehawken	3,360.00
Total				3,360.00

Additional information

Uncleared checks and payments after 04/30/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/04/2026	Expense	ACH	QuickBooks	-275.00
05/05/2026	Bill Payment	2695	eMazzanti Technologies	-100.00
05/05/2026	Bill Payment	2705	Staples	-126.89
05/05/2026	Bill Payment	2704	Verizon Wireless	-332.83
05/05/2026	Bill Payment	2703	Ricoh USA, Inc.	-479.28
05/05/2026	Bill Payment	2702	Optimum	-273.50
05/05/2026	Bill Payment	2701	Township of Weehawken	-575.13
05/05/2026	Bill Payment	2708	Hudson Gas & Auto Service Inc.	-1,110.00
05/07/2026	Bill Payment	2707	Marotta & Garvey	-1,250.00
Total				-4,522.21

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Uncleared deposits and other credits after 04/30/2028

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/05/2028	Check	2697	Optimum	0.00
05/05/2028	Check	2698	Verizon Wireless	0.00
05/05/2028	Check	2699	Hudson Gas & Auto Service Inc.	0.00
05/05/2028	Check	2700	Hudson Gas & Auto Service Inc.	0.00
05/05/2028	Deposit		Township of Weehawken	17,060.00
05/05/2028	Check	2696	Hudson Gas & Auto Service Inc.	0.00
Total				17,060.00

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Weehawken Parking Authority
(0505) Sale of Pay Stations - Provident, Period Ending 04/30/2026

RECONCILIATION REPORT

Reconciled on: 05/14/2026

Reconciled by: Rania Baroudi

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	90,506.88
Interest earned	8.70
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	90,513.38
Uncleared transactions as of 04/30/2026	0.00
Register balance as of 04/30/2026	90,513.38

Additional Information

Uncleared checks and payments as of 04/30/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/10/2022	Check			-10.00
Total				-10.00

Uncleared deposits and other credits as of 04/30/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/10/2022	Deposit			10.00
Total				10.00

5d.

Weehawken Parking Authority
(6208) Parking Tax Revenue - Provident, Period Ending 04/30/2028

RECONCILIATION REPORT

Reconciled on: 05/15/2028

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	96,454.85
Interest earned	12.98
Checks and payments cleared (1)	-153,664.09
Deposits and other credits cleared (2)	103,616.48
Statement ending balance	<u>48,420.22</u>
Register balance as of 04/30/2028	48,420.22

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/23/2028	Transfer			-153,664.09
Total				-153,664.09

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/14/2028	Deposit		Little Man Parking	59,170.48
04/20/2028	Deposit		ProPark	44,446.00
Total				103,616.48

5e.

Weshawken Parking Authority
(8050) Construction/COI Account - TD Wealth, Period Ending 04/30/2026

RECONCILIATION REPORT

Reconciled on: 05/15/2026

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	10,429.14
Interest earned	27.12
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	10,456.26
Register balance as of 04/30/2026	10,456.26

5f.

Weehawken Parking Authority
(9043) Debt Service Fund - TD Wealth, Period Ending 04/30/2028

RECONCILIATION REPORT

Reconciled on: 05/15/2028

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	16,495.86
Interest earned	42.89
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	16,538.75
Register balance as of 04/30/2028	16,538.75

5g.

Weeshawken Parking Authority
(5807) Bond Service Fund - TD Wealth, Period Ending 04/30/2028

RECONCILIATION REPORT

Reconciled on: 05/15/2028

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	0.00
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	0.00
Register balance as of 04/30/2028	0.00

Weehawken Parking Authority
(9078) Revenue Fund - TD Wealth, Period Ending 04/30/2026

RECONCILIATION REPORT

Reconciled on: 05/15/2026

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	27,187.77
Interest earned	429.27
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	153,664.09
Statement ending balance	181,281.13
Register balance as of 04/30/2026	181,281.13

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/23/2026	Transfer			153,664.09
Total				153,664.09

Weehawken Parking Authority
(5016) Escrow Fund - TD Wealth, Period Ending 04/30/2026

RECONCILIATION REPORT

Reconciled on: 05/15/2026

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	0.00
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	0.00
Register balance as of 04/30/2026	0.00

Weehawken Parking Authority
(8092) Bond Reserve Fund - TD Wealth, Period Ending 04/30/2026

RECONCILIATION REPORT

Reconciled on: 05/15/2026

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	657,837.12
Interest earned	1,710.46
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	659,547.58
Register balance as of 04/30/2026	659,547.58

5k.

Weehawken Parking Authority
(8084) General Fund - TD Waalth, Period Ending 04/30/2026

RECONCILIATION REPORT

Reconciled on: 05/15/2026

Reconciled by: Eric Parking Negrón

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	0.00
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	0.00
Register balance as of 04/30/2026	0.00

6. UNFINISHED BUSINESS:

No unfinished business to review.

7. NEW BUSINESS:

a. Commissioner Christina McLellan read the following Resolution

Parking Authority of the Township of Weehawken
Payment of Bills
Resolution
No. 2026-011

BE IT RESOLVED, by the Commissioners of the Parking Authority of the Township of Weehawken (Hereinafter referred to as "WPA") that the following claims in the amount of **\$8,068.95** be, and they are hereby approved for payment if and when funds are available.

Ck #	PO#	Payee	Description	Amount	Account
ACH	26-2336	Intuit, Inc	QuickBooks Online Accounting Software 06/04/26 - 07/04/26	275.00	Operating Account
	26-2337	Ricoh USA, Inc	Monthly Lease for 2 Copiers 03/01/26 - 04/30/26 Inv. # 109813434	479.26	Operating Account
	26-2338	Marotta & Garvey	Legal Services Rendered for November 2025 to May 2026	4,375.00	Operating Account
	26-2339	Optimum	Internet & Phone Billing Period 04/16/26 - 05/15/26	273.26	Operating Account
	26-2340	Verizon Wireless	Monthly Cell Phone Service 02/24/26 - 03/23/26 Inv. # 6139353978	290.35	Operating Account
	26-2341	Staples	Office Supplies Inv. # 6060931992 Inv. # 6061406282 Inv. # 6061406283	570.99	Operating Account
	26-2342	eMazzanti Technologies	Basic Firewall Rental for Month of April 2026 Inv. #EMS115846	100.00	Operating Account
	26-2343	Township Of Weehawken	Reimbursement of Gasoline for Month of March 2026	69.34	Operating Account
	26-2344	Hudson Gas & Auto Service	Veh. # 416 Repairs Inv. # 29843	530.00	Operating Account
	26-2345	Garbarini & Co	Authority 2026 Budget Professional Services Rendered Inv. # 23738	900.00	Operating Account
	26-2346	Cash (Petty Cash)	Account Replenishment Office Postage	78.00	Operating Account
	26-2347	Kerri McLaughlin	Reimbursement of Mileage@72.5 cents per mile Total Mileage 176 See attached for details	127.65	Operating Account
			Grand Total All Accounts	\$8,068.95	

BE IT FURTHER RESOLVED, that t he Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & Co., P.C., WPA Auditor

On motion by Commissioner Christina McLellan and second by Commissioner Sam Mezzina, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose Hechavarria, Commissioner Sam Mezzina, Commissioner Christina McLellan, and Vice Chairman Eleazar Nuñez.

Nays: None

Absent: Commissioner Pedro Garcia

Abstained: None

b. Commissioner Christina McLellan read the following Resolution

Parking Authority of the Township of Weehawken
Void Check(s)
Resolution
No. 2026-012

WHEREAS, the Commissioners of the Parking Authority of the Township of Weehawken (hereinafter referred to as "WPA"), desire to void the following check numbers all with different dollar amounts printed erroneously from the Valley Bank Operating Account due printer malfunction,

CHECK #	AMOUNT
• 2696	\$1,110.00
• 2697	\$273.50
• 2698	\$332.63
• 2699	\$1,110.00
• 2700	\$1,110.00

NOW THEREFORE, BE IT RESOLVED, by the Commissioners of the Weehawken Parking Authority, that the Executive Director is hereby authorized to void the above-mentioned checks and,

BE IT FURTHER RESOLVED THAT THE BOARD CLERK/ SECRETARY SHALL FORWARD A CERTIFIED COPY OF THIS RESOLUTION TO:

1. CARMELA SILVESTRI EHRET, WPA EXECUTIVE DIRECTOR
2. ERIC NEGRON, WPA ASSISTANT EXECUTIVE DIRECTOR
3. ROLA FARES, CLERK OF THE TOWNSHIP OF WEEHAWKEN
4. LISA TOSCANO, WPA QUALIFIED PURCHASING AGENT
5. GARBARINI & CO., P.C.

On motion by Commissioner Christina McLellan and second by Commissioner Sam Mezzina, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose Hechavarria, Commissioner Sam Mezzina, Commissioner Christina McLellan, and Vice Chairman Eleazar Nuñez.

Nays: None

Absent: Commissioner Pedro Garcia

Abstained: None

c. Chairman Jose Hechavarria read the following Resolution

PARKING AUTHORITY OF THE TOWNSHIP OF WEEHAWKEN
Governing Body Certification of the Annual Audit
Resolution
NO. 2026 - 013

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Comprehensive Annual Audit Report for December 31, 2025 and 2024, for the year 2025 has been filed by a Registered Municipal Accountant with the Board Clerk/Secretary pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations", and,

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Comprehensive Annual Audit Report, and specifically the section entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW THEREFORE BE IT RESOLVED, that the Parking Authority of the Township of Weehawken ('WPA'), hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

BE IT FURTHER RESOLVED, that the Board Clerk/Secretary shall forward a certified copy of this resolution to the following persons:

1. Carmela Silvestri-Ehret, WPA Executive Director
2. Eric Negron, WPA Assistant Executive Director
3. Rola Fares, Clerk of the Township of Weehawken
4. Lisa Toscano, WPA Qualified Purchasing Agent
5. Garbarini & co, P.C., WPA Auditors
6. New Jersey Department of Community Affairs

On motion by Chairman Jose Hechavarria and second by Commissioner Christina McLellan, the foregoing resolution was adopted by the following vote:

Ayes: Chairman Jose Hechavarria, Commissioner Sam Mezzina, Commissioner Christina McLellan, and Vice Chairman Eleazar Nuñez.

Nays: None

Absent: Commissioner Pedro Garcia

Abstained: None

**CERTIFICATION OF GOVERNING BODY OF THE ANNUAL AUDIT
GROUP AFFIDAVIT FORM**

STATE OF NEW JERSEY
COUNTY OF *Hudson*

We, members of the governing body of the *Weehawken Parking Authority* in the County of *Hudson*, being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the *Parking Authority* of the *Township of Weehawken* in the County of *Hudson*;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Comprehensive Annual Audit Report, December 31, 2025 and 2024 filed with the Board Clerk/Secretary pursuant to N.J.S.A. 40A:5-6 for the year 2025;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the section of the Comprehensive Annual Audit Report entitled "Comments and Recommendations."

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

Sworn to and subscribed before me this 21st day of May, 2026.

Neil D. Marotta, Attorney at Law of New Jersey

8. PRIVILEGE OF THE FLOOR:

The Board Clerk/Secretary asked if anyone wished to address the Board. There were no members of the public present to address the Board.

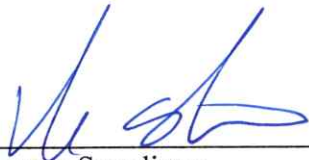
9. EXECUTIVE SESSION:

No executive session necessary.

10. ADJOURNMENT: 7:20 P.M.

The Board Clerk/Secretary announced the next regular meeting will be held on June 25, 2026.

There being no further business before the Board, a motion was duly made by Vice Chairman Eleazar Nuñez and seconded by Chairman Jose Hechavarria to adjourn. So, moved.



Vingenza Scardigno
Board Clerk/Secretary