Parking Authority of the Township of Weehawken
4200 Park Avenue
Weehawken, NJ 07086

Request for Proposal

Please take notice, pursuant to the "fair and open process" described under N.J.S.A. 19:44A-20.5, et seq., the Weehawken Parking Authority requests proposals for services for the position of **Auditor/Accountant** for the contract year commencing on January 1, 2027 through December 31, 2027.

Responses must be enclosed in a sealed envelope and submitted to the Executive Director of the Weehawken Parking Authority or her designee, at the address set forth above on or before Thursday, December 10, 2026, at 3pm. At that time, the responses will be publicly opened and read. All responses may be hand delivered, overnight couriered, or mailed to the address set forth above.

Service providers must submit one (1) original and two (2) copies of the submission and indicate the following on the outside of the envelope:

1. Name and address of the Service Provider
2. Service for which the response is submitted, "Auditor/Accountant"
3. "Sealed RFP Response"

No late proposals will be accepted. The proposer is solely responsible for ensuring timely and proper delivery of its proposal.

Proposals will be evaluated based on the following factors:

1. The proposer must be a Registered Municipal Accountant.
2. Experience and reputation in the field.
3. Knowledge of parking authorities and of the subject matter to be addressed under the contract.
4. Availability to attend any required Weehawken Parking Authority meetings and other matters.
5. Availability of personnel and other resources to provide such services.
6. Compensation proposal.
7. Other factors if demonstrated to be in the best interests of the Weehawken Parking Authority

Contracts will be awarded based on the most advantageous responses, price and other factors considered. The Weehawken Parking Authority reserves the right to reject any and all proposals.

Carmela Silvestri-Ehret
Executive Director

Dated: November 20, 2026

CSE/vs